



Hermantown Park Board

Tuesday, March 21, 2023

Because of attendance limitations at the regular meeting location due to the health pandemic, Hermantown's Tuesday, March 21, 2023, Park Board will be conducted both remotely and with limited access to Council Chambers.

The meeting will utilize the platform "Zoom," which allows the public to view and/or hear the meeting from their phone or computer.

The 4:30 PM Central {{Meeting}} meeting will be available at:

<https://us02web.zoom.us/j/82946427493?pwd=Z1BhTjBaczB2NGdKSzFteXlxMDITQT0>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 829 4642 7493 and the passcode of 520666.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all of us, so grace and understanding are appreciated.

**CITY OF HERMANTOWN
Park Board**

Agenda

Tuesday, March 21, 2023

4:30 PM Central

Council Chambers, City Hall - Hermantown Governmental Services Building
5105 Maple Grove Rd
Hermantown, MN 55811

1. **ROLL CALL**

2. **APPROVAL OF MINUTES**

2.A. Approval of January 18, 2023 regular meeting. 3

3. **PUBLIC DISCUSSION**

This is the time for which individuals can address the Board about any item not on the agenda. The time limit is three minutes per person.

4. **CONTINUING BUSINESS**

4.A. Keene Creek Park improvements discussion 5

5. **NEW BUSINESS**

6. **COMMUNICATIONS**

7. **COMMISSION MEMBER REPORTS**

Michael Miller

Gene Shaw

Jim Sonneson

Kelly Tasky

Dwight Morrison

Jenna Warmuth

Jim Nelson

Councilor Andy Hjelle

8. **ADJOURN**

CITY OF HERMANTOWN
PARK BOARD
January 18, 2023

1. ROLL CALL

Members Present: Mike Miller; Jim Sonneson; Jenna Warmuth; Kelly Tasky; and James Nelson

Members Absent: Gene Shaw; and Dwight Morrison;

Others Present: Eric Johnson, Community Development Director; and Mike Fox, Youth Baseball

2. MINUTES

Motion made by James Nelson to approve the December 20, 2022 regular meeting minutes. Seconded by Jim Sonneson. Motion carried 5-0.

3. PUBLIC DISCUSSION

None.

4. CONTINUING BUSINESS

4A. Fichtner Park Update

Eric Johnson, Community Development Director, updated the board on the “Base Plan” which consisted of the new field in the corner with artificial turf, the redo of Field 2 (Fields 3 and 4 would stay the same) and some amenity-based improvements to the park.

City Staff is slowing down the projects to 2024 so that baseball and other user groups can have a chance to potentially do some fund raising on their end. At a certain point, the parties would meet to see where those funds are, and along with the City’s \$3.8 million, would a Hybrid Plan can be realized, or should they stay with the Base Plan.

4B. Keene Creek Park improvements discussion

Eric discussed with the board members that the City had received monies through the American Rescue Plan Act, and that the City has designated \$150,000 to Keene Creek Park.

Eric shared with the handouts with the members that reflect cost estimates for items like a shade structure, park furniture and a playground.

5. NEW BUSINESS

5A. Trail Alignment/timeline discussion

Eric noted that the trails was a success part of the City’s Recreational Initiative had received \$4.5 million will be allocated to trails. City staff has discussed that in 2023 they will pin down the trail alignment and also work with different environmental permitting agencies to get them on board and let them know this is going to happen because a portion of the trail will be going through wetlands.

A January 30, 2023 meeting is scheduled with City staff, staff from the State of Minnesota's Board of Water and Soil Resources, the DNR, and the consultant thy City uses for wetland delineations, to discuss these alignments.

Mike Miller will be stepping down as Chairperson on the Board. Eric advised the members that if anyone was interested in being the Chairperson, they should contact him.

Eric advised the Board that he will not be available for the February meeting, and asked if the meeting could be held on either February 14 or February 28. It was also discussed that Eric could send out a memo – in lieu of a meeting – to Board members of all updates between now and February.

6. COMMUNICATIONS

None.

