

CITY OF HERMANTOWN
PARK BOARD

Agenda

August 17, 2021

Convene at Keene Creek Park

4:30 PM

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
 - 2A. June 20, 2021 regular meeting minutes.
 - 2B. July 20, 2021 regular meeting minutes.
- 3. PUBLIC DISCUSSION**
- 4. CONTINUING BUSINESS**
 - 4A. Provide update as to timelines for Rose Road batting cage and flagpole installation.
 - 4B. Provide update on contractor proposals for Rose Road reseeding.
 - 4C. Update on discussions with baseball pertaining to use of Keene Creek Park.
- 5. NEW BUSINESS**
 - 5A. Review of Keene Creek trail and discussion about future park improvements.
 - 5B. Information on Boulder Trail segment grand opening – August 24, 2021 5-7 p.m.
- 6. COMMUNICATIONS**
- 7. BOARD MEMBER REPORTS**

Michael Miller –
Gene Shaw –
Jim Sonneson –
Kelly Tasky –
Dwight Morrison –
Jenna Warmuth –
Jesse Stokke –
Natalie Peterson –
- 8. ADJOURN**

**CITY OF HERMANTOWN
PARK BOARD
June 15, 2021 Meeting Summary
4:30 PM**

1. ROLL CALL

Members Present: Gene Shaw; Jim Sonneson; Kelly Tasky; Jesse Stokke; Jenna Warmuth; and Natalie Peterson.

Members Absent: Mike Miller and Dwight Morrison.

Others Present: Eric Johnson, Community Development Director.

2. MINUTES

Motion made by Jenna Warmuth to approve the May 18, 2021 regular meeting minutes. Seconded by Jim Sonneson. Motion carried.

3. PUBLIC DISCUSSION

None.

4. CONTINUING BUSINESS

4A. Update on Keene Creek Trail/streambank restoration

Eric Johnson, Community Development Director, provided information and projected completion date associated with the streambank restoration project being conducted by St. Louis County and MN Trout Unlimited.

4B. Update on Section 24/Munger Trail Spur work

Eric provided information and projected completion date associated with the trail work project being conducted by Utility Systems of America. Project is essentially finished and awaiting paving.

4C. Update on Keene Creek Trail

Eric provided information and projected completion date associated with the trail work project being conducted by Veit Construction. Project is 90% completed and awaiting paving. Upcoming change order for additional removal of poor soils associated with the project.

5. NEW BUSINESS

5A. Gate at Stebner Park

The Park Board discussed the idea of removing the gates at the entrance of Stebner Park. There has been growing sentiment within the community that the gates should be opened/removed as this is a City park with a playground and trail system. In addition, Stebner Park is envisioned to be a trail head as part of the City's trail system.

Discussion ensued about protecting the fields from vehicle traffic. Natalie Peterson stated that additional rocks have been placed along the perimeters of the fields to protect them from vehicles. Eric was directed on how to better secure the approach to the concession stand building as this can be a point of entry to the fields for vehicles.

Jim Sonneson expressed his concern for securing the fields from outside use other than the HYSA. Eric stated that there will need to be continued dialogue between the City and HYSA regarding this.

Item was recommended to the City Council by a vote of 4-1.

5B. Storage building at Stebner Park for HYSA

Eric presented a proposal from HYSA for them to purchase and locate a small storage shed at the SW corner of the main parking lot. The shed would be used to store equipment for the various teams.

Item was approved by a vote of 5-0.

5C. Park Dedication Fund update

Eric presented a spreadsheet showing the existing funds in the park dedication fund, remaining grant money associated with the GMRPTC grant for the trail construction, the remaining work to be done on the trail and discussed an upcoming change order for the Keene Creek trail segment.

In addition, Eric identified future park related projects as well as Future development projects which will bring money into the City's park dedication fund.

5D. Park repair projects

Eric presented a memo listing park repair projects and their anticipated completion dates.

6. COMMUNICATIONS

None

7. BOARD MEMBER REPORTS

Mike Miller – Absent.

Gene Shaw – None.

Jim Sonneson – None.

Kelly Tasky – None.

Dwight Morrison – Absent.

Jenna Warmuth – None.

Jesse Stokke – None.

Natalie Peterson – None.

8. ADJOURN

Motion made by Jenna Warmuth to adjourn the meeting. Seconded by Jim Sonneson. Meeting adjourned at 5:49 PM.

Officiated by:

Transcribed by:

Mike Miller, Chair

Mary Melde, Administrative Assistant

CITY OF HERMANTOWN
PARK BOARD
July 20, 2021 Meeting Summary
Convened at Stebner Park
4:30 PM

1. ROLL CALL

Members Present: Jim Sonneson; Dwight Morrison; Kelly Tasky; Jesse Stokke; Jenna Warmuth; and Natalie Peterson.

Members Absent: Mike Miller and Gene Shaw.

Others Present: Eric Johnson, Community Development Director, Laura Kleffman, Hermantown Youth Softball, Michelle Sweeney, Hermantown High School Softball, Mike Fox, Hermantown Youth Baseball, 3 additional members of Hermantown Youth Softball joined at Rose Road.

2. MINUTES

Minutes were not voted on at this meeting but will be done so at the August 17, 2021 meeting.

3. PUBLIC DISCUSSION

None.

4. CONTINUING BUSINESS

5. NEW BUSINESS – MEETING CONDUCTED IN THE FIELD. NO RECORDING OF MEETING

5A. Discuss Rose Road Field 3 condition with Hermantown Summer Softball Association – Laura Kleffman and Michelle Sweeney shared their concerns regarding the state of the outfield at Rose Road as well as the timeline for installation of the batting cage and flagpole. Laura outlined her email which had been sent to staff.

Discussion was relocated to Rose Road where three additional members of Youth Softball joined. Park Board was able to witness condition of field. Discussion items included lack of water due to drought as well as existing well capacity.

Eric was directed to provide an update within two weeks as to timelines for batting cage and flagpole installation as well as to provide information on how the City planned to address the grass conditions at Rose Road field 3.

5B. Review Boulder Trail (Section 24) – Eric provided an update to remaining construction activity associated with this trail section.

5C. Review North Keene Creek Trail (Keene Creek Park) – postponed to August 17, 2021

6. COMMUNICATIONS

Email from Laura Kleffman of Hermantown Summer Softball

7. BOARD MEMBER REPORTS

Mike Miller – Absent

Gene Shaw – Absent

Jim Sonneson –

Kelly Tasky –

Dwight Morrison – None

Jenna Warmuth – None

Jesse Stokke – None

Natalie Peterson –

8. ADJOURN

Meeting adjourned at 6:00 PM.

Officiated by:

Transcribed by:

Mike Miller, Chair

Mary Melde, Administrative Assistant