



Hermantown Utility Commission - Thursday, July 17, 2025

Hermantown's Utility Commission meeting will include both remote access and in-person access to Council Chambers. The remote access will be available through the platform, "Zoom," which allows the public to view and participate in the meeting via phone or computer. Interested parties should notify City Hall if you would like Zoom access. All are welcome to attend Utility Commission meetings in person at City Hall.

Hermantown City Hall
5105 Maple Grove Rd.
Hermantown, MN 55811

Remote access via Zoom is available upon request.

**CITY OF HERMANTOWN
UTILITY COMMISSION AGENDA**

**Thursday, July 17, 2025 at 5:30 PM Central
Council Chambers, City Hall - Hermantown Governmental Services Building**

1. ROLL CALL

2. MINUTES

Approval or Correction

A. May 15, 2025 Meeting Minutes

4

(motion, roll call)

3. PUBLIC DISCUSSION

This is the time for which individuals can address the Commission about any item pertaining to utilities. The time limit is three minutes per person.

4. COMMUNICATIONS

A. WLSSD Discharge Monitoring Report

8

B. Utility Billing Update

10

C. MN Department of Health - Water Sample Results

11

D. Water Infrastructure Fee - Communication

20

5. PRESENTATIONS

City Department Heads may give reports if necessary

6. OLD BUSINESS

7. NEW BUSINESS

8. REPORTS

A. Budget to Actual Expenditure Report

B. Public Works Director Report

C. Utility & Infrastructure Director Report

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D. Water Loss Report	50
E. WLSSD Monthly Flow - Rain Fall & Flow Report	51
F. Comfort Systems Invoice	58
G. New Connections Report	59

9. COMMISSION MEMBERS REPORT

- A. **Jim Samberg -**
- B. **William Berg -**
- C. **Robert McLachlan -**
- D. **Doug Kerfeld -**
- E. **Councilor Andy Hjelle -**
- F. **James Sweeney**

10. RECESS

(motion, roll call)

CITY OF HERMANTOWN

UTILITY COMMISSION

Thursday, May 15, 2025

5:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

CITY STAFF: Paul Senst, Public Works Director; John Mulder, City Administrator;
Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer

VISITORS:

1. **ROLL CALL**

Bill Berg:	Present
Councilor Andy Hjelle:	Present
Doug Kerfeld:	Present
Robert McLachlan:	Present
Jim Samberg:	Present
James Sweeney	Present

2. **MINUTES**

A. March 20th, 2025 Meeting Minutes

Motion to approve March 20th, 2025 meeting minutes. This motion, made by Robert McLachlan and seconded by Doug Kerfeld, Carried.

Bill Berg:	Yea
Councilor Andy Hjelle:	Yea
Doug Kerfeld:	Yea
Robert McLachlan:	Yea
Jim Samberg:	Yea
James Sweeney	Yea

Yea: 6, Nay: 0

3. **PUBLIC DISCUSSION** - *None*

4. **COMMUNICATIONS**

A. WLSSD Discharge Monitoring Report – *Placed on file*

B. Utility Billing Update – *Placed on file*

C. 2024 Consumer Confidence Report - Drinking Water Report – *As of May 6, 2025 the City will be doing our own testing.*

D. Water Infrastructure Surcharge - Duluth Communication - *Placed on file*

E. Hermantown Bill Insert - Duluth Water Infrastructure Fee Notification – *Placed on file*

5. **PRESENTATIONS**

A. Adolph Expansion Presentation - David Bolf, City Engineer – *David shared a map of proposed utilities to urban service area. Doug asked about funding for this project. It was said that sales tax and private funding would be the source. Timeline would be 2 to 3 years. There will not be assessments for connecting but there will be availability charges. The Rose Rd water tower would be enough to service about 20 – 30 homes per year for 20 years. Possible issues with Rocky Run Creek and boring under with utilities. The overall cost is about 100 million, hopefully mostly private funding. There will be a development agreement.*

6. **OLD BUSINESS**

7. **NEW BUSINESS**

A. Sewer Credit Request - 3750 Johnson Rd.

Motion to approve sewer credit in the amount of \$77.24. This motion, made by Bill Berg and seconded by Robert McLachlan, Carried.

Bill Berg: Yea

Councilor Andy Hjelle: Yea

Doug Kerfeld: Yea

Robert McLachlan: Yea

Jim Samberg: Yea

James Sweeney Yea

Yea: 6, Nay: 0

8. **REPORTS**

A. Budget to Actual Expenditure Report – *Doug questioned what “Dues & Subscriptions are for. Trish to follow up.*

B. Public Works Director Report – *Jim asked the name of the survey company for water sampling Pace was chosen because it was \$12,000 less because of chlorine testing that the city will perform with new equipment that will be purchased. One backup in March at Roosevelt and Ugstad Rd. Sand was found in the line, there might be a sag in the line but they were unable to find it. Doug asked about E-1*

overall performance and Paul said good. There is a repair shop in Proctor if needed. They usually keep 1 – 2 on hand.

C. Utility & Infrastructure Director Report – *Report placed on file*

D. Water Loss Report – *Report placed on file*

E. WLSSD Monthly Flow - Rain Fall & Flow Report – *Report placed on file*

F. Comfort Systems Invoice – *Report placed on file*

G. New Connections Report – *Report placed on file*

9. **COMMISSION MEMBERS REPORT**

A. Jim Samberg – *Welcome to new commission member James Sweeney*

B. William Berg - *None*

C. Robert McLachlan – *We will have a zoom link available as needed – Yes*

D. Doug Kerfeld - *None*

E. James Sweeney - *None*

F. Councilor Andy Hjelle - *None*

10. **RECESS**

(motion, roll call)

Motion to adjourn at 6:41pm. This motion, made by Bill Berg and seconded by Robert McLachlan, Carried.

Bill Berg: Yea

Councilor Andy Hjelle: Yea

Doug Kerfeld: Yea

Robert McLachlan: Yea

Jim Samberg: Yea

James Sweeney Yea

Yea: 6, Nay: 0

Minutes Prepared By:

Utility Billing Clerk

June 12, 2025

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
ATTN: Discharge Monitoring Report

Dear Regulatory Authority,

This cover letter is a summary of Western Lake Superior Sanitary District's Wastewater Treatment Plant Report for May 2025 (as per NPDES/SDS permit MN0049786). An electronic copy of this month's report will be submitted to MPCA. If anyone would like a paper or electronic version of the attachments, please contact WLSSD at (218) 722-3336.

The average daily flow to the plant in May was 31.92 MGD.

The average influent cBOD5 concentration was 216 mg/L and the average effluent concentration was 11 mg/L. The cBOD5 removal efficiency for the month of May was 95 percent. The average influent and effluent suspended solids concentrations were 277 mg/L and 7.8 mg/L, respectively, providing a monthly suspended solids removal rate of 97 percent.

For the month of May, the effluent phosphorus calendar month average concentration was 0.4 mg/L and the average mass was 53.8 kg/d, compared to the respective calendar month average limits of 1.0 mg/L and 115 kg/d.

For the month of May, the effluent's average mercury concentration was 1.8 ng/L and the daily maximum was 2.1 ng/L. The NPDES permit limits for mercury are 5.2 ng/L calendar month average and 6.5 ng/L daily maximum. In milligrams per day, the calendar month average limit is 953 and the daily maximum limit is 1191. For the month of May, the calendar month average mercury was 214 mg/d, and the daily maximum was 269 mg/d.

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June 12, 2025

The submittal contains: Cover Letter, Sample Values Spreadsheet, DMR Calculated Values Spreadsheet, Multimedia Filter Bypass Report.

Sincerely,



Carrie Clement
Executive Director

CC/AP

Attachments

CC: Ms. Alieca Johnson
Ms. Beth Elstad
Ms. Jill Wartner
Mr. Caleb Peterson
Mr. Derek Wolf
Mr. John Mulder

TO: Utility Commission Members

FROM: Lindsay Townsend, Utility
Billing Clerk



DATE: 07/11/2025

Meeting Date: 07/17/2025

SUBJECT: Utility Billing Update

Agenda Item: 4b

- Past Due Accounts as of July 10th:

- 120 days – 2 accounts
 - 90 days – 10 accounts
 - 60 days – 16 accounts
 - 30 days – 62 accounts

- Currently have 1,380 accounts on the AMI system.
- June was the first month the Water Infrastructure Fee was on.
- June 2025 Billing Summary – 15,468,252 Gallons Billed

Service	Total Amount
WATER	169990.71
W-SERVICE CHARG	28053.17
WATER INFRA FEE	17980.75
STATE TAX	2762.86
HERM CITY TAX	600.33
DULUTH CITY TAX	2.77
SEWER	151337.96
S-SERVICE CHARG	8023.18
SEWER FRONT FT	56.21
WATER LATE FEES	989.59
SEWER LATE FEES	910.22
STORMWATER LATE	276.89
STORMWATER	78765.13
COUNTY TAX	200.95
Grand Totals:	459950.72

PWSID: 1690043
System Name: Hermantown
City: Hermantown

Program Code: HC

Type: B

Date Received: 04/08/25 10:19
Rep. Temp. (°C): 1.7

Collector Name: Drake London
Collector ID: None

MDH Sample Number: 25D0530-01

Location ID: 00033
Sampling Point: 4900 Morris Thomas Road - Firehall 2

Collect Date: 04/07/25
Collect Time: 08:45
Matrix: Drinking Water

Field Residual Chlorine Result: None
Field Fluoride Result: None
Field pH Result: None
Field PO4 Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Haloacetic Acids, ICR

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Dibromoacetic Acid	<	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 15:54	MAG	EPA 552.3	
Dichloroacetic Acid	4.8	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 15:54	MAG	EPA 552.3	
Monobromoacetic Acid	<	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 15:54	MAG	EPA 552.3	
Monochloroacetic Acid	<	2.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 15:54	MAG	EPA 552.3	
Trichloroacetic Acid	2.4	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 15:54	MAG	EPA 552.3	
Surrogate: 2-Bromobutanoic Acid	83	70-130	%	B5D1024	04/16/25 10:03	04/17/25 15:54	MAG	EPA 552.3	

THMs by GCMS

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Bromodichloromethane	2.6	0.5	ug/L	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	
Bromoform	<	0.5	ug/L	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	
Chlorodibromomethane	0.7	0.5	ug/L	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	
Chloroform	7.1	0.5	ug/L	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	
Surrogate: 1,2-Dichlorobenzene-d4	100	70-130	%	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	
Surrogate: 4-Bromofluorobenzene	95	70-130	%	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	
Surrogate: Methyl tertiary butyl ether-d3	102	70-130	%	B5D0873	04/10/25 02:35	04/10/25 02:35	PEM	EPA 524.3	

Authorized by:

The results in this report apply only to the samples analyzed.
This report must not be reproduced, except in full, without the written approval of the laboratory.



Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

MDH Sample Number: 25D0530-02

Location ID: 00034	Collect Date: 04/07/25	Field Residual Chlorine Result: None
Sampling Point: 4307 County Rd 381 - School Dist	Collect Time: 09:15	Field Fluoride Result: None
	Matrix: Drinking Water	Field pH Result: None
		Field PO ₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Haloacetic Acids, ICR

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Dibromoacetic Acid	<	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 16:34	MAG	EPA 552.3	
Dichloroacetic Acid	5.1	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 16:34	MAG	EPA 552.3	
Monobromoacetic Acid	<	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 16:34	MAG	EPA 552.3	
Monochloroacetic Acid	<	2.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 16:34	MAG	EPA 552.3	
Trichloroacetic Acid	2.4	1.0	ug/L	B5D1024	04/16/25 10:03	04/17/25 16:34	MAG	EPA 552.3	
Surrogate: 2-Bromobutanoic Acid	85	70-130	%	B5D1024	04/16/25 10:03	04/17/25 16:34	MAG	EPA 552.3	

MDH Sample Number: 25D0530-02RE1

Location ID: 00034	Collect Date: 04/07/25	Field Residual Chlorine Result: None
Sampling Point: 4307 County Rd 381 - School Dist	Collect Time: 09:15	Field Fluoride Result: None
	Matrix: Drinking Water	Field pH Result: None
		Field PO ₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

THMs by GCMS

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Bromodichloromethane	2.2	0.5	ug/L	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	
Bromoform	<	0.5	ug/L	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	
Chlorodibromomethane	<	0.5	ug/L	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	
Chloroform	6.3	0.5	ug/L	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	
Surrogate: 1,2-Dichlorobenzene-d4	106	70-130	%	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	
Surrogate: 4-Bromofluorobenzene	99	70-130	%	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	
Surrogate: Methyl tertiary butyl ether-d3	103	70-130	%	B5D0965	04/16/25 21:53	04/16/25 21:53	PEM	EPA 524.3	

FINAL REPORT

Report ID: 05052025134313

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

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Batch B5D1024 - HAA Extraction

Blank (B5D1024-BLK1)

Prepared: 04/16/25 10:03 Analyzed: 04/17/25 11:16

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromoacetic Acid	<	1.0	ug/L							MAG	
Dichloroacetic Acid	<	1.0	ug/L							MAG	
Monobromoacetic Acid	<	1.0	ug/L							MAG	
Monochloroacetic Acid	<	2.0	ug/L							MAG	
Trichloroacetic Acid	<	1.0	ug/L							MAG	
Surrogate: 2-Bromobutanoic Acid	85	70-130	%	10						MAG	

LCS (B5D1024-BS1)

Prepared: 04/16/25 10:03 Analyzed: 04/17/25 18:32

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromoacetic Acid	8.5	1.0	ug/L	10		85	70-130			MAG	
Dichloroacetic Acid	9.0	1.0	ug/L	10		90	70-130			MAG	
Monobromoacetic Acid	8.2	1.0	ug/L	10		82	70-130			MAG	
Monochloroacetic Acid	19	2.0	ug/L	20		96	70-130			MAG	
Trichloroacetic Acid	8.8	1.0	ug/L	10		88	70-130			MAG	
Surrogate: 2-Bromobutanoic Acid	86	70-130	%	10						MAG	

