

**CITY OF HERMANTOWN**

**City Council Meeting**

Monday, June 17, 2024

6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Present

**CITY STAFF:**

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Kevin Orme, Director of Finance & Administration; Brandon Holmes, Building Official; Jim Crace, Director of Public Safety; David Bolf, City Engineer; Gunnar Johnson, City Attorney

**VISITORS: 2**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS**
5. **PUBLIC HEARING**
6. **COMMUNICATIONS**
  - A. Correspondence 24-71 through 24-72 placed on file
7. **PRESENTATIONS**
  - A. **Digital Permitting Implementation**  
Brandon Holmes, Building Official  
(Pre-Agenda Only)
8. **PUBLIC DISCUSSION**

Senator Grant Hauschild presented a legislative recap to the City Council.

9. **MOTIONS**

A. Motion to approve/deny the renewal of Liquor Licenses for the following:

Business Name	Address	On Sale	Off Sale	Wine & Strong Beer	Off Sale 3.2	On Sale 3.2	Dance	Sunday
AAD Shrine	5152 Miller Trunk Hwy	X					X	X
Famous Dave's Bar-B-Que	4135 Richard Ave, Ste 101	X						X
Do North Pizzeria	5116 Miller Trunk Hwy			X		X		X
Joe's Kwik Marts	4221 Haines Road				X			
Chalet Lounge	4833 Miller Trunk Hwy	X						
*McKenzie's Bar & Grill	5094 Miller Trunk Hwy	X						X
Adolph Store	3706 Midway Rd		X					
*China Star	4227 Haines Rd			X				
Holiday Stationstores #190	4795 Miller Trunk Hwy				X			
Beacon Sports Bar	5044 Hermantown Rd	X					X	X
Kwik Trip #216	4805 Miller Trunk Hwy				X			
Kwik Trip #220	4978 Miller Trunk Hwy				X			
Kwik Trip #572	4145 Haines Rd				X			
Lakes Cinema	4351 Stebner Rd	X						X
Maya Authentic Mexican Restaurant	4702 Miller Trunk Hwy	X						X
The Social House	4897 Miller Trunk Hwy #100	X						X
Outback Steakhouse	4255 Haines Rd	X						X
Fosters Sports Bar & Grill	4676 W Arrowhead Rd	X						X
Valentini's	4960 Miller Trunk Hwy	X						X
Sammy's Pizza of Hermantown	4310 Menard Dr			X		X		X

Sam's Club #6320	4743 Maple Grove Rd		X				
Skyline Social and Games	4894 Miller Trunk Hwy	X					X
The King of Creams	4140 Richard Ave Ste 400			X			
Walmart #1757	4740 Loberg Ave (Mall Dr)				X		

\*Contingent upon all paperwork being received

*(motion, roll call)*

Motion to approve the renewal of Liquor Licenses. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

- B. Motion to approve/deny the Temporary Service Area Expansion Application for the Beacon Sports Bar for Summerfest on July 19th & 20th, 2024 with proposed hours of sale from 10:00 a.m. to 1:00 a.m.

Motion to approve the Temporary Service Area Expansion Application for the Beacon Sports Bar for Summerfest on July 19th & 20th, 2024 with proposed hours of sale from 10:00 a.m. to 1:00 a.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. Appointment of the following for a three-year term: **Planning & Zoning Commission**

- Kevin Hagen

Motion to appoint Kevin Hagen to the Planning & Zoning Commission for a three-year term. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of June 3, 2024 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from June 1, 2024 through June 15, 2024 in the amount of \$516,748.73

Motion to approve the Consent Agenda. This motion, made by Councilor Andy Hjelle and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

12. **RESOLUTIONS**

A. **2024-90 Resolution Approving Implementation Plan for Placing Police Officers Represented by LELS On The Newly Adopted 2024 Compensation Plan**

*(motion, roll call)*

Motion to approve 2024-90 Resolution Approving Implementation Plan for Placing Police Officers Represented by LELS On The Newly Adopted 2024 Compensation Plan. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Nay

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 4, Nay: 1

B. **2024-91 Resolution Approving Implementation Plan for Placing Employees Represented by AFSCME On The Newly Adopted 2024 Compensation Plan**

*(motion, roll call)*

Motion to approve 2024-91 Resolution Approving Implementation Plan for Placing Employees Represented by AFSCME On The Newly Adopted 2024 Compensation Plan. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Nay

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 4, Nay: 1

C. **2024-92 Resolution Approving Implementation Plan for Placing Utility Maintenance Workers and Building Maintenance Workers Represented by**

**IUOE Local 49 On The Newly Adopted 2024 Compensation Plan**

*(motion, roll call)*

Motion to approve 2024-92 Resolution Approving Implementation Plan for Placing Utility Maintenance Workers and Building Maintenance Workers Represented by IUOE Local 49 On The Newly Adopted 2024 Compensation Plan. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Nay

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 4, Nay: 1

**D. 2024-93 Resolution Approving Implementation Plan for Placing Certain Management Employees On The Newly Adopted 2024 Compensation Plan**

*(motion, roll call)*

Motion to approve 2024-93 Resolution Approving Implementation Plan for Placing Certain Management Employees On The Newly Adopted 2024 Compensation Plan. This motion, made by Councilor Andy Hjelle and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Nay