7. BOARD MEMBER REPORTS

Mike Miller – None

Gene Shaw – Absent

Jim Sonneson – None

Kelly Tasky – Appreciates work done by public works on the trails

Dwight Morrison – Absent

Jenna Warmuth – None

James Nelson – None

Any Hjelle – None

8. ADJOURN Motion made by James Nelson to adjourn the meeting. Seconded by Jim Sonneson. Meeting adjourned at 5:33 PM.

Officiated by:

Transcribed by:

Mike Miller, Chair

Mary Melde, Administrative Assistant

Park Board
March 21, 2023

Agenda Items: 4-A

TO: Park Board Members
FROM: Eric Johnson, Community
Development Director



DATE: March 13, 2023

Meeting Date: 03/21/2023

SUBJECT: Keene Creek Park
Improvements

Agenda Items: 4-A

BACKGROUND

The City as part of the American Rescue Plan Act (ARPA) received funds in 2022 from the federal government. The City earmarked these funds for various City projects or needs with one of them being \$150,000 set aside for improvements to Keene Creek Park.

At past Park Board meetings, these funds were mentioned with discussions regarding how these funds should be spent on park improvements. At the October 2022 Park Board meeting, it was decided that a play structure, park furniture (benches, picnic table, trash receptacle, bike rack), a shade structure and a disc golf course should be pursued.

City staff has been discussing park improvements with Flagship Recreation who represents Landscape Structures. Flagship Recreation has designed and installed numerous park improvement projects in the Twin Ports area.

Staff is also discussing the ability to utilize Flagship Recreation as a sole source provider with the City Attorney. Flagship Recreation is member of the state contract provider group which allows the City to directly purchase products directly from the manufacturer. In the event the City needs to pursue multiple quotes, staff will contact other providers/representatives in order to meet this requirement.

Staff has attached images of potential improvements for the park. Staff is also working with Flagship Recreation on overall pricing for the improvements as well with the \$150,000 budget amount. Staff is pursuing a late summer/early fall installation for these improvements.

SOURCE OF FUNDS (if applicable)

American Rescue Plan Act (ARPA)