LCS (B5D1024-BS2)

Prepared: 04/16/25 10:03 Analyzed: 04/18/25 01:09

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromoacetic Acid	19	1.0	ug/L	20		94	70-130			MAG	
Dichloroacetic Acid	19	1.0	ug/L	20		94	70-130			MAG	
Monobromoacetic Acid	17	1.0	ug/L	20		86	70-130			MAG	
Monochloroacetic Acid	39	2.0	ug/L	40		96	70-130			MAG	
Trichloroacetic Acid	19	1.0	ug/L	20		96	70-130			MAG	
Surrogate: 2-Bromobutanoic Acid	95	70-130	%	10						MAG	

Matrix Spike (B5D1024-MS1)

Source: 25D0690-01

Prepared: 04/16/25 10:03 Analyzed: 04/17/25 12:35

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromoacetic Acid	21	1.0	ug/L	20	<	101	70-130			MAG	
Dichloroacetic Acid	20	1.0	ug/L	20	1.9	92	70-130			MAG	
Monobromoacetic Acid	17	1.0	ug/L	20	<	86	70-130			MAG	
Monochloroacetic Acid	33	2.0	ug/L	40	<	82	70-130			MAG	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

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Batch B5D1024 - HAA Extraction

Matrix Spike (B5D1024-MS1)				Source: 25D0690-01		Prepared: 04/16/25 10:03 Analyzed: 04/17/25 12:35					
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Trichloroacetic Acid	20	1.0	ug/L	20	<	95	70-130			MAG	
Surrogate: 2-Bromobutanoic Acid	81	70-130	%	10						MAG	

Matrix Spike Dup (B5D1024-MSD1)				Source: 25D0690-01		Prepared: 04/16/25 10:03 Analyzed: 04/17/25 13:15					
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromoacetic Acid	20	1.0	ug/L	20	<	97	70-130	4	30	MAG	
Dichloroacetic Acid	20	1.0	ug/L	20	1.9	92	70-130	0.6	30	MAG	
Monobromoacetic Acid	17	1.0	ug/L	20	<	86	70-130	0.8	30	MAG	
Monochloroacetic Acid	33	2.0	ug/L	40	<	83	70-130	1	30	MAG	
Trichloroacetic Acid	20	1.0	ug/L	20	<	94	70-130	0.9	30	MAG	
Surrogate: 2-Bromobutanoic Acid	79	70-130	%	10						MAG	

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Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

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Batch B5D0873 - EPA 524 Prep

Blank (B5D0873-BLK1)

Prepared: 04/09/25 15:07 Analyzed: 04/09/25 15:07

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	<	0.5	ug/L							PEM	
Bromoform	<	0.5	ug/L							PEM	
Chlorodibromomethane	<	0.5	ug/L							PEM	
Chloroform	<	0.5	ug/L							PEM	
Surrogate: 1,2-Dichlorobenzene-d4	105	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	98	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	97	70-130	%	10						PEM	

LCS (B5D0873-BS1)

Prepared: 04/09/25 21:37 Analyzed: 04/09/25 21:37

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	3.7	0.5	ug/L	4		93	70-130			PEM	
Bromoform	4.0	0.5	ug/L	4		100	70-130			PEM	
Chlorodibromomethane	4.0	0.5	ug/L	4		99	70-130			PEM	
Chloroform	3.7	0.5	ug/L	4		94	70-130			PEM	
Surrogate: 1,2-Dichlorobenzene-d4	97	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	95	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	101	70-130	%	10						PEM	

Duplicate (B5D0873-DUP1)

Source: 25D0658-03

Prepared: 04/09/25 21:10 Analyzed: 04/09/25 21:10

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	<	0.5	ug/L		<				30	PEM	
Bromoform	<	0.5	ug/L		<				30	PEM	
Chlorodibromomethane	<	0.5	ug/L		<				30	PEM	
Chloroform	<	0.5	ug/L		<				30	PEM	
Surrogate: 1,2-Dichlorobenzene-d4	100	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	98	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	102	70-130	%	10						PEM	

Matrix Spike (B5D0873-MS1)

Source: 25D0628-01

Prepared: 04/09/25 15:34 Analyzed: 04/09/25 15:34

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	11	0.5	ug/L	6	4.6	111	70-130			PEM	
Bromoform	6.0	0.5	ug/L	6	<	100	70-130			PEM	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

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Batch B5D0873 - EPA 524 Prep

Matrix Spike (B5D0873-MS1)

Source: 25D0628-01

Prepared: 04/09/25 15:34 Analyzed: 04/09/25 15:34

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Chlorodibromomethane	6.8	0.5	ug/L	6	0.5	104	70-130			PEM	
Chloroform	35	0.5	ug/L	6	29	113	70-130			PEM	
Surrogate: 1,2-Dichlorobenzene-d4	102	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	99	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	97	70-130	%	10						PEM	

Batch B5D0880 - EPA 524 Prep

Blank (B5D0880-BLK1)

Prepared: 04/09/25 15:13 Analyzed: 04/09/25 15:13

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	<	0.5	ug/L							AEZ	
Bromoform	<	0.5	ug/L							AEZ	
Chlorodibromomethane	<	0.5	ug/L							AEZ	
Chloroform	<	0.5	ug/L							AEZ	
Surrogate: 1,2-Dichlorobenzene-d4	105	70-130	%	10						AEZ	
Surrogate: 4-Bromofluorobenzene	92	70-130	%	10						AEZ	
Surrogate: Methyl tertiary butyl ether-d3	94	70-130	%	10						AEZ	

LCS (B5D0880-BS1)

Prepared: 04/09/25 21:34 Analyzed: 04/09/25 21:34

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	4.4	0.5	ug/L	4		110	70-130			AEZ	
Bromoform	4.5	0.5	ug/L	4		113	70-130			AEZ	
Chlorodibromomethane	4.4	0.5	ug/L	4		109	70-130			AEZ	
Chloroform	4.4	0.5	ug/L	4		109	70-130			AEZ	
Surrogate: 1,2-Dichlorobenzene-d4	98	70-130	%	10						AEZ	
Surrogate: 4-Bromofluorobenzene	92	70-130	%	10						AEZ	
Surrogate: Methyl tertiary butyl ether-d3	91	70-130	%	10						AEZ	

Duplicate (B5D0880-DUP1)

Source: 25D0537-08

Prepared: 04/09/25 21:07 Analyzed: 04/09/25 21:07

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	3.3	0.5	ug/L		3.2			3	30	AEZ	
Bromoform	<	0.5	ug/L		<				30	AEZ	

FINAL REPORT

Report ID: 05052025134313

Generated: 5/5/2025 1:43:09PM

Authorized by:

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

Results were produced by Minnesota Department of Health, except where noted.

Batch B5D0880 - EPA 524 Prep

Duplicate (B5D0880-DUP1)

Source: 25D0537-08

Prepared: 04/09/25 21:07 Analyzed: 04/09/25 21:07

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Chlorodibromomethane	0.9	0.5	ug/L		0.9			7	30	AEZ	
Chloroform	7.9	0.5	ug/L		7.7			2	30	AEZ	
Surrogate: 1,2-Dichlorobenzene-d4	104	70-130	%	10						AEZ	
Surrogate: 4-Bromofluorobenzene	94	70-130	%	10						AEZ	
Surrogate: Methyl tertiary butyl ether-d3	96	70-130	%	10						AEZ	

Matrix Spike (B5D0880-MS1)

Source: 25D0536-01

Prepared: 04/09/25 15:40 Analyzed: 04/09/25 15:40

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	9.8	0.5	ug/L	6	3.0	112	70-130			AEZ	
Bromoform	6.6	0.5	ug/L	6	<	110	70-130			AEZ	
Chlorodibromomethane	7.1	0.5	ug/L	6	0.6	109	70-130			AEZ	
Chloroform	14	0.5	ug/L	6	7.9	106	70-130			AEZ	
Surrogate: 1,2-Dichlorobenzene-d4	100	70-130	%	10						AEZ	
Surrogate: 4-Bromofluorobenzene	96	70-130	%	10						AEZ	
Surrogate: Methyl tertiary butyl ether-d3	93	70-130	%	10						AEZ	

Batch B5D0965 - EPA 524 Prep

Blank (B5D0965-BLK1)

Prepared: 04/16/25 13:37 Analyzed: 04/16/25 13:37

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	<	0.5	ug/L							PEM	
Bromoform	<	0.5	ug/L							PEM	
Chlorodibromomethane	<	0.5	ug/L							PEM	
Chloroform	<	0.5	ug/L							PEM	
Surrogate: 1,2-Dichlorobenzene-d4	105	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	99	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	100	70-130	%	10						PEM	

LCS (B5D0965-BS1)

Prepared: 04/16/25 20:04 Analyzed: 04/16/25 20:04

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	4.1	0.5	ug/L	4		104	70-130			PEM	
Bromoform	3.9	0.5	ug/L	4		98	70-130			PEM	

FINAL REPORT

Report ID: 05052025134313

Generated: 5/5/2025 1:43:09PM

Authorized by:

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

Results were produced by Minnesota Department of Health, except where noted.

Batch B5D0965 - EPA 524 Prep

LCS (B5D0965-BS1)

Prepared: 04/16/25 20:04 Analyzed: 04/16/25 20:04

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Chlorodibromomethane	4.2	0.5	ug/L	4		105	70-130			PEM	
Chloroform	4.4	0.5	ug/L	4		111	70-130			PEM	
Surrogate: 1,2-Dichlorobenzene-d4	96	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	98	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	100	70-130	%	10						PEM	

Duplicate (B5D0965-DUP1)

Source: 25D0999-10

Prepared: 04/16/25 19:36 Analyzed: 04/16/25 19:36

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	<	0.5	ug/L		<				30	PEM	
Bromoform	<	0.5	ug/L		<				30	PEM	
Chlorodibromomethane	<	0.5	ug/L		<				30	PEM	
Chloroform	<	0.5	ug/L		<				30	PEM	
Surrogate: 1,2-Dichlorobenzene-d4	106	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	101	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	100	70-130	%	10						PEM	

Matrix Spike (B5D0965-MS1)

Source: 25D0829-01

Prepared: 04/16/25 14:04 Analyzed: 04/16/25 14:04

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Bromodichloromethane	6.5	0.5	ug/L	6	<	109	70-130			PEM	
Bromoform	6.3	0.5	ug/L	6	<	105	70-130			PEM	
Chlorodibromomethane	6.6	0.5	ug/L	6	<	111	70-130			PEM	
Chloroform	6.8	0.5	ug/L	6	<	114	70-130			PEM	
Surrogate: 1,2-Dichlorobenzene-d4	97	70-130	%	10						PEM	
Surrogate: 4-Bromofluorobenzene	101	70-130	%	10						PEM	
Surrogate: Methyl tertiary butyl ether-d3	98	70-130	%	10						PEM	

Authorized by:

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1690043

Work Order Comments

Samples were received in proper condition.

Authorized by:

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health





Fri 7/11/2025 11:11 AM

CH-Trish Crego

Communication for Utility Commission

To  CH-Lindsay Townsend

Cc  PW-Paul Senst;  CH-John Mulder

The resident at 4008 Stebner Road contacted the Utility Department asking to reduce her surcharge fee to one fee instead of two fees. This property has two meters and thus has two accounts. She also asked if the second meter could be turned off as it is not used often. Per her request, the city reviewed the policy, which is to bill the surcharge per account. Also, the city cannot turn off meters, therefore if the meter was fully removed would the second account be discontinued. Consequently, if the property owner where to want the meter back in the future, they would have to pay all availability fees again.

