



Hermantown Park Board Meeting – March 15, 2022

Because of attendance limitations at the regular meeting location due to the health pandemic, Hermantown's March 15, 2022, Park Board Meeting will be conducted both remotely and with limited access to Council Chambers.

The meeting will utilize the platform "Zoom," which allows the public to view and/or hear the meeting from their phone or computer.

The 4:30 pm Park Board Meeting will be available at:

<https://us02web.zoom.us/j/82946427493?pwd=Z1BhTjBaczB2NGdKSzFteXlxMDITQT0>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 829-4642-7493 and the passcode of 520666.

A few important tips regarding the Zoom platform:

- If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting
- It is a challenging situation for all of us, so grace and understanding are appreciated.

CITY OF HERMANTOWN
PARK BOARD

Agenda
March 15, 2022
4:30 PM

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
 - 2A. February 15, 2022 regular meeting minutes.
3. **PUBLIC DISCUSSION**
4. **CONTINUING BUSINESS**
 - 4A. Discuss Soccer Association request for water usage subsidy
 - 4B. Improvements at Keene Creek Park for Hermantown Youth Baseball
5. **NEW BUSINESS**
6. **COMMUNICATIONS**
7. **BOARD MEMBER REPORTS**
 - Michael Miller –
 - Gene Shaw –
 - Jim Sonneson –
 - Kelly Tasky –
 - Dwight Morrison –
 - Jenna Warmuth –
 - Jesse Stokke –
 - Natalie Peterson –
8. **ADJOURN**

CITY OF HERMANTOWN
PARK BOARD
February 15, 2022 Meeting Summary
4:30 PM

1. ROLL CALL

Members Present: Mike Miller; Gene Shaw; Jim Sonneson; Kelly Tasky; Jenna Warmuth; and Natalie Peterson.

Members Absent: Jesse Stokke; Dwight Morrison.

Others Present: Eric Johnson, Community Development Director; Mike Fox – Hermantown Youth Baseball Association

2. MINUTES

Motion made by Gene Shaw to approve the January 19, 2022 regular meeting minutes. Seconded by Jim Sonneson. Motion carried.

3. PUBLIC DISCUSSION

4. CONTINUING BUSINESS

4A. Improvements at Keene Creek Park for Hermantown Youth Baseball

Eric Johnson, Community Development Director, stated that back in August of 2021, there were discussions from Little League that they would like to try to utilize Keene Creek Park for both practice facility and game ready field. Eric has spoken with Paul Senst, Public Works Director, and Paul has stated that there are some monies available through park maintenance that could be used for fence improvements on that field. The field needs two new dugouts and work done on the backstop area.

Mike Fox, Hermantown Youth Baseball Association, asked if there was a hard number that have been given for the improvements.

Eric stated that approximate figures from a budgetary standpoint are between \$30,000 to \$50,000.

Mike asked if his association were to put forth \$10,000, would that expedite the project.

Natalie Peterson commented that there might be cost savings of doing all of the fencing at one time.

Mike also mentioned that they have donors that would be willing to donate funds for the project in exchange for advertising banners for the backstop or fencing.

Mike will forward an estimated cost to Eric, and Natalie suggested getting some additional bids for the project from a few contractors.

5. NEW BUSINESS

5A. Discuss Soccer Association request for water usage subsidy

Eric stated that the Soccer Association made a request to look for a grant from the City to aide them in their water usage at Stebner Park. Currently, the City does provide a grant to the Hermantown Area Hockey Association for 20% of their water usage associated with the flooding of their outdoor rinks. The Soccer Association is looking for that same sort of grant.

Eric noted that with his conversations with the city's utility billing clerk, that \$16,000 in water usage was used in 2021 at Stebner Park, with primarily 99% was meant for irrigation associated with the soccer fields.

The Soccer Association is asking for a grant of 20% of their water usage. That amount would come to approximately \$3,200.

Natalie would like to see the water usage figures for the years 2019 and 2020 as well.

Motion made by Gene Shaw to table the Soccer Association's request for water usage subsidy till the March 15, 2022 meeting. Seconded by Jenna Warmuth. Motion carried.
to table

5B. Update on Transportation Alternatives Grant

Eric has submitted the application to St. Louis County for the Transportation Alternatives Grant. He is anticipating hearing back from the selection group in late February to see if the City was successful with their application.

Eric will share information for a potential grant from the Greater Minnesota Regional Parks and Trails Commission Connecting People to the Outdoors Small Grant Fund. Eric is going to contact the grant contact to verify what the grant can be used for. The deadline for this Grant is May 31, 2022.

If approved, Eric would like the monies to go to furniture at the various parks and trails.

6. COMMUNICATIONS

None.

7. BOARD MEMBER REPORTS

Mike Miller – None

Gene Shaw – None

Jim Sonneson – None

Kelly Tasky – None – via Zoom

Dwight Morrison – Absent

Jenna Warmuth – None

Jesse Stokke – Absent

Natalie Peterson – Natalie brought up attendance issues with Park Board members and the importance of those members being present and active at the in-person monthly meetings.

8. **ADJOURN** Motion made by Jim Sonneson to adjourn the meeting. Seconded by Mike Miller. Meeting adjourned at 5:24 PM.

Officiated by:

Transcribed by:

Mike Miller, Chair

Mary Melde, Administrative Assistant

Park Board
March 15, 2022

Agenda Items: 4-A

TO: Park Board Members
FROM: Eric Johnson, Community
Development Director



DATE: March 8, 2022 **Meeting Date:** 03/15/2022
SUBJECT: HYSA Water Subsidy **Agenda Items: 4-A**

BACKGROUND

A part of the 2022-24 User Group Agreement discussion between the Hermantown Youth Soccer Association (HYSA) and the City, HYSA is requesting a donation/subsidy to aid them in the cost of their water usage at Stebner Park.