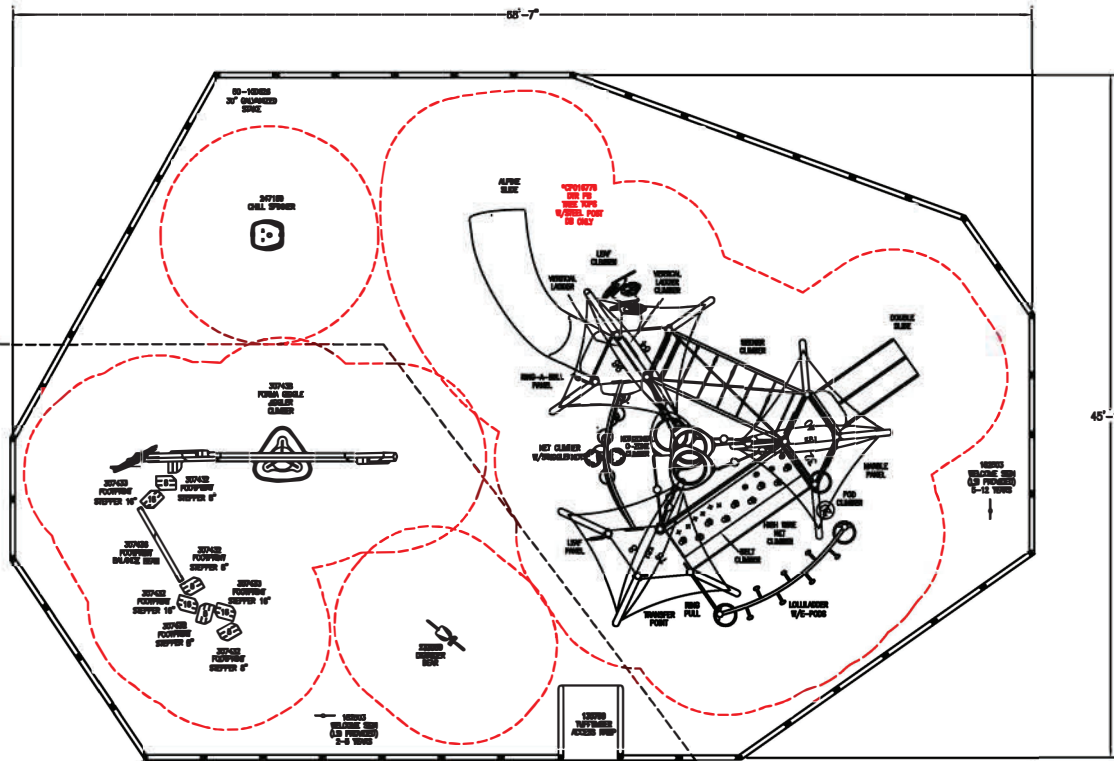
ATTACHMENTS

- Playground Layout
- Structure and Furniture
- Structure Image and Pricing
- Playground Edger Image
- Disc Golf Net
- Furniture Pricing

Estimated manufacturing time:
 XX weeks from the time of
 LSI order acceptance, or receipt of
 SkyWays release of fabrication
 form if applicable.

PlayRooster®
 (5-12 years)
 Max Fall Height: 96 inches
 5-12 AGE

Forma™
 (2-5 years)
 Max Fall Height: 21 inches
 2-5 AGE



TOTAL SQUARE FOOTAGE
 2,600 SQ.FT.

NOTE:
 THE SUFFICIENT ACCESS BENCH SHALL
 BE USED BY FIELD AND PLACED ON TOP OF
 THE ACCESSIBLE PATH. THIS DOES NOT CONFORM
 TO THE ADA AND/OR AISC REQUIREMENTS.
 THE LOWER/SLANTED BENCH MUST BE BARRI
 OR COVERED WITH THE ACCESSIBLE SURF
 MATERIAL TO COMPLY.

2-5 AGE

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

5-12 AGE

TOTAL ELEVATED PLAY COMPONENTS	10	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	5	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

SCALE IN FEET:



Hermantown –
 Keene Creek Playground
 Hermantown, MN

Flagship Recreation
 Stacy Strand

SYSTEM TYPE:
 Smart Play & Forma
 DRAWING #:
 1171683-01-01

landscape
 structures



The play equipment identified on this plan
 is PPSA certified. (Unless model number
 is provided with *) The size and layout of
 these components conform to the
 ASTM F1487-2013. To verify
 product certification, visit www.ppsa.org

THIS PLAY AREA & PLAY EQUIPMENT IS
 DESIGNED FOR AGES 2-12 YEARS
 UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT
 THIS PLAY AREA DOES NOT CONFORM TO
 THE ADA ACCESSIBILITY STANDARDS.

THIS CONCEPTUAL PLAN WAS BASED ON
 INFORMATION AVAILABLE TO US. PRIOR TO
 CONSTRUCTION, OBTAIN SITE INFORMATION
 INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING
 UTILITIES, SOIL CONDITIONS, AND ENVIRONMENTAL
 SOLUTIONS SHOULD BE OBTAINED, EVALUATED, &
 UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL
 DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND
 LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT,
 AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES
 SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT
 HAS A CRITICAL HEIGHT VALUE TO MEET THE
 MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (SEE
 ASTM F1487 STANDARD CONSUMER SAFETY
 PERFORMANCE SPECIFICATION FOR PLAYGROUND
 EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT
 REVISION). THE SURFACING MUST BE WELL
 DRAINAGE IF THE SOIL DOES NOT DRAIN NATURALLY
 IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER
 FOOT TO A STORM SEWER OR A FRENCH DRAIN.

ACCESSIBLE/PROTECTIVE
 LOOSE FILL MATERIAL
 (ENGINEERED WOOD FIBER SUGGESTED)
 2,800 SQ.FT.