Trish Crego RLA
Utility & Infrastructure Director
tcrego@hermantownmn.com
218-729-3613



07/09/25
12:13:02

CITY OF HERMANTOWN, MN
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 25

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260 Cable TV Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
456100							
456101	Cable						
101	Full-Time Employees - Regular	390.77	2,375.24	5,684.00	5,684.00	3,308.76	42 %
103	Part-Time Employees - Regular	550.00	2,750.00	6,815.00	6,815.00	4,065.00	40 %
121	PERA Contributions -	30.55	187.65	426.00	426.00	238.35	44 %
128	Social Security	58.50	321.02	775.00	775.00	453.98	41 %
129	Medicare	13.69	75.13	181.00	181.00	105.87	42 %
131	Health Insurance	70.51	498.02	1,022.00	1,022.00	523.98	49 %
133	Life Insurance	0.76	4.30	10.00	10.00	5.70	43 %
134	Disability Insurance	1.19	6.69	15.00	15.00	8.31	45 %
136	MSRS	4.80	29.51	78.00	78.00	48.49	38 %
151	Workers Compensation	0.00	6.68	19.00	19.00	12.32	35 %
209	Computer Equipment	0.00	4,169.00	0.00	0.00	-4,169.00	%
308	Legal Fees	0.00	214.00	500.00	500.00	286.00	43 %
319	Contracted Services	0.00	0.00	2,000.00	2,000.00	2,000.00	%
322	Internet	0.00	1,769.61	0.00	0.00	-1,769.61	%
331	Travel Expense	16.62	102.09	0.00	0.00	-102.09	%
404	Equipment Maintenance	0.00	2,726.13	12,000.00	12,000.00	9,273.87	23 %
451	Dues & Subscriptions	0.00	79.95	0.00	0.00	-79.95	%
	Account Total:	1,137.39	15,315.02	29,525.00	29,525.00	14,209.98	52 %
	Account Group Total:	1,137.39	15,315.02	29,525.00	29,525.00	14,209.98	52 %
	Fund Total:	1,137.39	15,315.02	29,525.00	29,525.00	14,209.98	52 %

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CITY OF HERMANTOWN, MN
Statement of Expenditure - Budget vs. Actual Report
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601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
494300	Water Distribution						
494300	Water Distribution						
101	Full-Time Employees - Regular	11,977.61	52,777.56	186,601.00	186,601.00	133,823.44	28 %
102	Full-Time Employees - Overtime	1,235.21	6,684.88	20,900.00	20,900.00	14,215.12	32 %
121	PERA Contributions -	990.92	4,424.68	15,563.00	15,563.00	11,138.32	28 %
128	Social Security	774.65	3,409.55	12,865.00	12,865.00	9,455.45	27 %
129	Medicare	181.20	797.49	3,009.00	3,009.00	2,211.51	27 %
131	Health Insurance	5,426.51	38,309.15	83,220.00	83,220.00	44,910.85	46 %
133	Life Insurance	18.46	104.11	228.00	228.00	123.89	46 %
134	Disability Insurance	70.36	398.80	1,120.00	1,120.00	721.20	36 %
136	MSRS	30.00	184.29	3,510.00	3,510.00	3,325.71	5 %
151	Workers Compensation	0.00	3,193.24	8,603.00	8,603.00	5,409.76	37 %
212	Motor Fuels	596.33	1,733.24	7,140.00	7,140.00	5,406.76	24 %
216	Uniforms	0.00	315.65	612.00	612.00	296.35	52 %
219	Other Operating Equipment	0.00	0.00	5,175.00	5,175.00	5,175.00	%
221	General Supplies	206.44	690.13	6,120.00	6,120.00	5,429.87	11 %
228	Utility System Maint Supplies	0.00	6,296.17	25,000.00	25,000.00	18,703.83	25 %
305	Engineer Fees	0.00	285.00	0.00	0.00	-285.00	%
314	Computer/Software Fees	0.00	0.00	4,080.00	4,080.00	4,080.00	%
315	School & Conference	0.00	616.13	2,550.00	2,550.00	1,933.87	24 %
319	Contracted Services	1,511.00	2,890.89	5,100.00	5,100.00	2,209.11	57 %
321	Telephone	0.00	0.00	1,330.00	1,330.00	1,330.00	%
331	Travel Expense	0.00	0.00	510.00	510.00	510.00	%
351	Legal Notices Publishing	0.00	0.00	255.00	255.00	255.00	%
361	General Liability Insurance	0.00	3,122.17	6,244.00	6,244.00	3,121.83	50 %
382	Water Purchases	130,263.12	512,183.19	1,184,736.00	1,184,736.00	672,552.81	43 %
404	Equipment Maintenance	0.00	1,510.31	4,080.00	4,080.00	2,569.69	37 %
406	Vehicle Maintenance	0.00	838.40	2,040.00	2,040.00	1,201.60	41 %
413	Equipment Rental	0.00	5,143.05	7,650.00	7,650.00	2,506.95	67 %
417	Uniform Rental	0.00	0.00	510.00	510.00	510.00	%
451	Dues & Subscriptions	0.00	766.00	714.00	714.00	-52.00	107 %
460	Permits & Licenses	0.00	0.00	1,530.00	1,530.00	1,530.00	%
470	Booster Pump Repairs	0.00	0.00	255.00	255.00	255.00	%
471	Water Line Repairs	301.85	19,614.09	40,800.00	40,800.00	21,185.91	48 %
472	Hydrant Repairs	0.00	10,617.25	30,600.00	30,600.00	19,982.75	35 %
	Account Total:	153,583.66	676,905.42	1,672,650.00	1,672,650.00	995,744.58	40 %
	Account Group Total:	153,583.66	676,905.42	1,672,650.00	1,672,650.00	995,744.58	40 %
494400	Water Administration and General						
494400	Water Administration and General						
101	Full-Time Employees - Regular	8,738.79	32,830.17	130,203.00	130,203.00	97,372.83	25 %
102	Full-Time Employees - Overtime	0.00	133.24	663.00	663.00	529.76	20 %
103	Part-Time Employees - Regular	0.00	582.54	0.00	0.00	-582.54	%
121	PERA Contributions -	661.67	2,554.34	9,765.00	9,765.00	7,210.66	26 %
128	Social Security	515.81	1,933.06	8,073.00	8,073.00	6,139.94	24 %
129	Medicare	120.63	452.06	1,888.00	1,888.00	1,435.94	24 %
131	Health Insurance	2,332.59	16,087.48	43,932.00	43,932.00	27,844.52	37 %
133	Life Insurance	18.91	106.72	245.00	245.00	138.28	44 %
134	Disability Insurance	42.41	239.91	584.00	584.00	344.09	41 %
136	MSRS	96.00	589.72	2,665.00	2,665.00	2,075.28	22 %
151	Workers Compensation	0.00	314.76	856.00	856.00	541.24	37 %

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CITY OF HERMANTOWN, MN
Statement of Expenditure - Budget vs. Actual Report
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601 Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
201	Office Supplies	0.00	0.00	220.00	220.00	220.00	%
202	Printing Supplies	0.00	204.89	320.00	320.00	115.11	64 %
301	Audit/Account Services	1,498.24	8,739.09	9,453.00	9,453.00	713.91	92 %
303	Banking Fees	1,230.82	7,409.20	14,000.00	14,000.00	6,590.80	53 %
305	Engineer Fees	0.00	10,082.50	11,000.00	11,000.00	917.50	92 %
308	Legal Fees	0.00	402.00	3,000.00	3,000.00	2,598.00	13 %
314	Computer/Software Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	%
315	School & Conference	0.00	0.00	1,000.00	1,000.00	1,000.00	%
319	Contracted Services	630.90	5,091.68	11,000.00	11,000.00	5,908.32	46 %
321	Telephone	416.80	2,509.81	5,300.00	5,300.00	2,790.19	47 %
322	Internet	47.93	287.22	590.00	590.00	302.78	49 %
323	Gopher One Call Locates	110.16	446.34	1,200.00	1,200.00	753.66	37 %
325	Postage	0.00	199.46	565.00	565.00	365.54	35 %
331	Travel Expense	83.08	510.35	1,325.00	1,325.00	814.65	39 %
351	Legal Notices Publishing	0.00	396.00	1,800.00	1,800.00	1,404.00	22 %
361	General Liability Insurance	0.00	7,687.84	15,376.00	15,376.00	7,688.16	50 %
381	Electricity	525.76	6,501.13	10,300.00	10,300.00	3,798.87	63 %
383	Heating Gas	84.36	2,454.76	4,700.00	4,700.00	2,245.24	52 %
405	Computer Maintenance	0.00	15,037.62	25,235.00	25,235.00	10,197.38	60 %
420	Depreciation Expenses	0.00	0.00	320,000.00	320,000.00	320,000.00	%
451	Dues & Subscriptions	0.00	0.00	300.00	300.00	300.00	%
720	Transfer Out	0.00	0.00	71,074.00	71,074.00	71,074.00	%
Account Total:		17,154.86	123,783.89	709,132.00	709,132.00	585,348.11	17 %
Account Group Total:		17,154.86	123,783.89	709,132.00	709,132.00	585,348.11	17 %
495000	Transfer Out						
495000	Transfer Out						
720	Transfer Out	0.00	0.00	75,000.00	75,000.00	75,000.00	%
Account Total:		0.00	0.00	75,000.00	75,000.00	75,000.00	%
Account Group Total:		0.00	0.00	75,000.00	75,000.00	75,000.00	%
Fund Total:		170,738.52	800,689.31	2,456,782.00	2,456,782.00	1,656,092.69	33 %

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CITY OF HERMANTOWN, MN
Statement of Expenditure - Budget vs. Actual Report
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602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
494500 Sewer Maintenance							
494500 Sewer Maintenance							
101 Full-Time Employees - Regular		8,127.52	34,145.82	138,104.00	138,104.00	103,958.18	25 %
102 Full-Time Employees - Overtime		741.12	4,011.04	15,200.00	15,200.00	11,188.96	26 %
121 PERA Contributions -		665.17	2,840.78	11,498.00	11,498.00	8,657.22	25 %
128 Social Security		521.10	2,189.42	9,505.00	9,505.00	7,315.58	23 %
129 Medicare		121.87	512.06	2,223.00	2,223.00	1,710.94	23 %
131 Health Insurance		3,497.45	24,359.90	61,143.00	61,143.00	36,783.10	40 %
133 Life Insurance		13.61	76.67	172.00	172.00	95.33	45 %
134 Disability Insurance		46.21	261.87	823.00	823.00	561.13	32 %
136 MSRS		30.00	184.29	2,600.00	2,600.00	2,415.71	7 %
151 Workers Compensation		0.00	2,387.79	6,433.00	6,433.00	4,045.21	37 %
212 Motor Fuels		397.55	1,155.49	5,100.00	5,100.00	3,944.51	23 %
216 Uniforms		0.00	315.65	5,100.00	5,100.00	4,784.35	6 %
219 Other Operating Equipment		0.00	0.00	2,550.00	2,550.00	2,550.00	%
221 General Supplies		73.73	452.29	0.00	0.00	-452.29	%
228 Utility System Maint Supplies		304.35	322.90	6,120.00	6,120.00	5,797.10	5 %
229 Lift Station Maintenance		0.00	0.00	10,200.00	10,200.00	10,200.00	%
314 Computer/Software Fees		0.00	0.00	5,100.00	5,100.00	5,100.00	%
315 School & Conference		0.00	955.50	1,530.00	1,530.00	574.50	62 %
317 Personnel Testing, Physicals,		0.00	45.00	459.00	459.00	414.00	10 %
319 Contracted Services		0.00	14,119.00	24,000.00	24,000.00	9,881.00	59 %
325 Postage		0.00	0.00	41.00	41.00	41.00	%
331 Travel Expense		0.00	217.00	612.00	612.00	395.00	35 %
361 General Liability Insurance		0.00	1,595.80	3,192.00	3,192.00	1,596.20	50 %
385 Sewer Charges		50,621.00	324,754.83	750,618.00	750,618.00	425,863.17	43 %
403 Road Maintenance		0.00	0.00	15,300.00	15,300.00	15,300.00	%
404 Equipment Maintenance		0.00	3,269.32	5,100.00	5,100.00	1,830.68	64 %
413 Equipment Rental		0.00	0.00	3,570.00	3,570.00	3,570.00	%
451 Dues & Subscriptions		0.00	200.00	153.00	153.00	-47.00	131 %
460 Permits & Licenses		0.00	46.00	1,530.00	1,530.00	1,484.00	3 %
475 Sewerline Repairs		0.00	0.00	15,300.00	15,300.00	15,300.00	%
476 Lift Station Repairs Sewer		0.00	2,227.74	12,750.00	12,750.00	10,522.26	17 %
477 I & I Maintenance		0.00	0.00	15,300.00	15,300.00	15,300.00	%
478 Sewer Cleaning		14,266.20	22,219.20	40,800.00	40,800.00	18,580.80	54 %
590 Pumping Plant & Lift Stations		11,965.00	12,384.65	40,000.00	40,000.00	27,615.35	31 %
Account Total:		91,391.88	455,250.01	1,212,126.00	1,212,126.00	756,875.99	38 %
Account Group Total:		91,391.88	455,250.01	1,212,126.00	1,212,126.00	756,875.99	38 %
494900 Sewer Administration and General							
494900 Sewer Administration and General							
101 Full-Time Employees - Regular		8,738.79	32,830.18	130,203.00	130,203.00	97,372.82	25 %
102 Full-Time Employees - Overtime		0.00	133.24	663.00	663.00	529.76	20 %
103 Part-Time Employees - Regular		0.00	582.54	0.00	0.00	-582.54	%
121 PERA Contributions -		661.67	2,554.34	9,765.00	9,765.00	7,210.66	26 %
128 Social Security		515.81	1,933.06	8,073.00	8,073.00	6,139.94	24 %
129 Medicare		120.63	452.06	1,888.00	1,888.00	1,435.94	24 %
131 Health Insurance		2,332.59	15,262.48	43,932.00	43,932.00	28,669.52	35 %
133 Life Insurance		18.91	106.72	245.00	245.00	138.28	44 %
134 Disability Insurance		42.41	239.91	584.00	584.00	344.09	41 %
136 MSRS		96.00	589.72	2,665.00	2,665.00	2,075.28	22 %

