

CITY OF HERMANTOWN

City Council Meeting

Monday, July 1, 2024

6:30 PM Central

MEETING CONDUCTED IN PERSON & VIA ZOOM

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Present

CITY STAFF:

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Assistant City Administrator; Brandon Holmes, Building Official; Trish Crego, Utility & Infrastructure Director; David Bolf, City Engineer;

VISITORS: 3

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
 - A. Correspondence 24-73 through 24-82 placed on file
 - B. **24-82**

From: Lynn Lembcke
To: Jim Crace, Public Safety Director
Re: Independent Audit Report of BWCs
7. **PRESENTATIONS**
8. **PUBLIC DISCUSSION**

Representative Natalie Zeleznikar presented a legislative recap to the City Council.

Mark Munger appeared before the Council to introduce himself and give information about his campaign for MN House of Representatives, District 3B.

9. **MOTIONS**

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of June 17, 2024 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from June 15, 2024 through June 30, 2024 in the amount of \$890,890.90

Motion to the approve the Consent Agenda. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

12. **RESOLUTIONS**

A. **2024-107 Resolution Approving Implementation Plan For Placing Certain Management Employees On The Newly Adopted 2024 Compensation Plan**

(motion, roll call)

Motion to approve 2024-107 Resolution Approving Implementation Plan For Placing Certain Management Employees On The Newly Adopted 2024 Compensation Plan. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Nay

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 4, Nay: 1

B. 2024-108 Resolution Approving Insurance Coverage For The City Of Hermantown

(motion, roll call)

Motion to approve 2024-108 Resolution Approving Insurance Coverage For The City Of Hermantown. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. 2024-109 Resolution Calling For A Public Hearing On A Proposed Tax Abatement And The Intent To Issue General Obligation Bonds And Approving The Form Of Notice Of Public Hearing

(motion, roll call)

Todd Hagen of Ehlers presented a pre-sale bond report to the Council.

Motion to approve 2024-109 Resolution Calling For A Public Hearing On A Proposed Tax Abatement And The Intent To Issue General Obligation Bonds And Approving The Form Of Notice Of Public Hearing. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. 2024-110 Resolution Of The City Of Hermantown, Minnesota Providing For The Sale Of General Obligation Bonds, Series 2024B

(motion, roll call)

Motion to approve 2024-110 Resolution Of The City Of Hermantown, Minnesota Providing For The Sale Of General Obligation Bonds, Series 2024B. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. 2024-111 Resolution Approving A Special Use Permit For The Construction Of A Two-Family Home In A R-3 Residential Zoning District

(motion, roll call)

Motion to approve 2024-111 Resolution Approving A Special Use Permit For The Construction Of A Two-Family Home In A R-3 Residential Zoning District. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. **2024-112 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For The Improvements To Benson Road District No. 601**

(motion, roll call)

Motion to approve 2024-112 Resolution Approving Final Plans And Specifications And Ordering Advertisement For Bids For The Improvements To Benson Road District No. 601. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

G. **2024-113 Resolution Accepting A Proposal For Engineering Services With A Total Not To Exceed Contract Amount Of \$37,390.00 For Hwy 53 Water Main Replacement Between Cirrus Drive And Airport Road**

(motion, roll call)

Motion to approve 2024-113 Resolution Accepting A Proposal For Engineering Services With A Total Not To Exceed Contract Amount Of \$37,390.00 For Hwy 53 Water Main Replacement Between Cirrus Drive And Airport Road. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

H. **2024-114 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For Hwy 53 Business Park Improvements And Sanitary Extension**

(motion, roll call)

Motion to approve 2024-114 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For Hwy 53 Business Park Improvements And Sanitary Extension. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

I. **2024-115 Resolution Approving Pay Request Number 2 For Road Improvement District 541 And 542 To Northland Constructors In The Amount Of \$436,513.60**

(motion, roll call)

Motion to approve 2024-115 Resolution Approving Pay Request Number 2 For Road Improvement District 541 And 542 To Northland Constructors In The Amount Of \$436,513.60. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

J. 2024-116 Resolution Approving Change Orders Numbers 4 For Fichtner Park Improvements To Musco Sports Lighting, LLC In The Amount Of \$29,250

(motion, roll call)

Motion to approve 2024-116 Resolution Approving Change Orders Numbers 4 For Fichtner Park Improvements To Musco Sports Lighting, LLC In The Amount Of \$29,250. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

K. 2024-117 Resolution Approving Change Orders Numbers 3 For Fichtner Park Improvements To Kaski Inc In The Amount Of \$82,174.30

(motion, roll call)

Motion to approve 2024-117 Resolution Approving Change Orders Numbers 3 For Fichtner Park Improvements To Kaski Inc In The Amount Of \$82,174.30. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

L. 2024-118 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For Mary Lane Road Improvements And Sanitary Extension

(motion, roll call)

Motion to approve 2024-118 Resolution Directing Preparation Of Preliminary Engineering Feasibility Report For Mary Lane Road Improvements And Sanitary Extension. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

- A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to discuss the City Administrator's performance evaluation. Following this closed session, the Hermantown City Council will re-convene in open session pursuant to the posted agenda for that date and time and during such open session summarize its conclusions regarding the evaluation.

(motion, roll call)

Motion to recess at 7:16 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to discuss the City Administrator's performance evaluation. Following this closed session, the Hermantown City Council will re-convene in open session. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 8:23 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

14. **RECESS**

Motion to recess at 8:23 p.m. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

Mayor

City Clerk