DESIGNED BY:

KAA
 COPYRIGHT: 2/9/2023
 LANDSCAPE STRUCTURES, INC.
 601 7th STREET SOUTH - P.O. BOX 100
 DELAND, MISSOURI 63840
 PH 1-800-360-0000 FAX 1-760-692-0391

Date Previous Drawing # Inside





Hermantown - Keene Creek Playground

1171683-01-01-02 • 02.09.2023



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Hermantown - Keene Creek Playground

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KEENE CREEK PARK SHELTER

HERMANTOWN, MN



Date 2/17/2023
 Expires 4/3/2023
 Quote: City of Hermantown
 Contact: Eric Johnson, Community Development
 Phone: 218-729-3618
 Email: eric.johnson@hermantownmn.com



Ship To: Keen Creek Park 3554 Okerstrom Rd Hermantown, MN 55811	Please Make PO's & Contracts Out To: Flagship Recreation 11123 Upper 33rd St. N Lake Elmo, MN 55042
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Bill To: City of Hermantown 5105 Maple Grove Rd Hermantown, MN 55811	Please Remit Payment To: Flagship Recreation 11123 Upper 33rd St. N Lake Elmo, MN 55042
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We are pleased to submit this proposal to supply the following products/services:

QTY	ITEM #	Description	UNIT PRICE	EXT. PRICE
1	SQ16M-P6	Keene Creek Shelter SQ16M-P6-Feb8-2023		\$16,181.00
1	DISCOUNT	State Contract #218091 Discount	5.00%	(\$809.05)
1	ENG DRAW	ICON Engineering Drawings		\$1,346.67
0	PERMIT	Building Permit	City	\$0.00
1	MOB	Mobilization - Transport of Construction Equip to Job Site (Skid Steer, etc.)		\$750.00
1	per Diem	Lodging & Meals for Install Crew - Invoiced at Cost No Markup	Estimated	\$1,250.00
1	DUMPSTER	Dumpster - Disposal / Shipping Packaging (30 Yard)		\$750.00
1	RENTAL	Special Equipment (Lull, Lift, Compactor, etc.)		\$1,578.13
4	FOOTING	Pier Footings - Saw Cut Concrete - Excavation - Rebar/Cage		\$8,080.00
0	CONCRETE	Concrete Flatwork (4" Thick) 20' x 20' Pad - Supports Roof Drip Line	Existing	\$0.00
1	INSTALL	Shelter Assembly		\$7,396.05
		<i>Includes Hilti Chemical Anchors / Surface Mount</i>		
		*Disposal of Excavation Spoils - Spread Out or Neatly Piled Onsite - Hauling Not Included		
	SHELTER	Part#: SQM16M-P6 / Square Shelter 16' X 16' w/ 4 x Steel Column		
		24 ga Pre-Cut Multi-Rib Metal Roof Panel (Ribs 12" at Centers)		
		6:12 Roof Slope / Anchor Bolts & Template Included		
		Estimated Days to Complete: 5-7 Days		
			Subtotal	\$36,522.79
			Freight	\$1,325.00
			Sales Tax	Tax Exempt Cert
			Total	\$37,847.79

Quotes from Flagship Recreation. are subject to current Flagship Recreation policies as well as Terms & Conditions, Inclusions & Exclusions outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Flagship Recreation

Minnesota State Contract #218091

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**



elcome

playto.com

landscape structures





INNOVA
DISC GOLF

State Contract Pricing



PROJECT INFORMATION

Project name **Keene Creek Park**

Address **3654 Okerstrom Rd**

City, State ZIP **Hermantown, MN 55811**

Contract Year **2023**

EQUIPMENT INFORMATION & PRICING

<u>Qty</u>	<u>Item No.</u>	<u>Description</u>	<u>Price</u>	<u>Ext Price</u>
1	100102C	Loop Rack Powdercoated 2"SM	\$607.00	\$607.00
1	141683B	72" TenderTuff Bench w/Back No Armrests 2"SM	\$775.00	\$775.00
2	141684A	Tendertuff Picnic Table 72"Table 72"Seat Movable	\$1,545.00	\$3,090.00
2	141685B	Tendertuff Litter Receptacle 2"SM	\$796.00	\$1,592.00
2	141686A	Cover Litter Receptacle	\$148.00	\$296.00
		Cost of Independent Items		\$6,360.00
		Cost of Equipment		\$6,360.00
		Total		\$6,360.00