In 2013 the City provided the Hermantown Area Hockey Association (HAHA) a 20% donation towards their water bill for the cost of flooding the outdoor rinks. This request was made again in 2018 and 2019. In all cases, the City approved the transfer of money from the park dedication fund to the water enterprise fund to cover this request. In 2019 this amount was for \$2,000.

In 2021, HYSA incurred the following expenses associated with their water usage at Stebner Park. The water was primarily used for irrigating the soccer fields with a small amount associated with the restrooms and concession building. The usage for 2019, 2020 and 2021 are as follows:

2021 Account	Gallons	Charges
1962-00 Front Field	1,113,400	\$ 10,753.19
1963-00 Back Field	515,700	\$ 4,963.16
1968-00 Restroom #1	5,070	\$ 103.90
2031-00 Restroom #2	4,000	\$ 84.53
3059-00 Concession	2,000	\$ 72.64
Total	1,640,170	\$ 15,977.42

2020		
Account	Gallons	Charges
1962-00 Front Field	760,500	\$ 7,088.23
1963-00 Back Field	582,600	\$ 5,421.31
1968-00 Restroom #1	-	
2031-00 Restroom #2	-	
3059-00 Concession	-	
Total	1,343,100	\$ 12,509.54

2019		
Account	Gallons	Charges
1962-00 Front Field	540,800	\$ 4,836.28
1963-00 Back Field	444,000	\$ 3,986.10
1968-00 Restroom #1	11,140	\$ 135.74
2031-00 Restroom #2	3,300	\$ 60.84
3059-00 Concession	5,100	\$ 74.09
Total	1,004,340	\$ 9,093.05

20% of \$15,977.42 is \$3,195.48, so a potential donation could be for \$3,200.00.

Assuming the support of the Park Board, this request would be brought to the City Council for their review and action.

SOURCE OF FUNDS (if applicable)

General Fund (101-452100-720) to the Water Enterprise Fund (601-39210)

DAIRYLAND FENCE COMPANY

Toll Free 1-866-846-4054

P.O. BOX 7
IRON RIVER, WI 54847
WI: (715) 372-5644 - FAX (715) 372-5645
MN: (218) 722-5533

PROPOSAL TO: <u>Hermantown Youth Baseball</u> <hr/> <hr/>		WORK TO BE PERFORMED AT: <u>Keene Creek Park</u> <u>Fichtner Field</u> <hr/>				
CONTACT PHONE NUMBER _____ DATE <u>9-Nov-21</u>		CUSTOMER NUMBER _____				
Fence Type	<u>Chain Link</u>	Set	<u>Concrete / Driven</u>	Line Post	<u>2" - 4"</u>	
Post Spacing	<u>10' O.C.</u>	Overall Height	<u>See Below</u>	End Post	<u>2-1/2" - 4"</u>	
Wire Gauge	<u>9 GA</u>	DBL Swing Gate	<u>1 EA</u>	Gate Posts	<u>3"</u>	
Top Rail	<u>1-5/8"</u>	Privacy Slats	<u>N/A</u>	Walk Gate	<u>N/A</u>	
DESCRIPTION						
FICHTNER FIELD: DAIRYLAND FENCE TO PERFORM THE FOLLOWING: FIELD 3: REPLACE 58 LF OF 9 GA 8' TALL CHAIN LINK FENCE AT BOTTOM OF BACKSTOP WITH 6 GA CHAIN LINK FENCE:						\$2,290.00
FIELD 4: REPLACE 37 LF OF 9 GA 10' TALL CHAIN LINK FENCE AT BOTTOM OF BACKSTOP WITH 6 GA CHAIN LINK FENCE:						\$2,210.00
KEENE CREEK PARK: DAIRYLAND FENCE TO PERFORM THE FOLLOWING:						
REMOVE & DISPOSE APPROX. 149 LF OF EXISTING 4' TALL CHAIN LINK SIDELINE FENCE:						\$1,700.00
FURNISH AND INSTALL APPROX. 404 LF OF 4' TALL CHAIN LINK SIDELINE FENCE WITH TOPCAP:						\$9,500.00
OPTION: FURNISH AND INSTALL 12' WIDE 4' TALL DBL SWING GATE AT SIDELINE FENCE:						\$1,800.00
REMOVE & DISPOSE APPROX. 61 LF OF EXISTING 12' TALL CHAIN LINK BACKSTOP FENCE:						\$1,800.00
FURNISH AND INSTALL APPROX. 61 LF OF 16' TALL CHAIN LINK BACKSTOP FENCE WITH 4' OVERHANG. BOTTOM FABRIC TO BE 6 GA:						\$15,500.00
FURNISH AND INSTALL 2 EA 8' TALL DUGOUTS TO MATCH INSTALLED DUGOUTS AT FICHTNER FIELD:						\$18,800.00
						 \$49,100

Balance of payment is due upon completion. Late payments subject to interest charges at the rate of 1 1/2% per month on unpaid balance. Customer to pay all actual and reasonable attorney fees for Dairyland Fence attorney and cost of collection in the event of a contractual dispute that ultimately results in judgment of any amount being taken by Dairyland Fence against customer. I have read and understand this contract, the price, specifications, and conditions are satisfactory and I hereby accept. You are authorized to do the work as specified. Dairyland Fence to locate public utilities, customer responsible for locating private utilities and lot lines and obtaining any permits. Dairyland Fence reserves the right to revise this quote if not accepted within 5 days.

ESTIMATE SUBMITTED BY
Seth Ray

CUSTOMER SIGNATURE _____
DATE _____