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CITY OF HERMANTOWN, MN
Statement of Expenditure - Budget vs. Actual Report
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602 Sewer Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
151	Workers Compensation	0.00	314.77	856.00	856.00	541.23	37 %
201	Office Supplies	0.00	12.13	200.00	200.00	187.87	6 %
202	Printing Supplies	0.00	204.88	330.00	330.00	125.12	62 %
301	Audit/Account Services	1,517.77	8,838.79	9,562.00	9,562.00	723.21	92 %
303	Banking Fees	1,230.82	7,409.19	14,000.00	14,000.00	6,590.81	53 %
305	Engineer Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	%
308	Legal Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	%
314	Computer/Software Fees	0.00	0.00	2,475.00	2,475.00	2,475.00	%
315	School & Conference	0.00	0.00	900.00	900.00	900.00	%
319	Contracted Services	15.90	3,451.67	11,500.00	11,500.00	8,048.33	30 %
321	Telephone	232.52	1,359.93	4,400.00	4,400.00	3,040.07	31 %
322	Internet	71.89	430.78	876.00	876.00	445.22	49 %
323	Gopher One Call Locates	73.44	297.56	900.00	900.00	602.44	33 %
325	Postage	0.00	82.52	455.00	455.00	372.48	18 %
331	Travel Expense	83.08	510.35	1,300.00	1,300.00	789.65	39 %
351	Legal Notices Publishing	0.00	0.00	300.00	300.00	300.00	%
361	General Liability Insurance	0.00	9,208.83	18,418.00	18,418.00	9,209.17	50 %
381	Electricity	465.97	4,841.30	9,500.00	9,500.00	4,658.70	51 %
383	Heating Gas	52.73	1,534.23	3,500.00	3,500.00	1,965.77	44 %
405	Computer Maintenance	0.00	14,480.37	23,679.00	23,679.00	9,198.63	61 %
420	Depreciation Expenses	0.00	0.00	580,000.00	580,000.00	580,000.00	%
434	Employee Recognition	0.00	0.00	100.00	100.00	100.00	%
451	Dues & Subscriptions	0.00	0.00	255.00	255.00	255.00	%
720	Transfer Out	0.00	0.00	25,527.00	25,527.00	25,527.00	%
Account Total:		16,270.93	107,661.55	912,051.00	912,051.00	804,389.45	12 %
Account Group Total:		16,270.93	107,661.55	912,051.00	912,051.00	804,389.45	12 %
495000	Transfer Out						
495000	Transfer Out						
720	Transfer Out	0.00	0.00	25,000.00	25,000.00	25,000.00	%
Account Total:		0.00	0.00	25,000.00	25,000.00	25,000.00	%
Account Group Total:		0.00	0.00	25,000.00	25,000.00	25,000.00	%
Fund Total:		107,662.81	562,911.56	2,149,177.00	2,149,177.00	1,586,265.44	26 %

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CITY OF HERMANTOWN, MN
Statement of Expenditure - Budget vs. Actual Report
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603 Storm Water Enterprise Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
441100	Storm Water						
441100	Storm Water						
101	Full-Time Employees - Regular	8,789.69	37,330.42	90,665.00	90,665.00	53,334.58	41 %
102	Full-Time Employees - Overtime	494.09	2,738.69	4,181.00	4,181.00	1,442.31	66 %
121	PERA Contributions -	698.35	3,003.95	7,089.00	7,089.00	4,085.05	42 %
128	Social Security	544.72	2,299.40	5,860.00	5,860.00	3,560.60	39 %
129	Medicare	127.44	537.75	1,370.00	1,370.00	832.25	39 %
131	Health Insurance	3,251.74	23,778.05	33,516.00	33,516.00	9,737.95	71 %
133	Life Insurance	16.51	93.24	157.00	157.00	63.76	59 %
134	Disability Insurance	47.92	271.30	457.00	457.00	185.70	59 %
136	MSRS	60.00	368.57	1,820.00	1,820.00	1,451.43	20 %
151	Workers Compensation	0.00	901.59	2,431.00	2,431.00	1,529.41	37 %
201	Office Supplies	0.00	0.00	200.00	200.00	200.00	%
221	General Supplies	0.00	0.00	1,500.00	1,500.00	1,500.00	%
301	Audit/Account Services	0.00	110.00	0.00	0.00	-110.00	%
305	Engineer Fees	0.00	3,888.52	60,000.00	60,000.00	56,111.48	6 %
308	Legal Fees	0.00	197.00	1,000.00	1,000.00	803.00	20 %
310	Recording/Filing Fees	0.00	368.00	100.00	100.00	-268.00	368 %
314	Computer/Software Fees	0.00	0.00	2,500.00	2,500.00	2,500.00	%
319	Contracted Services	0.00	7,223.65	30,000.00	30,000.00	22,776.35	24 %
325	Postage	0.00	0.00	150.00	150.00	150.00	%
331	Travel Expense	27.70	170.16	500.00	500.00	329.84	34 %
351	Legal Notices Publishing	0.00	0.00	250.00	250.00	250.00	%
403	Road Maintenance	0.00	2,541.69	50,000.00	50,000.00	47,458.31	5 %
405	Computer Maintenance	0.00	6,243.20	7,397.00	7,397.00	1,153.80	84 %
413	Equipment Rental	7,629.24	33,781.17	25,000.00	25,000.00	-8,781.17	135 %
451	Dues & Subscriptions	0.00	2,795.00	2,000.00	2,000.00	-795.00	140 %
720	Transfer Out	0.00	0.00	26,115.00	26,115.00	26,115.00	%
	Account Total:	21,687.40	128,641.35	354,258.00	354,258.00	225,616.65	36 %
	Account Group Total:	21,687.40	128,641.35	354,258.00	354,258.00	225,616.65	36 %
495000	Transfer Out						
495000	Transfer Out						
720	Transfer Out	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	Account Total:	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	Account Group Total:	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	Fund Total:	21,687.40	128,641.35	404,258.00	404,258.00	275,616.65	32 %

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605 Street Lighting & Traffic Signalization

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (50) Commit
431100	Street Department						
431160	Street Lighting						
	227 Street Lights & Signs	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	381 Electricity	1,843.12	19,611.10	42,000.00	42,000.00	22,388.90	47 %
	Account Total:	1,843.12	19,611.10	47,000.00	47,000.00	27,388.90	42 %
	Account Group Total:	1,843.12	19,611.10	47,000.00	47,000.00	27,388.90	42 %
	Fund Total:	1,843.12	19,611.10	47,000.00	47,000.00	27,388.90	42 %
	Grand Total:	303,069.24					
			0.00				
			1,527,168.34	5,086,742.00	5,086,742.00	3,559,573.66	30 %

**Public Works
Utility Maintenance Report**

Meeting Date:	7/17/2025			
Reporting Period:	From:	5/1/2025	To:	6/30/2025

1. Water Utility

a. **Project Update**

i. **Peyton Acres**

- a. 2025 Start
- b. Sanitary Sewer in Phase 3 installed
- c. Water coming in EARLRY July

ii. **AMI Water Radio replacement**

- 1. Have Received approximately all radios from initial order
 - a. Installed 1300 or so radios
- 2. Continue install in 2025-
 - a. +/- 15/ Day when we are able to work steady on them
 - b. Goal is to be completed by 12/1/2025

b. **Irrigation meter plan for 2025**

- i. Plan approved, will be publicized in May
- ii. 5 will be available in 2025 again

c. **Watermain Repairs**

- i. None in this period

d. **Water Towers**

- i. Waiting on PRIMEX to tie in water mixers to our SCADA system to check performance
 - 1. Mixing connections are made and we can now monitor remotely

e. **Water Testing**

- i. Must be done by City of Hermantown now. City of Duluth will no longer do after April testing sequence
 - 1. City of Hermantown performing in May
 - 2. Pace Analytical doing the lab testing
 - 3. Had to buy a Chlorine tester for residual testing.
 - a. This test has to be done w/in 15 minutes of sample being pulled.
 - 4. We have been doing this for 2.5 months now and all seems to be going well.

2. Sewer

a. **Project Update**

b. **Lift Stations**

- i. All lift stations cleaned for their Spring Cleaning

c. **Sewer Plugs/Cleaning**

- i. Cleaned sanitary sewers in Sections 25,36,13
- ii. Cleaned and televised sanitary sewers on Roosevelt, McKinley, Jackson and Washington

3. Stormwater

a. **Project Update**

- i. A few centerline and drive way culverts will be replaced in July and August

4. Other Notes

- a. Leak Survey set for week of July
- b. 2nd Water Connection Plan set going out for bids
 - i. Due back on 8/7/2025

5. Looking Ahead to 2025/2026

- a. Trunkline extension thru Section 14
- b. Alignment work starting

TO: Utility Commission Members

FROM: Trish Crego, Utility and
Infrastructure Director



DATE: 7/17/2025

SUBJECT: Utility & Infrastructure
Director

Agenda Item:

Report

New City Improvements

- 2nd Water Connection is out for bid and due on July 31
- Fichtner Park is complete
- Hermantown Road still has to get to close out
- Lightning Drive has moved forward to design with Bolton & Menk as the engineer

State/WLSSD Approved Utility Extensions

- Pillars/Hermantown Cottages Extensions WLSSD
- Pillars /Hermantown Cottages MPCA
- Soumis Reside Apartments- WLSSD
- Soumis Reside Apartments- MPCA

Developer and Building Projects

- Soumis Reside Apartment -Development Agreement with utility extension was approved by council on 7-7-25
- Year to Date Residential Buildings permits
 - Open permits from 2024-2025 =41
 - Submitted Applications 2025= 119
- Year to Date Commercial Buildings permits
 - Open permits from 2024-2025 =47
 - Submitted Applications 2025=41

Future Developments under Feasibility Studies

- Adolph Expansion- still in preliminary planning

Other Items

- We applied the \$7.50 surcharge to water bills and have not got much feedback.

Sanitary Sewer Extension Permit Application

NPDES/SDS Permit Program

National Pollutant Discharge Elimination System (NPDES)/
State Disposal System (SDS) Permit Program

Doc Type: Permit Application

Information required for a complete application

Project information packet must include the following: To be considered a complete application, all of the following items must be included, or it will be deemed incomplete and returned. (Check the boxes to indicate that the information has been included.)

- ☒ Completed and properly signed *Application Form*. All questions must be answered and all necessary signatures included.
- ☒ Completed and executed *Design Certification for Sanitary Sewer Extension Plans and Specifications*.
- ☒ A location map or project site plan showing the area in which project construction will occur. The map shall be on 8½ x 11" paper. Please list the city of project location.
- ☒ [Environmental Review Pre-Screening Form](http://www.pca.state.mn.us/xggx692) (p-ear1-08) found on the Minnesota Pollution Control Agency (MPCA) website at <http://www.pca.state.mn.us/xggx692>.

MPCA Use Only	
AI ID #:	
SI ID#	
Date received:	
Check number:	
Facility name:	
SWX #:	
City:	
Fee:	<input type="checkbox"/> \$310 <input type="checkbox"/> \$620 <input type="checkbox"/> \$930

Required application fee (See below for fee calculation). Please make checks payable to: Minnesota Pollution Control Agency. Please check the box corresponding to the flow increase due to this project and include the applicable application fee. This value should correspond with the answer to question 1e.

- ☒ 0-0.1 MGD (1 point = \$310)
 ☐ >0.1-1.0 MGD (2 points = \$620)
 ☐ >1.0 MGD (3 points = \$930)

The following information may be required for your project:

Check the appropriate boxes if the information is required and included with your project information packet.

- ☒ Project is served by a Sanitary Sewer District or another city's wastewater treatment facility (WWTF).

Note: For projects connecting to a Metropolitan Council Environmental Services (MCES) facility, go to MCES website: [http://www.metrocouncil.org/Wastewater-Water/Services/Wastewater-Treatment-\(1\)/Sanitary-Sewer-Permits.aspx?source=child](http://www.metrocouncil.org/Wastewater-Water/Services/Wastewater-Treatment-(1)/Sanitary-Sewer-Permits.aspx?source=child)

Approval letter from MCES must be submitted with application to MPCA.

If above box is checked, one of the following boxes must also be checked:

- ☒ Authorized signature is included in signature 4 on signature page.
- ☒ Approval letter from Sanitary Sewer District or WWTF is attached.

Project information

Project title: Hermantown Cottages

What city is the project primarily located: Hermantown What county is the project primarily located: St Louis

What collection system will the project connect to: Western Lake Superior Sanitary District

- (This is usually the municipality that owns the sanitary sewer collection system.)

What wastewater treatment plant is the collection system named above connected to: WLSSD WWTP

- (The municipality that owns the collection system may have their own treatment plant or could be connected to wastewater treatment plant owned by another city or sanitary district.)

Have all questions on the *Design Certification for Sanitary Sewer Extension Plans and Specifications* been answered as "yes" or "NA"? ☒ Yes ☐ No

Are you pursuing Clean Water Revolving Fund financial assistance? ☐ Yes ☒ No

If yes, plans and specifications must be submitted for MPCA review.

MPCA information

For additional information and forms see the MPCA's website at <http://www.pca.state.mn.us/enzq915> or by contacting the MPCA at 651-296-6300 or toll-free at 800-657-3864. You can also contact the Municipal Wastewater Section staff assigned to the city the project is in. A directory of office locations can be found at: <http://www.pca.state.mn.us/about/regions/index.html>.

Send project information packet to: **Fiscal Services – 6th floor,** Minnesota Pollution Control Agency
520 Lafayette Road North, St. Paul, MN 55155

Note: No project construction may begin until you are in receipt of the required permit(s) issued by the MPCA and as defined by law under Minn. Stat. § 115.07, subd. 3.

Contact information

All four contacts type fields must be completed. The same individual may be used for multiple types.

1. Project proposer name:

Contact name: David Scott Title: President and General Counsel
Name of firm or organization: Oppidan Investment Company
Mailing address: 400 Water Street, Suite 200
City: Excelsior State: MN Zip code: 55331
Phone: 952.294.0353 Email: dave@oppidan.com
The proposer is the entity requesting consideration for the construct of the project. The proposer is often a developer or other private entity that is not the Permittee and will not be the ultimate owner of the sewer system. The Permittee, which is usually the municipality, may also propose projects.

