

**CITY OF HERMANTOWN**

**City Council Meeting**

Monday, May 20, 2024

6:30 PM Central

**MEETING CONDUCTED IN PERSON & VIA ZOOM**

Mayor Wayne Boucher: Present

Councilor John Geissler: Present

Councilor Andy Hjelle: Present

Councilor Ellie Jones: Present

Councilor Brian LeBlanc: Present

**CITY STAFF:**

John Mulder, City Administrator; Alissa Wentzlaff, City Clerk; Eric Johnson; Community Development Director; Joe Wicklund, Assistant City Administrator; Brandon Holmes, Building Official; Zach Graves, Fire Chief; David Bolf, City Engineer; Gunnar Johnson, City Attorney

**VISITORS:** 5

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **ANNOUNCEMENTS**

5. **PUBLIC HEARING**

6. **COMMUNICATIONS**

A. Correspondence 24-60 through 24-62 placed on file

7. **PRESENTATIONS**

A. **Infrastructure Financial Planning Project**

Trish Crego, Utility & Infrastructure Director

*(Pre-Agenda Only)*

B. **Report on Audit for Year Ending 12/31/2023**

Lance Lauinger, CPA - CliftonLarsonAllen LLP

*(Pre-Agenda Only)*

**C. Lightning Drive Feasibility Study**

David Bolf, City Engineer

*(Pre-Agenda Only)*

**8. PUBLIC DISCUSSION**

Tony Morino of 3760 Johnson Road appeared before the Council to request that the culvert at the end of the driveway be lowered.

Chet Luczak of 5809 Maple Grove Road appeared before the Council to express concern about water and erosion control, and the loss of the agricultural field from water runoff.

**9. MOTIONS**

A. Motion to approve/deny Massage Therapist License Application for the following effective May 21, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full:

The Well Co. Kenowski, Kayja

Motion to approve Massage Therapist License Application effective May 21, 2024 through December 31, 2024 contingent upon complete applications being received, successful background checks and license fees paid in full. This motion, made by Councilor Andy Hjelle and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. Appointment of the following for a three-year term:

**Planning & Zoning Commission**

- John Stauber

Motion to appoint John Stauber to the Planning and Zoning Commission for a three-year term. This motion, made by Councilor John Geissler and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

10. **CONSENT AGENDA**

A. **Minutes** - Approval or correction of May 6, 2024 City Council Continuation Minutes

B. **Accounts Payable** - Approve general city warrants from May 1, 2024 through May 15, 2024 in the amount of \$1,063,385.32

Motion to approve the Consent Agenda. This motion, made by Councilor Brian LeBlanc and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

11. **ORDINANCES**

A. **2024-06 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of Parcels 395-0010-06630 and 395-0010-06740**

*(second reading)*

*(motion, roll call)*

Motion to approve 2024-06 An Ordinance Amending Title 2 Of The Hermantown City Code By Amending The Official Zoning Map Of Parcels 395-0010-06630 and 395-0010-06740. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. **2024-07 An Ordinance Amending Hermantown Code Of Ordinances By Amending Section 850.5, Particular Speed Limits Designated**

*(first reading)*

12. **RESOLUTIONS**

A. **2024-67 Resolution Authorizing And Directing The City Administrator To Execute And Deliver LMC Liability Coverage Waiver Form Whereby The City Does Not Waive The Monetary Limits On Municipal Tort Liability Established By Minnesota Statutes §466.04**

*(motion, roll call)*

Motion to approve 2024-67 Resolution Authorizing And Directing The City Administrator To Execute And Deliver LMC Liability Coverage Waiver Form Whereby The City Does Not Waive The Monetary Limits On Municipal Tort Liability Established By Minnesota Statutes §466.04. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

B. **2024-68 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Training Agreement For Use Of Essentia Property**

*(motion, roll call)*

Motion to approve 2024-68 Resolution Authorizing And Directing Mayor And City Clerk To Execute And Deliver Training Agreement For Use Of Essentia Property. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

C. **2024-69 Resolution Awarding Contract For Bleacher System Materials And Installation Services At Fichtner Park To SAAFE, LLC In The Amount Of \$76,124.00**

*(motion, roll call)*

Motion to approve 2024-69 Resolution Awarding Contract For Bleacher System Materials And Installation Services At Fichtner Park To SAAFE, LLC In The Amount Of \$76,124.00. This motion, made by Councilor John Geissler and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

D. **2024-70 Resolution Approving A Special Use Permit To Increase The Height Of A Structure In The HM, Hermantown Marketplace Zoning District**

*(motion, roll call)*

DJ Lahti appeared before the Council to express his excitement to work with the

City of Hermantown on this project.

Motion to approve 2024-70 Resolution Approving A Special Use Permit To Increase The Height Of A Structure In The HM, Hermantown Marketplace Zoning District. This motion, made by Councilor Ellie Jones and seconded by Councilor Andy Hjelle, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

E. **2024-71 Resolution for Local Bridge Replacement Program Grant Agreement Grant Terms and Conditions SAP 202-597-00**

*(motion, roll call)*

Motion to approve 2024-71 Resolution for Local Bridge Replacement Program Grant Agreement Grant Terms and Conditions SAP 202-597-00. This motion, made by Councilor John Geissler and seconded by Councilor Ellie Jones, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

13. **CLOSED SESSION**

14. **RECESS**

Motion to recess at 7:02 p.m. This motion, made by Councilor Ellie Jones and seconded by Councilor Brian LeBlanc, Carried.

Councilor Andy Hjelle: Yea

Councilor Brian LeBlanc: Yea

Councilor Ellie Jones: Yea

Councilor John Geissler: Yea

Mayor Wayne Boucher: Yea

Yea: 5, Nay: 0

ATTEST:

---

Mayor

---

City Clerk