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Nay

Yea: 3, Nay: 2

**E. 2024-94 Resolution Adopting The Minnesota General Records Retention Schedule And Adopting Electronic Files As Permanent Retention Method**

*(motion, roll call)*

Motion to approve 2024-94 Resolution Adopting The Minnesota General Records Retention Schedule And Adopting Electronic Files As Permanent Retention Method. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

F. **2024-95 Resolution Establishing An Absentee Ballot Board For 2024**

*(motion, roll call)*

Motion to approve 2024-95 Resolution Establishing An Absentee Ballot Board For 2024. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

G. **2024-96 Resolution Adopting Performance Measures**

*(motion, roll call)*

Motion to approve 2024-96 Resolution Adopting Performance Measures. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

H. **2024-97 Resolution Authorizing The Issuance, Sale And Delivery Of \$8,745,000 General Obligation Bonds, Series 2024A**

*(motion, roll call)*

Todd Hagen presented a Sale Day Report to the City Council.

Motion to approve 2024-97 Resolution Authorizing The Issuance, Sale And Delivery Of \$8,745,000 General Obligation Bonds, Series 2024A. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

I. **2024-98 Resolution Approving Preliminary And Final Plat Of Stebner Park And Imposing Conditions On The Final Plat**

*(motion, roll call)*

Motion to approve 2024-98 Resolution Approving Preliminary And Final Plat Of Stebner Park And Imposing Conditions On The Final Plat. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea



Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

J. **2024-99 Resolution Approving Final Pay Request For Stebner Park Utility Improvement District 544 To Northern Interstate Construction, Inc In The Amount Of \$26,465.73**

*(motion, roll call)*

Motion to approve 2024-99 Resolution Approving Final Pay Request For Stebner Park Utility Improvement District 544 To Northern Interstate Construction, Inc In The Amount Of \$26,465.73. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

K. **2024-100 Resolution Approving Change Orders Numbers 1 Through 2 For Fichtner Park Improvements To Kaski Inc in The Amount Of \$221,123.00**

*(motion, roll call)*

2024-100 Resolution Approving Change Orders Numbers 1 Through 2 For Fichtner Park Improvements To Kaski Inc in The Amount Of \$221,123.00. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

L. **2024-101 Resolution Approving Pay Request Number 1 For Fichtner Park Improvements To Kaski Inc in The Amount Of \$371,438.60**

*(motion, roll call)*

2024-101 Resolution Approving Pay Request Number 1 For Fichtner Park Improvements To Kaski Inc in The Amount Of \$371,438.60. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

M. **2024-102 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Darlene J. Haedrich For The Benson Road Improvements**

*(motion, roll call)*

Motion to approve 2024-102 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Darlene J. Haedrich For The Benson Road Improvements. This motion, made by Councilor Brian LeBlanc and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

N. **2024-103 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Theodore J. Kimmes For The Benson Road Improvements**

*(motion, roll call)*

Motion to approve 2024-103 Resolution Authorizing And Directing Mayor And City Clerk To Execute An Acceptance Of Easement Agreement To The City Of Hermantown From Theodore J. Kimmes For The Benson Road Improvements. This motion, made by Councilor Ellie Jones and seconded by Councilor John Geissler, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

O. **2024-104 Resolution Approving Agreement With Daniel Williams And Heather Williams In Regard To Project No. 601 To Extend Benson Road Within The City Of Hermantown**

*(motion, roll call)*

Motion to approve 2024-104 Resolution Approving Agreement With Daniel Williams And Heather Williams In Regard To Project No. 601 To Extend Benson Road Within The City Of Hermantown. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**P. 2024-105 Resolution Approving Pay Request Number 7 For Road Improvement District 538 To Ulland Brothers, Inc. In the Amount Of \$176,634.74**

*(motion, roll call)*

Motion to approve 2024-105 Resolution Approving Pay Request Number 7 For Road Improvement District 538 To Ulland Brothers, Inc. In the Amount Of \$176,634.74. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**Q. 2024-106 Resolution Approving Plans And Specifications And Ordering Advertisement For Bids For Bid Package No. 2 For The Northstar Ford Arena**

2024-106 Resolution Approving Plans And Specifications And Ordering Advertisement For Bids For Bid Package No. 2 For The Northstar Ford Arena. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

**13. CLOSED SESSION**

A. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to discuss the City Administrator's performance evaluation. Following this closed session, the Hermantown City

Council will re-convene in open session pursuant to the posted agenda for that date and time and during such open session summarize its conclusions regarding the evaluation.

*(motion, roll call)*

Motion to recess at 7:36 p.m. Motion to close the meeting of the Hermantown City Council pursuant to Minnesota Statutes § Section 13D.05 Subd. 3 (b) to discuss the City Administrator's performance evaluation. Following this closed session, the Hermantown City Council will re-convene in open session pursuant to the posted agenda for that date and time and during such open session summarize its conclusions regarding the evaluation. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

Motion to reconvene into open sessions at 9:24 p.m. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

14. **RECESS**

Motion to recess at 9:24 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

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Mayor

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City Clerk