2. Design engineer name for the project sewer system:

Contact name: Jordan Cabak Title: Senior Civil Engineer
Name of firm or organization: LHB
Mailing address: 701 Washington Ave N
City: Minneapolis State: MN Zip code: 55401
Phone: 612.752.6948 Email: jordan.cabak@lhbcorp.com

3. Permittee authorized representative (collection system) contact information:

Contact name: John Mulder Title: City Administrator
Name of firm or organization: City of Hermantown
Mailing address: 5105 Maple Grove Rd
City: Hermantown State: MN Zip code: 55811
Phone: 218.729.3600 Email: jmulder@hermantownmn.com

4. WWTP authorized representative contact information:

Contact name: Dan Belden Title: Senior Planner
Name of firm or organization: Western Lake Superior Sanitary District
Mailing address: 2626 Courtland St
City: Duluth State: MN Zip code: 55806-1894
Phone: 218.722.3336 Email: _____

Connections and flows components

Complete these items with respect to how many connections are being requested for the proposed project. Project component types are defined as residential, commercial, industrial, and other. (Projects are often described in different ways, so the parameters have been selected as common quantities. **Acres** means the total area of the proposed project; **Lots** means the number of individual properties the area will be divided into, and **REU** means 'Residential Equivalent Unit', or unit equivalent to one home):

1. Project components

a. Residential

Number of homes: 20
Design flow per home:
(gallons per day per home) 260
Total residential flow from project:
(gallons per day) 5200
Total residential BOD₅ from
proposed project: (pounds per day) 13.02

b. Commercial

Number of commercial components 0 Units (check only one): ☐ Acres ☐ Lots ☐ REU
Design flow per component (gallons per day per component): 0
Total commercial flow from project (gallons per day): 0
Total commercial BOD₅ from proposed project (pounds per day): 0

Sanitary Sewer Extension Permit Application Western Lake Superior Sanitary District (WLSSD)



Address: 2626 Courtland Street – Duluth, MN 55806-1894

Phone: 218-722-3336

Fax: 218-727-7471

Web: www.wlssd.com

Instructions for Application Submittal

- Submit completed application and required supporting documents and fees to: *Western Lake Superior Sanitary District, ATTN: Planning Department, 2626 Courtland Street, Duluth, MN 55806-1894*
- WLSSD Sanitary Sewer Extension Permit Application can be found at: <https://wlssd.com/doing-business/sewer-extensions/modifications/>
- Applications must be submitted a minimum of 14 days prior to scheduled WLSSD Planning Committee meetings (typically 3rd Tuesday of each month) in order to be on the meeting agenda
- A completed Minnesota Pollution Control Agency (MPCA) Sanitary Sewer Extension Permit Application and supporting documents must be submitted along with the WLSSD application form. Information on the MPCA application can be found at: <https://www.pca.state.mn.us/water/wastewater-permit-forms>
- A WLSSD staff review will be conducted upon receipt of the completed applications. Incomplete applications will be returned to applicant for resubmittal
- Completed applications will be reviewed by the WLSSD Planning Committee and if approved forwarded to the full WLSSD Board of Directors for consideration. The WLSSD Board convenes at 5:00 P.M. on the third or fourth Monday of the month in the WLSSD Administration Building at 2626 Courtland Street, Duluth MN. The complete District Board meeting schedule can be found at www.wlssd.com
- Should the WLSSD Board approve the extension request, the applications and fees will be forwarded by WLSSD to the MPCA for review
- Should the WLSSD deny the application it will be returned to the applicant stating the reasons for denial

Information for Question #2 on MPCA Sanitary Sewer Extension Permit Application (Connections and Flow Components)

- 2A. Design Average Wet Weather (AWW) flow: **48.4 MGD**
- 2B. Actual current annual average daily flow received in the past 12 months: **36.62 MGD**
- 2C. Percent of design flow: **75.70%**

Project Contact Information

1. Project Title: Hermantown Cottages

2. Project Proposer Contact:

Contact Name: David Scott
Title: President & General Counsel
Name of Firm/Organization: Oppidan Investment Co.
Address: 400 Water St, Suite 200 Excelsior, MN 55331
Phone: 952.294.0353
Email: dave@oppidan.com

3. Design Engineer Contact:

Contact Name: Jordan Cabak
Title: Senior Civil Engineer
Name of Firm/Organization: LHB
Address: 701 Washington Ave N, Suite 200 Minneapolis, MN
Phone: 612.752.6948
Email: jordan.cabak@lhbcorp.com

4. Authorized City/Township/Sanitary District Contact:

Contact Name: John Mulder
Title: City Administrator
Name of Firm/Organization: City of Hermantown
Address: 5105 Maple Grove Road, Hermantown, MN 55611
Phone: 218.729.3600
Email: jmulder@hermantownmn.com

Proposed Project Details

1. Description of Proposed Project:

The proposed project constructs 10 duplex buildings, as well as access roads, utilities, and stormwater treatment basin on a parcel that has an existing senior living building. The parcel is in the City of Hermantown on the corner of Maple Grove Rd and LaVaque Rd.

2. Location of Proposed Project:

The proposed project is located on parcel 395-0010-04120 in the City of Hermantown on the corner of Maple Grove Rd and LaVaque Rd.

3. Describe the existing and future areas to be served by this extension:

This Sanitary extension will serve the 10 proposed duplexes. The existing building on site has a connection to the main east of the property.

4. Describe how this project is consistent with local land use plans:

The project conforms to the City of Hermantown zoning requirements.

5. Where will the proposed flow enter into the WLSSD collection system?

This extension will connect on the SW corner of the property to the existing city main.

6. Who will be responsible for future operations and maintenance of the new sewer infrastructure?

The City of Hermantown will own, operate and maintain the new sanitary sewer main.

Information Required for a Complete Application

- ☒ Completed and signed WLSSD application form
- ☒ Completed and signed Minnesota Pollution Control Agency (application and required fee)
- ☐ Completed and attached *MPCA Design Flow and Loading Determination Worksheets*
<https://www.pca.state.mn.us/sites/default/files/wq-wwwtp5-20a.xlsx>

Certifications

Project Engineer

"My signature verifies this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is to the best of my knowledge and belief, true, accurate and complete."

Signature: Jordan Cabak

Printed Name: Jordan Cabak License # 52249

Date: 6/2/2025

City or Township Representative:

I certify that:

- The proposed sewer extension is consistent with local community development/comprehensive plans
- The municipality is compliant with its Permitted Peak Flow and the WLSSD Inflow and Infiltration Ordinance
- The proposed sewer extension meets the requirements of the municipalities local sewer use ordinance with regard to management of fats, oils and grease (FOG)

"My signature, or the signature of a delegated official, represents the approval of this project's connection to the sewer system under my jurisdiction and is compliant with the statements above"

Signature: John Mulder

Printed Name: John Mulder

Date: 6/2/2025

Sanitary Sewer Extension Permit Application

NPDES/SDS Permit Program

National Pollutant Discharge Elimination System (NPDES)/
State Disposal System (SDS) Permit Program

Doc Type: Permit Application

Information required for a complete application

Project information packet must include the following: To be considered a complete application, all of the following items must be included, or it will be deemed incomplete and returned. (Check the boxes to indicate that the information has been included.)

- ☐ Completed and properly signed *Application Form*. All questions must be answered and all necessary signatures included.
- ☐ Completed and executed *Design Certification for Sanitary Sewer Extension Plans and Specifications*.
- ☐ A location map or project site plan showing the area in which project construction will occur. The map shall be on 8½ x 11" paper. Please list the city of project location.
- ☐ [Environmental Review Pre-Screening Form](http://www.pca.state.mn.us/xgqx692) (p-ear1-08) found on the Minnesota Pollution Control Agency (MPCA) website at <http://www.pca.state.mn.us/xgqx692>.

MPCA Use Only	
AI ID #:	
SI ID#	
Date received:	
Check number:	
Facility name:	
SVX #:	
City:	
Fee:	<input type="checkbox"/> \$310 <input type="checkbox"/> \$620 <input type="checkbox"/> \$930

Required application fee (See below for fee calculation). Please make checks payable to: Minnesota Pollution Control Agency. Please check the box corresponding to the flow increase due to this project and include the applicable application fee. This value should correspond with the answer to question 1e.

- ☐ 0-0.1 MGD (1 point = \$310)
 ☐ >0.1-1.0 MGD (2 points = \$620)
 ☐ >1.0 MGD (3 points = \$930)

The following information may be required for your project:

Check the appropriate boxes if the information is required and included with your project information packet.

- ☐ Project is served by a Sanitary Sewer District or another city's wastewater treatment facility (WWTF).

Note: For projects connecting to a Metropolitan Council Environmental Services (MCES) facility, go to MCES website: [http://www.metrocouncil.org/Wastewater-Water/Services/Wastewater-Treatment-\(1\)/Sanitary-Sewer-Permits.aspx?source=child](http://www.metrocouncil.org/Wastewater-Water/Services/Wastewater-Treatment-(1)/Sanitary-Sewer-Permits.aspx?source=child)

Approval letter from MCES must be submitted with application to MPCA.

If above box is checked, one of the following boxes must also be checked:

- ☐ Authorized signature is included in signature 4 on signature page.
- ☐ Approval letter from Sanitary Sewer District or WWTF is attached.

Project information

Project title: Reside Apartments

What city is the project primarily located: Hermantown What county is the project primarily located: St. Louis County

What collection system will the project connect to: WLSSD

- (This is usually the municipality that owns the sanitary sewer collection system.)

What wastewater treatment plant is the collection system named above connected to: WLSSD WWTP

- (The municipality that owns the collection system may have their own treatment plant or could be connected to wastewater treatment plant owned by another city or sanitary district.)

Have all questions on the *Design Certification for Sanitary Sewer Extension Plans and Specifications* been answered as "yes" or "NA"? ☐ Yes ☒ No

Are you pursuing Clean Water Revolving Fund financial assistance? ☐ Yes ☒ No

If yes, plans and specifications must be submitted for MPCA review.

MPCA information

For additional information and forms see the MPCA's website at <http://www.pca.state.mn.us/enzq915> or by contacting the MPCA at 651-296-6300 or toll-free at 800-657-3864. You can also contact the Municipal Wastewater Section staff assigned to the city the project is in. A directory of office locations can be found at: <http://www.pca.state.mn.us/about/regions/index.html>.

Send project information packet to: **Fiscal Services – 6th floor,** Minnesota Pollution Control Agency
520 Lafayette Road North, St. Paul, MN 55155

Note: No project construction may begin until you are in receipt of the required permit(s) issued by the MPCA and as defined by law under Minn. Stat. § 115.07, subd. 3.

Contact information

All four contacts type fields must be completed. The same individual may be used for multiple types.

1. Project proposer name:

Contact name: John Mulder Title: City Administrator
Name of firm or organization: City of Hermantown
Mailing address: 5105 Maple Grove Rd
City: Hermantown State: MN Zip code: 55811
Phone: 218-729-3600 Email: jmulder@hermantownmn.com

The proposer is the entity requesting consideration for the construct of the project. The proposer is often a developer or other private entity that is not the Permittee and will not be the ultimate owner of the sewer system. The Permittee, which is usually the municipality, may also propose projects.

2. Design engineer name for the project sewer system:

Contact name: Jack Dougherty Title: PE
Name of firm or organization: Windsor Engineers
Mailing address: 4802 Oneota Street, Suite 2
City: Duluth State: MN Zip code: 55807
Phone: 218.203.8323 Email: jdougherty@windsorengineers.com

3. Permittee authorized representative (collection system) contact information:

Contact name: John Mulder Title: City Administrator
Name of firm or organization: City of Hermantown
Mailing address: 5105 Maple Grove Rd
City: Hermantown State: MN Zip code: 55811
Phone: 218-729-3600 Email: jmulder@hermantownmn.com

4. WWTP authorized representative contact information:

Contact name: Dan Belden Title: _____
Name of firm or organization: Western Lake Superior Sanitary District
Mailing address: 2626 Courtland St
City: Duluth State: MN Zip code: 55806-1894
Phone: 218-722-3336 Email: _____

Connections and flows components

*Complete these items with respect to how many connections are being requested for the proposed project. Project component types are defined as residential, commercial, industrial, and other. (Projects are often described in different ways, so the parameters have been selected as common quantities. **Acres** means the total area of the proposed project; **Lots** means the number of individual properties the area will be divided into, and **REU** means 'Residential Equivalent Unit', or unit equivalent to one home):*

1. Project components

a. Residential

Number of homes: 35
Design flow per home: 260
(gallons per day per home)
Total residential flow from project: 9,100
(gallons per day)
Total residential BOD₅ from proposed project: (pounds per day) 54.6

b. Commercial

Number of commercial components 1 Units (check only one): ☐ Acres ☐ Lots ☐ REU
Design flow per component (gallons per day per component): 100
Total commercial flow from project (gallons per day): 100
Total commercial BOD₅ from proposed project (pounds per day): 0.60

c. Industrial

Number of industrial components 0 Units (check only one): ☐ Acres ☐ Lots ☐ REU

Design flow per component (gallons per day per component): 0

Total industrial flow from project (gallons per day): 0

Total industrial BOD₅ from proposed project (pounds per day): 0

d. Other

Number of other components 0 Units (check only one): ☐ Acres ☐ Lots ☐ REU

Design flow per component (gallons per day per component): 0

Total flow from other project components (gallons per day): 0

Total BOD₅ from other project components (pounds per day): 0

e. Proposed total design flow (Sum of all components types listed above) (gallons per day): 7100

f. Proposed total design BOD₅ (Sum of all component types listed above) (pounds per day): 42.6

2. Specification of the WWTF where flow will be treated (Contact the WWTF for current specifications.)

a. Design Average Wet Weather flow (AWW) (use *design average flow if AWW not available*): 48.4 MGD

b. Actual current annual average daily flow received in the past 12 months: 34.72 MGD

c. Percent of design flow (b ÷ a) x 100: 71.73 %

Certification and signature

Federal Regulations (40 CFR Part 122.22) and State Regulations (Minn. Rule 7001.0060) require all permit applications to be signed as follows:

- A. For a corporation: by a responsible corporate officer. For the purpose of this permit, a responsible corporate officer means:
 - 1) A president, secretary, treasurer or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation.
 - 2) The manager of one or more manufacturing, production or operating facilities employing more than 250 persons or having a gross annual sales or expenditures exceeding 425 million, if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- B. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively.
- C. For a municipality, county or other political subdivision: by a principal executive officer or ranking elected official.
- D. For a state, federal or other public agency/agents: by a commissioner, assistant or deputy commissioner; director, assistant or deputy director.

