

CITY OF HERMANTOWN

City Council Meeting

Monday, August 19, 2024

6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Present

CITY STAFF:

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Assistant City Administrator; Paul Senst, Public Works Director; Kevin Orme, Director of Finance & Administration; Brandon Holmes, Building Official; Jim Crace, Director of Public Safety; Zach Graves, Fire Chief; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer; Gunnar Johnson, City Attorney

VISITORS:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
 - A. Correspondence 24-94 through 24-95 placed on file
7. **PRESENTATIONS**
 - A. **2nd Quarter Financials**
Kevin Orme, Director of Finance and Administration
(Pre-Agenda Only)

B. 2025 Budget Update
John Mulder, City Administrator
(Pre-Agenda Only)

C. Fichtner Park Funding
Joe Wicklund, Assistant City Administrator
(Pre-Agenda Only)

D. Public Safety Update
Zach Graves, Fire Chief
(Pre-Agenda Only)

8. **PUBLIC DISCUSSION**

9. **MOTIONS**

A. Motion to approve the following Tobacco License Applications effective August 20, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks, and license fees being paid in full:

Atlantic Gas, LLC 5691 Highway 2

(motion, roll call)

9.A. Motion to approve the following Tobacco License Applications effective August 20, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks, and license fees being paid in full: Atlantic Gas, LLC 5691 Highway 2. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian Yea
LeBlanc:

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

- B. Motion to approve the following THC Applications effective August 20, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks, and license fees being paid in full:

Kwik Trip #572 4145 Haines Road
Kwik Trip #220 4978 Miller Trunk Hwy
Kwik Trip #216 4805 Miller Trunk Hwy

(motion, roll call)

9.B. Motion to approve the following THC Applications effective August 20, 2024 through December 31, 2024, contingent upon complete applications being received, successful background checks, and license fees being paid in full: Kwik Trip #572 4145 Haines Road Kwik Trip #220 4978 Miller Trunk Hwy Kwik Trip #216 4805 Miller Trunk Hwy. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian Yea
LeBlanc:

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

- C. Motion to appoint the following Councilors as representatives to negotiate with the following Unions:

IUOE Local #49 Councilors _____
LELS Local #47 Councilors _____
AFSCME Local #66 Councilors _____
LELS Supervisory

(motion, roll call)

9.C. Motion to appoint the following Councilors as representatives to negotiate with the following Unions: IUOE Local #49 Councilor Hjelle, Mayor Boucher LELS Local #47 Councilors LeBlanc, Geissler AFSCME Local #66 Councilor Jones, Mayor Boucher LELS Supervisory Councilors LeBlanc, Geissler. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of August 5, 2024 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from August 1, 2024 through August 15, 2024 in the amount of \$1,714,614.04

Motion to the approve the Consent Agenda. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2024-08 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map**

(first reading)

First Reading 2024-08 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

12. **RESOLUTIONS**

A. **2024-161 Resolution Authorizing The Issuance, Sale And Delivery Of \$17,040,000 General Obligation Bonds, Series 2024B**

(motion, roll call)

Motion to approve 2024-161 Resolution Authorizing The Issuance, Sale And Delivery Of \$17,040,000 General Obligation Bonds, Series 2024B. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

B. 2024-162 Resolution Approving A Revised Letter Authorizing Kraus Anderson To Proceed With Construction Of Ice Arena

(motion, roll call)

Motion Approved 2024-162 Resolution Approving A Revised Letter Authorizing Kraus Anderson To Proceed With Construction Of Ice Arena. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

C. 2024-163 Resolution Approving Change Order Number 19 For Road Improvement Project 534 (Ugstad & Arrowhead Roads)

(motion, roll call)

Motion to approve 2024-163 Resolution Approving Change Order Number 19 For Road Improvement Project 534 (Ugstad & Arrowhead Roads). This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian Yea
LeBlanc:

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

D. 2024-164 Resolution Approving Pay Request Number 9 For Road Improvement District 534 To Ulland Brothers, Inc In the Amount Of \$147,473.79

(motion, roll call)

Motion to approve 2024-164 Resolution Approving Pay Request Number 9 For Road Improvement District 534 To Ulland Brothers, Inc In the Amount Of \$147,473.79. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian Yea
LeBlanc:

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. **2024-165 Resolution Approving Pay Request Number 3 For Fichtner Park Improvements to Kaski, Inc. In The Amount Of \$970,064.00**

(motion, roll call)

Motion to approve 2024-165 Resolution Approving Pay Request Number 3 For Fichtner Park Improvements to Kaski, Inc. In The Amount Of \$970,064.00. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. **2024-166 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Utility Service Agreement With Titan Premier, LLC**

(motion, roll call)

Motion to approve 2024-166 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver Utility Service Agreement With Titan Premier,

LLC. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian LeBlanc: Nay

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Nay

Yea: 3, Nay: 2

G. **2024-167 Resolution Approving An Amendment To The City Handbook Regarding Construction Contract Bidding Procedures**

(motion, roll call)

Motion to approve 2024-167 Resolution Approving An Amendment To The City Handbook Regarding Construction Contract Bidding Procedures. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor
Andy Hjelle: Yea

Councilor
Brian LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

H. **2024-168 Resolution Receiving Preliminary Engineering Report And Calling For A Public Hearing For Bill & Irv's Properties, Inc.**

(motion, roll call)

Motion to approve 2024-168 Resolution Receiving Preliminary Engineering Report And Calling For A Public Hearing For Bill & Irv's Properties, Inc. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Tabled.

Councilor
Andy Hjelle: Yea

Councilor
Brian
LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

I. **2024-169 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Development Contract Amongst Bill & Irv's Properties, Inc., The City Of Hermantown And The Hermantown Economic Development Authority**

(motion, roll call)

2024-169 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Development Contract Amongst Bill & Irv's Properties, Inc., The City Of Hermantown And The Hermantown Economic Development Authority. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Tabled.

Councilor
Andy Hjelle: Yea

Councilor
Brian Yea
LeBlanc:

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

J. **2024-170 Resolution Receiving Preliminary Engineering Report And Calling For A Public Hearing For Hawklane Business Park**

(motion, roll call)

2024-170 Resolution Receiving Preliminary Engineering Report And Calling For A Public Hearing For Hawklane Business Park. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Tabled.

Councilor
Andy Hjelle: Yea

Councilor
Brian Yea
LeBlanc:

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

K. **2024-171 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Development Contract Amongst Hawklane Development LLC, The City Of Hermantown And The Hermantown Economic Development Authority**

(motion, roll call)

2024-171 Resolution Authorizing And Directing The Mayor And City Clerk To Execute And Deliver A Development Contract Amongst Hawkline Development LLC, The City Of Hermantown And The Hermantown Economic Development Authority. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Tabled.

Councilor
Andy Hjelle: Yea

Councilor
Brian
LeBlanc: Yea

Councilor Ellie
Jones: Yea

Councilor John
Geissler: Yea

Mayor Wayne
Boucher: Yea

Yea: 5, Nay: 0

L. **2024-172 Resolution Authorizing And Directing The City Administrator And The Assistant City Administrator To Execute And Deliver A Business Development Infrastructure Application**

(motion, roll call)

2024-172 Resolution Authorizing And Directing The City Administrator And The Assistant City Administrator To Execute And Deliver A Business Development Infrastructure Application. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Tabled.

Councilor
Andy Hjelle: Yea

Councilor
Brian
LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 7:05 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

Mayor

City Clerk