1. Project proposer's signature

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print name: John mulder Title: City Administrator
Signature: John mulder Date (mm/dd/yyyy): 05/06/2025

2. Design engineer's certification and signature

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print name: Jack Dougherty Title: Land Development Practice Lead
Authorized signature: Jack Dougherty Date (mm/dd/yyyy): 4/15/2025 PE Registration No.: 61158

3. Permittee's approval

"My signature, or the signature of a delegated official, represents the approval of this project's connection to the sewer system and/or wastewater treatment facility under my jurisdiction. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

Print name: John mulder Title: City Administrator
Signature: John mulder Date (mm/dd/yyyy): 05/06/2025

Sanitary Sewer Extension Permit Application Western Lake Superior Sanitary District (WLSSD)



Address: 2626 Courtland Street – Duluth, MN 55806-1894

Phone: 218-722-3336

Fax: 218-727-7471

Web: www.wlssd.com

Instructions for Application Submittal

- Submit completed application and required supporting documents and fees to: *Western Lake Superior Sanitary District, ATTN: Planning Department, 2626 Courtland Street, Duluth, MN 55806-1894*
- WLSSD Sanitary Sewer Extension Permit Application can be found at: <https://wlssd.com/doing-business/sewer-extensions/modifications/>
- Applications must be submitted a minimum of 14 days prior to scheduled WLSSD Planning Committee meetings (typically 3rd Tuesday of each month) in order to be on the meeting agenda
- A completed Minnesota Pollution Control Agency (MPCA) Sanitary Sewer Extension Permit Application and supporting documents must be submitted along with the WLSSD application form. Information on the MPCA application can be found at: <https://www.pca.state.mn.us/water/wastewater-permit-forms>
- A WLSSD staff review will be conducted upon receipt of the completed applications. Incomplete applications will be returned to applicant for resubmittal
- Completed applications will be reviewed by the WLSSD Planning Committee and if approved forwarded to the full WLSSD Board of Directors for consideration. The WLSSD Board convenes at 5:00 P.M. on the third or fourth Monday of the month in the WLSSD Administration Building at 2626 Courtland Street, Duluth MN. The complete District Board meeting schedule can be found at www.wlssd.com
- Should the WLSSD Board approve the extension request, the applications and fees will be forwarded by WLSSD to the MPCA for review
- Should the WLSSD deny the application it will be returned to the applicant stating the reasons for denial

Information for Question #2 on MPCA Sanitary Sewer Extension Permit Application (Connections and Flow Components)

- 2A. Design Average Wet Weather (AWW) flow: **48.4 MGD**
- 2B. Actual current annual average daily flow received in the past 12 months: **34.72 MGD**
- 2C. Percent of design flow: **71.73%**

Project Contact Information

1. Project Title: **Reside Apartments**

2. Project Proposer Contact:

Contact Name: **Ian & Jesse Soumis**

Title: **Owners**

Name of Firm/Organization: **Soumis Construction**

Address: **4323 Lavaque Road Hermantown, MN 55811**

Phone:

Email: **ian@soumisconstruction.com**

3. Design Engineer Contact:

Contact Name: **Jack Dougherty**

Title: **PE**

Name of Firm/Organization: **Windsor Engineers**

Address: **4802 Oneota Street, Suite 2, Duluth, MN 55807**

Phone: **218.203.8323**

Email: **jdougherty@windsorengineers.com**

4. Authorized City/Township/Sanitary District Contact:

Contact Name: John Mulder
Title: City Administrator
Name of Firm/Organization: City of Hermantown
Address: 5105 Maple Grove Road Hermantown, MN 55901
Phone: 218-729-3600
Email:

Proposed Project Details

1. Description of Proposed Project:

This project proposes to construct an approximately 198-foot (') x 72' apartment building, an associated 26-foot-wide road with sidewalk, sanitary sewer, and water main extensions, a 120' x 30' community garden area, and a stormwater pond to accommodate the new impervious area. The project site is 8.82 acres, located within the City of Hermantown (City). The parcel is located near the intersection of Arrowhead Road and Stebner Road. The project will disturb a total of 2.07 acres, 0.20 acres of which will be wetland.

2. Location of Proposed Project:

The proposed project is located on parcel 395-0070-00410 in the City of Hermantown, MN on the corner of Arrowhead Rd & Stebner Rd.

3. Describe the existing and future areas to be served by this extension:

The sewer main extension will serve the new apartment building.

4. Describe how this project is consistent with local land use plans:

Proposed Project conforms to all City of Hermantown Requirements.

5. Where will the proposed flow enter into the WLSSD collection system?

An existing City of Hermantown sewer main is located in Stebner Road outside of the property, which is where the proposed flow will enter the City of Hermantown collection system.

6. Who will be responsible for future operations and maintenance of the new sewer infrastructure?

The City of Hermantown will own, operate, and maintain the new sewer infrastructure.

Information Required for a Complete Application

- ☐ Completed and signed WLSSD application form
- ☐ Completed and signed Minnesota Pollution Control Agency (application and required fee)
- ☐ Completed and attached MPCA Design Flow and Loading Determination Worksheets
<https://www.pca.state.mn.us/sites/default/files/wq-wwtp5-20a.xlsx>

Certifications

Project Engineer

"My signature verifies this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is to the best of my knowledge and belief, true, accurate and complete."

Signature: _____ Printed Name: Jack Dougherty License # 61158

Date: _____

City or Township Representative:

I certify that:

- The proposed sewer extension is consistent with local community development/comprehensive plans
- The municipality is compliant with its Permitted Peak Flow and the WLSSD Inflow and Infiltration Ordinance
- The proposed sewer extension meets the requirements of the municipalities local sewer use ordinance with regard to management of fats, oils and grease (FOG)

"My signature, or the signature of a delegated official, represents the approval of this project's connection to the sewer system under my jurisdiction and is compliant with the statements above"

Signature: John Mulder Printed Name: John Mulder

Date: 5/6/2025

DEVELOPMENT AGREEMENT
BY AND BETWEEN
SOUMIS CONSTRUCTION, INC. (“DEVELOPER”)
AND
CITY OF HERMANTOWN
(“CITY”)

Dated as of the _____ day of _____, 2025

THIS DOCUMENT WAS DRAFTED BY:

Gunnar B. Johnson
Overom Law
802 Garfield Avenue, Suite 101
Duluth, Minnesota 55802
(218) 625-8463

DEVELOPMENT AGREEMENT

THIS AGREEMENT, made on or as of the _____ day of _____, 2025, by and between **City of Hermantown**, (hereinafter referred to as the “City”) and **Soumis Construction, Inc.** a Minnesota company (hereinafter referred to as the “Developer”), is in response to the following situation:

A. The Developer has requested the City to approve the Planned Unit Development (“PUD”) of The Reside which is planned for property located in St. Louis County, Minnesota legally described as follows:

See **Exhibit A** attached hereto (“Property”)

B. The City will not issue the Final PUD Order until the Developer constructs Stormwater Improvements, a City Sewer Main and City Water Main (as such terms are defined in Section 8 and which are collectively referred to as “Infrastructure Improvements”).

NOW, THEREFORE, in consideration of the foregoing and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

1. To pay all costs incurred by the City in connection with the initial review and consideration of the PUD prior to the execution of the PUD and thereafter in connection with the determination of whether the conditions to the approval of the PUD or the construction of the Infrastructure Improvements have been completed in accordance with the Plans and Specifications, including, without limitation, fees incurred by the City Engineer for inspecting the construction of Infrastructure Improvements, within ten (10) days of being invoiced by the City for such costs.

2. Developer acknowledges that it is a requirement of the City that the Developer bear all costs of construction of the Infrastructure Improvements and that the Infrastructure Improvements must be constructed in accordance with Plans and Specifications approved by the City Engineer and City Public Works Director.

3. Before the Final PUD Order will be executed by the City the Developer must:

3.1 Comply with the provisions of Section 8 hereof (Infrastructure Plans and Specifications approved).

3.2 Developer shall provide a security deposit equal to **125% of the cost of construction** of the Infrastructure Improvements (Sewer Main and Water Main) as determined by the City Engineer **unless construction is completed before the PUD is executed**. No building permits shall be granted for any Property within the PUD until the Final PUD Order is approved and recorded. The security is to be in effect until all of the Infrastructure Improvements have been constructed and the City Engineer and City Public Works Director executes a Certificate of Completion with respect to the Infrastructure Improvements attesting that they have been constructed in accordance with the Plans and Specifications.

3.3 Developer shall provide a security deposit equal to 125% of cost of construction of the Stormwater Improvements prior to the commencement of construction of the Infrastructure Improvements. This security is in addition to any security required by Section 3.2 hereof. No building permits shall be granted for any portion of the Property until an MS4 Certificate of Compliance is issued. The Stormwater Improvements are defined as the entire system utilized to collect, convey and treat stormwater. The security is to be in effect until all of the Stormwater Improvements have been constructed and the City Engineer and City Public Works Director executes a Certificate of Completion with respect to the Stormwater Improvements attesting that they have been properly constructed.

3.4 Pay City a park dedication fee of \$20,800 (18 – 1 bedroom units at \$400.00/unit and 17 - 2 bedroom units at \$800.00/unit). An additional bedroom fee of \$150.00 per bedroom will be charged at time of building permit application.

3.5 City to provide written approval of the Final PUD Order by the Community Development Director, City Attorney and City Engineer as being in compliance with the Hermantown Planned Unit Development ordinance.

3.6 Pay the City's out-of-pocket costs and expenses, including attorneys' fees and engineering fees, incurred to the date the Final PUD order is issued.

3.7 Comply with the provisions of Section 19 hereof (Declaration of Wetland Restrictions).

4. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when mailed sent by U.S. Certified Mail to the following name and address:

If to Developer: Soumis Construction, Inc.
4323 Lavaque Road
Hermantown, MN 55811

If to City: City of Hermantown
5105 Maple Grove Road
Hermantown, MN 55811
Attn: John Mulder

With a copy to: Gunnar B. Johnson
Overom Law
802 Garfield Avenue
Suite 101
Duluth, MN 55802

5. The City Engineer shall, after consulting with the designated representatives of Developer, be the final authority in the event of any questions, ambiguities or disagreements regarding the interpretation of the Plans and Specifications or whether the construction of the Infrastructure Improvements have been completed in accordance with the Plans and Specifications.

6. Developer agrees that it will not make any changes to the Plans and Specifications without the prior written approval of the City Engineer and City Public Works Director.

7. Developer shall present detailed plans and specifications for the Infrastructure Improvements to the City Engineer and City Public Works Director and obtain approval of such plans and specifications by the City Engineer, City Public Works Director. Whenever the words “Plans and Specifications” are used herein it shall mean the plans and specifications that are approved by the City Engineer and City Public Works Director. All construction work shall be completed strictly in accordance with the approved Plans and Specifications. For the purposes of this Development Agreement, Infrastructure Improvements means the following:

7.1. The sewer main (“Sewer Main”) and water main (“Water Main”) within the Project.

7.2. The Stormwater Improvements within the PUD and servicing the PUD. The proposed plan shows a stormwater pond for the development in the central portion of the of the site. Stormwater will be collected through a series of inlets located in the parking lot and drive aisle and then piped to the stormwater pond with eventual discharge to the adjacent wetland. The applicant’s engineer has submitted preliminary stormwater calculations for the proposed project which will be reviewed and approved by the City Engineer. The stormwater pond and inlet/drainage system will be owned and maintained by the Applicant.

7.3. Owner shall be responsible for, indemnify and hold harmless the City from paying for all costs and expenses in connection with the installation, construction of the water main extension.

7.4. Prior to acceptance of the sewer main and water main, the City shall be entitled to repair the water main at the expense of Owner if Owner fails to repair the or water main. Any costs and expenses incurred by the City in connection with any such repair of the water main shall be paid by Owner to the City immediately upon receipt by Owner of an itemized statement for the cost and expense incurred by the City in repairing the water main. If Owner fails to pay such amount to the City within thirty (30) days of the mailing of such itemized statement by the City to Owner, then the City may proceed to collect such amount from Owner in whatever manner it deems appropriate, including, without limitation, assessing the amount of such statement against the Property in the manner provided by law. In this regard, Owner agrees that any charge made by the City for the repair of the sewer main and water main shall be a charge for sewer service or water service. Nothing in this section shall be deemed to require the City to repair the sewer main and water main. Owner acknowledges that if Owner fails to repair the water main, that City may discontinue allowing Owner to have access to the sewer main and water main.

7.5. Upon the issuance of a Certificate of Final Completion by the City Engineer for the and public water lines the City shall become the owner of the public sewer main and water lines covered by such Certificate of Final Completion.

7.6. Owner shall pay all legal fees and other expenses and any engineering fees and expenses incurred by the City of Hermantown in connection with the preparation of the Agreement and the documents related to this Agreement. A failure by Owner to pay such fees and expenses shall entitle City to discontinue providing sewer service and water service to Owner until such fees and expenses are paid. Such fees and expenses shall also be deemed to be a charge for sewer service and water service.

7.7. Owner shall complete a standard form of the City's Water and Sanitary Sewer Service Application prior to making any connection to the sewer main and water main.

7.8. Owner agrees to notify the City at least three (3) working days before Owner commences the construction of the sewer main and water main extension and does further agree that no connection shall be made by Owner to the sewer main and water main until such connection, including the location of such connection, is approved and, if applicable, made by the City Public Works Director.

7.9. Owner agrees that the sewer main and water main extensions shall be built and installed in accordance with all applicable building, plumbing and other codes and regulations and in accordance with the policies, requirements and procedures of the Utility Commission of the City including the installation of required clean-outs, if applicable. The City shall be entitled to inspect the Utility Service at any time during the construction and installation of it. A drawing showing the location of the Utility Service, which must show that it is within the City Right of Way, a design for installation of the Utility Service shall be prepared by a Minnesota registered engineer and submitted to the City Public Works Director and City Engineer for their review and written approval which shall be noted on the design and drawing. No changes in the design of the sewer main and water main shall be made without the prior written approval of the City Public Works Director and City Engineer. An "as built" record drawing showing the location and depth of the sewer main and water main and a collateral assignment of any warranties related to the construction and installation of the sewer main and water main, including any covering the pipe utilized in such installation, of the shall be provided to the City within ten (10) days after the completion of the installation of the sewer main and water main. If such "as built" record drawing is not provided within such time then, in that event, the City shall be entitled to discontinue sewer service and water service to the Property until such drawing is provided.

8. Developer shall install the following private development elements:

8.1. Permanent wetland markers marking all wetlands on the property

8.2. Landscaping/Buffer consisting of a mixture of evergreen trees along the western and SW corner of the property to provide a screening buffer from the adjacent residential properties.

8.3. Construction of a 9 foot height screen fence, 300 feet in length, adjacent to 4928 W. Arrowhead Road.

8.4 Construction of a 9 foot height screen fence, 130 feet in length along the south property line to provide screening for 4280 Heartwood Lane.

8.5 Construction of a private, 26-foot-wide asphalt driveway with curb along the western edge, starting at W. Arrowhead Road south into the site approximately 550 feet. This driveway will be privately owned and maintained but will have a 30' wide utility easement associated with it. The driveway ends in a parking lot which provides access to all sides of the proposed building.

8.6 Construction of a 5 foot wide sidewalk ("Sidewalk") along the private drive connecting W. Arrowhead Road to the apartment building.

8.7 Construction of a community garden, which is open to the public and residents of the Project. Community garden to consist of raised cedar planting beds (approximately 4' wide by 8' long), gravel or mulch walk-ways around raised beds, a fence around the entire garden, water spigots and tool shed for common gardening tool. Tools will be provided as part of the development.

9. Before the commencement of any work on any Infrastructure Improvements, Developer, Developer's Contractor and Developer's Engineer shall meet with the City Engineer and City Public Works Director to determine guidelines to ensure that work is subject to appropriate testing and inspection before any portion of the work is covered or further work is done. Developer and Developer's Contractor may be limited, as a result of this discussion, as to work that may be done outside of regular working hours unless prior arrangements are made for inspection and testing to be done at such times and appropriate payment arrangements are made.

10. Developer acknowledges that the City Engineer may require independent testing of the work done on the Infrastructure Improvements prior to its determining that the work has been completed in accordance with the Plans and Specifications. Developer further understands and acknowledges that Developer shall be responsible for paying the costs incurred in connection with any such testing.

11. The City Engineer will execute and deliver the Certificate of Substantial Completion (Sewer Main and Water Main) in the form attached hereto as Exhibit B to the City only upon the completion of the Infrastructure Improvements and the City Engineer will execute and deliver a Certificate of Final Completion in the form attached hereto as Exhibit C to the City only upon the final completion of the Infrastructure Improvements required to be constructed by Developer.

12. Developer acknowledges and agrees that no zoning permits and no building permits will be issued for any construction within the PUD until the City Engineer executes the Certificate of Substantial Completion (Sewer Main and Water Main) in form of the one attached hereto as Exhibit B and/or the security required by Section 3.2 and Section 3.3 has been provided to City for such items and an MS4 Certificate of Compliance has been issued for the Stormwater Improvements and/or the security required by Section 3.3 has been provided to the City for the Stormwater Improvements.

13. Notwithstanding anything to the contrary contained herein Developer agrees that all of the Infrastructure Improvements will be fully completed in accordance with the Plans and Specifications no later than October 15, 2026.

14. Any security provided by Developer to City pursuant to Section 3.2 hereof shall be released upon final completion of the Infrastructure Improvements and a Certificate of Final Completion is issued by the City Engineer for such work and the record drawings for the Infrastructure Improvements on paper and electronically in auto-cad format and PDF format are provided to the City pursuant to Section 16 hereof.

15. Developer agrees that the City may exercise its rights under any security provided to it hereunder if Developer shall fail to perform any obligation required to be performed by Developer hereunder and such failure shall continue for a period of ten (10) days after written notice of such failure has been given by City to the Developer.

16. Developer will provide record drawings for the Infrastructure Improvements constructed by it pursuant to this Agreement on paper and electronically in auto-cad format and PDF format before October 15, 2026. Developer will also provide City with an electronic copy of the recorded Plat.

17. Developer will provide the GPS data points for the wetland boundaries on all lots within the PUD and for the permanent wetland markers required to be installed by Developer pursuant to Section 7.3.

18. Upon the issuance of a Certificate of Final Completion by the City Engineer for the Infrastructure Improvements the City shall become the owner of the Infrastructure Improvements covered by such Certificate of Final Completion. Upon the issuance of a Certificate of Final Completion by the City Engineer for the satisfaction of the provisions of Section 6 of this agreement the City shall become the owner of the utilities covered by such Certificate of Final Completion.

19. Developer will provide or cause to be provided water and sewer service to the building in the PUD and:

19.1 Provide the plans and specifications for the construction of the water and sewer service lines within the PUD for the City's review and approval prior to commencing construction of such water and sewer service lines.

19.2 Provide the City with a map/plan on paper and electronically in auto cad format and PDF format showing the location of water and sewer service lines. Information is to be in a coordinate system so that is can be imported into the City's GIS system.

19.3 Install a locating wire or equally effective means of marking the location of each non-conductive water or sewer service lines.

19.4 The City will not issue a Certificate of Occupancy for the building until the requirements of this Section 19 have been satisfied with respect to such building.

20. City is hereby granted access across the Property at any time to repair, maintain and restore the Stormwater Improvements and wetland areas on any of the Property and to check the location of the wetland boundaries and permanent wetland markers on the Property and any lot on the Plat.

21. In the event that the City is required to repair, restore or modify the wetland areas, permanent wetland markers or Stormwater Improvements as a result of actions by the Developer or its successors or assigns, then the City may assess the costs of such repairs, restoration or modifications against the Property or any part of the Property pursuant to Chapter 429 of the Minnesota Statutes or the City may declare that the portion of the Property upon which such wetland or Stormwater Improvements are located to be a hazardous property within the meaning Minnesota Statutes §463.15, it being agreed to and acknowledged by Developer that a failure to adequately maintain or unremediated damage to a wetland or Stormwater Improvements constitutes a hazard to public safety or health.

22. The Developer further agrees that nothing in this Agreement constitutes any approval of any other licenses or permits or approvals required to be obtained under applicable law, rule, regulation or ordinance before any construction can take place on the Property. Examples of permits and approvals that are not approved by this Agreement are building permits, water and sewer connection approvals (which require payments for connection fees to the City and a CAF payment to WLSSD).

23. During construction, Developer agrees:

25.1 Erosion control measures shall be utilized and remain in place throughout the construction period, and shall not be removed until vegetation is established on the site; and

25.2 Not conduct any on-site burning or burial of brush or other site debris on the Property.

25.3 Construction activity shall comply with all City noise ordinances. There shall be no construction activity between the hours of 10:00 p.m. and 7:00 a.m.; and

25.4 The site shall be kept free of dust and debris that could blow onto neighboring properties; and

25.5 Public streets shall be maintained free of dirt and shall be cleaned as necessary; and

25.6 The City shall be contacted a minimum of 72 hours prior to any work in a public street. Any required construction or excavation permits for construction shall be obtained before work commences. Work in a public street shall take place only upon the determination by the Public Works Superintendent that appropriate safety measures have been taken to ensure motorist and pedestrian safety; and

[SIGNATURES APPEAR ON NEXT PAGE]

City of Hermantown - 2025 Water Loss Report

[illegible]



Western Lake Superior Sanitary District
2626 Courtland Street
Duluth, MN 55806-1894
(218) 722-3336

Invoice Date	06/30/2025
Invoice Number	842020250630
Account Number	8420

TO: Hermantown, City Of WW
5105 Maple Grove Road
Hermantown, MN 55811

Transaction	Trans Date	Due Date	PO	Description	Quantity	Unit Rate	Amount
063025HER1	06/30/25	07/15/25		Wastewater Charges			\$53,985.00
063025HER2	06/30/25	07/15/25		2024 Adjustment			(\$3,364.00)

Current	1-30 Days	31-60 Days	Over 60 Days	Amount Due
\$50,621.00	\$0.00	\$0.00	\$0.00	\$50,621.00

2025 FLOW AND LOADINGS

SUMMARY ONLY

BOD Biochemical Oxygen Demand

SS Suspended Solids

FLOW Million Gallons per Day

Hermantown

(Haines Road Metering Station)

MONTH	TOTAL		AVG		PEAK HR		TOTAL		AVG		TOTAL		AVG	
	FLOW	MG	FLOW	MGD	FLOW RATE	MGD	BOD	LBS	BOD	LBS/DAY	SS	LBS	SS	
JANUARY	11.1263		0.3589		0.6048		18,228		588		20,367		657	
FEBRUARY	10.3259		0.3688		0.7331		17,640		630		20,244		723	
MARCH	12.5817		0.4059		0.8364		18,786		606		21,886		706	
APRIL	13.7775		0.4592		0.7404		15,000		500		21,690		723	
MAY	14.0824		0.4543		0.8388		16,213		523		19,561		631	
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
TOTAL or AVG	61.8938		0.4099				85,867		569		103,748		687	

Questions regarding Billing

In this summary form should be directed to:

Cathy Remington

Director of Finance

Western Lake Superior Sanitary District

2626 Courtland Street

Duluth, MN 55806

Phone: (218) 740-4788

Fax: (218) 727-7471

Email: Cathy.Remington@wlssd.com

Data Verified by:

Tim Lundell, Environmental Services Manager- (218) 740 - 4822

Grant Brown, Director of Information Services - (218) 740 - 4777

Western Lake Superior Sanitary District

2626 Courtland Street

Duluth, MN 55806

Fax: (218) 727-7471

Email: tim.lundell@wlssd.com

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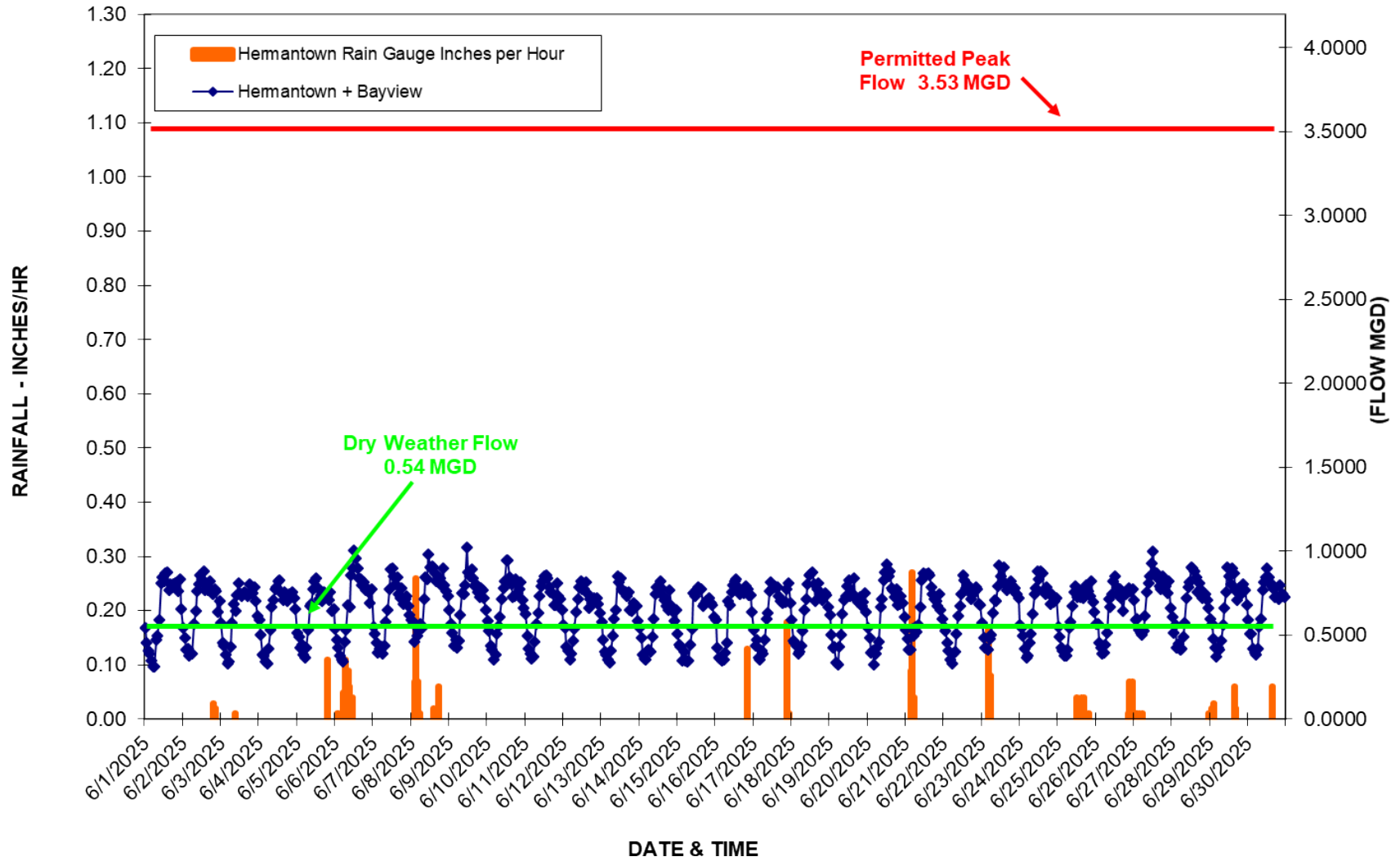
Initialed By: 


Initialed By: 

2025 FLOW AND LOADINGS				City of Hermantown				BOD Biochemical Oxygen Demand			
SUMMARY ONLY				(Includes Bayview and Haines Road Metering Station)				SS Suspended Solids			
								FLOW Million Gallons per Day			
MONTH	TOTAL FLOW	AVG FLOW	PEAK HR FLOW RATE	TOTAL BOD	AVG BOD	TOTAL SS	AVG SS	TOTAL LBS	AVG LBS/DAY	TOTAL LBS	AVG LBS/DAY
JANUARY	18.4048	0.5937	0.9303	30,369	980	32,508	1,049	32,508	980	32,508	1,049
FEBRUARY	16.6939	0.5962	1.0625	28,262	1,009	30,866	1,102	30,866	1,009	30,866	1,102
MARCH	23.6544	0.7631	1.3427	37,255	1,202	40,355	1,302	40,355	1,202	40,355	1,302
APRIL	27.1221	0.9040	1.3048	37,259	1,242	43,949	1,465	43,949	1,242	43,949	1,465
MAY	24.6174	0.7941	1.8849	33,785	1,090	37,133	1,198	37,133	1,090	37,133	1,198
JUNE											
JULY											
AUGUST											
SEPTEMBER											
OCTOBER											
NOVEMBER											
DECEMBER											
TOTAL or AVG	110.4926	0.7317	Allocation	166,930	1,105	184,811	1,224	184,811	1,105	184,811	1,224
2025 BUDGET		0.6500	3.8000		1,150		1,100		1,150		1,100
Questions regarding Billing				Data Verified by:							
In this summary form should be directed to:				Tim Lundell, Environmental Services Manager - (218) 740 - 4822							
Cathy Remington				Grant Brown, Director of Information Services - (218) 740 - 4777							
Director of Finance				Western Lake Superior Sanitary District							
Western Lake Superior Sanitary District				2626 Courtland Street							
2626 Courtland Street				Duluth, MN 55806							
Duluth, MN 55806				Fax: (218) 727-7471							
Phone: (218) 740-4788				Email: tim.lundell@wsssd.com							
Fax: (218) 727-7471				Email: grant.brown@wsssd.com							
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				Initialed By: 							

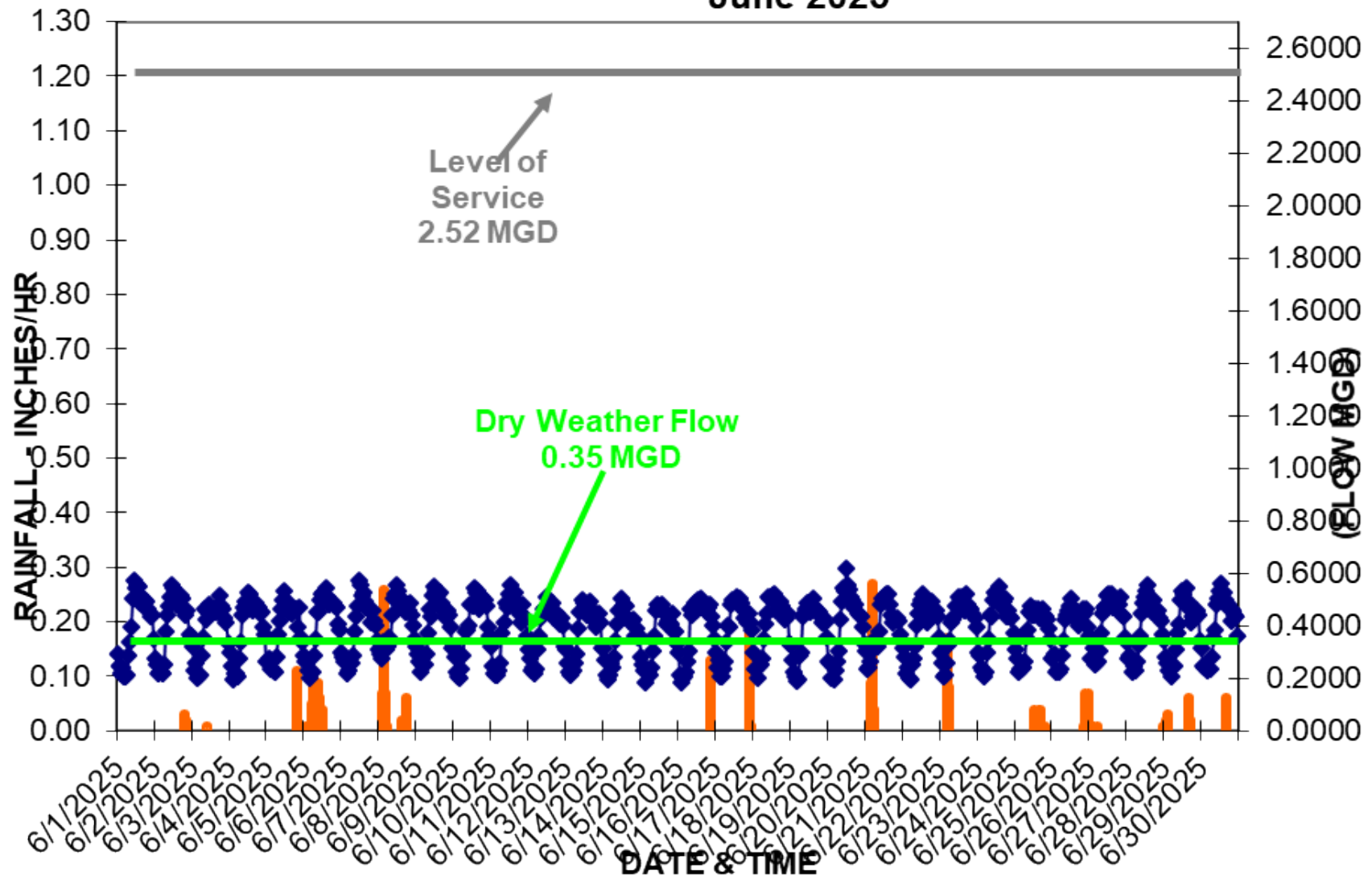
2025 FLOW AND LOADINGS										BOD Biochemical Oxygen Demand	
SUMMARY ONLY										SS Suspended Solids	
										FLOW Million Gallons per Day	

Hermantown Flow + Bayview June 2025



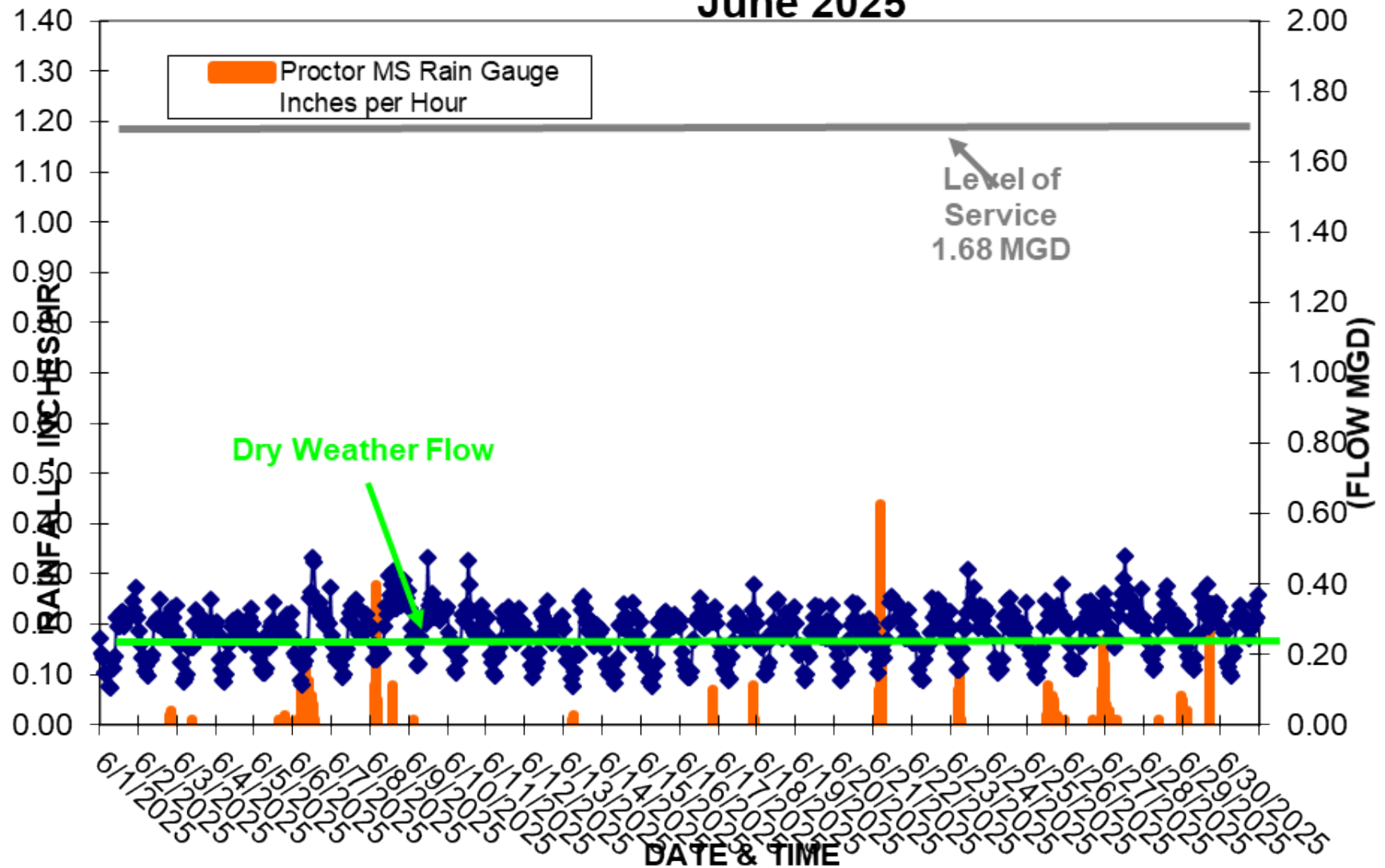
 Hermantown Rain Gauge
Inches per Hour

Hermantown Flow - Haines Road June 2025



BAYVIEW METERING STATION

June 2025



**ComfortSystems**

Serving the City of Duluth

Account No.	Service Address	Billing Date
230516840-001	4335 HAINES RD	06/09/2025

000056



Service Period	Meter Readings
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05/02/2025 - 06/02/2025

05/02/2025 - 06/02/2025

51 WAT INFRA SURCHARGE								Unit of Measure
Meter No	Read Dates	Days	Previous	Current	Rate	Usage		
B50012997	05/01/2025-06/02/2025	31	1177327	1201717	4.530	24390	CCFW	
WAT INFR SURCH								Measure
Meter No	Read Dates	Days	Previous	Current	Rate	Usage		
B50012997	05/01/2025-06/02/2025	31	1177327	1201717	0.805	24390	CCFW	

Previous Balance	\$103,012.89
Penalties	\$0.00
Adjustments	\$0.00
Payments Received	\$103,012.89 CR
Balance at Billing	\$0.00
Current Billing	

Charge Code	Amount
WATER FIXED CHG.....	132.75
SAFE WATER FEE.....	9.72
WATER	110486.70
WATER INFRA SURCHARGE RESALE	19633.95

WATER BILLS INCLUDE THE MN STATE MANDATED SAFE DRINKING WATER FEE OF \$9.72

Current Charges
\$130,263.12
Balance Due
\$130,263.12

Amount Due will be Bank Drafted

Due Date	Amount Due
06/30/2025	\$130,263.12

Account No.	Due Date	Amount Due	Amount Paid
230516840-001	06/30/2025	\$130,263.12	

Service Address
4335 HAINES RD
DULUTH MN 55811

Mailing Address

IF MAILING PAYMENT PLEASE INCLUDE THIS STUB

000056 0000



CITY OF HERMANTOWN
5105 MAPLE GROVE RD
HERMANTOWN MN 558110

CITY OF DULUTH COMFORT SYSTEMS
PO BOX 860643
MINNEAPOLIS, MN 55486-0643



Pending New Connections

Address	Service Type	Owner
3645 Haines Rd	Sewer	Tim Carlson
3813 Stebner Rd	Water & Sewer	Clear Vision Builders
3815 Stebner Rd	Water & Sewer	Clear Vision Builders
3873 Getchell Rd	Water & Sewer	Mike Smolnikar
3909 Okerstrom Rd	Sewer	Robin Johnson
3912 Merganser Lane	Water & Sewer	Nicholas & Amanda Peterson
3916 Merganser Lane	Water & Sewer	Jillayne Gilbert
3920 Peyton Dr or Merganser	water & sewer	Bryan & Sarah Karl
4966 Anderson Rd	Water & Sewer	Joe Jerulle
5014 Miller Trunk Hwy	Water & Sewer	Kolar Hyundai
5146 Country Rd	Sewer	Tony & Sarah Bown
5350 Miller Trunk Hwy	Water & Sewer	Miller Creek Property Investments
4019 Getchell Rd	Water & Sewer	Eugene Collard
3821 Stebner Rd	Water & Sewer	Carol Marsh
4929 Wild Rose Tr	Water & Sewer	3W Properties

Pending New Stormwater Accounts

Address	Owner
5867 St Louis River Rd	Dennis Flynn
5113 Sheridan Rd	Tyler Miller
XXXX Sangstrom Rd	Erick VanBaalen