



Hermantown Park Board Meeting – July 20, 2021

Because of attendance limitations at the regular meeting location due to the health pandemic, Hermantown's July 20, 2021, Park Board Meeting will be conducted both remotely and with limited access to Council Chambers.

The meeting will utilize the platform "Zoom," which allows the public to view and/or hear the meeting from their phone or computer.

The 4:30 pm Park Board Meeting will be available at:

<https://us02web.zoom.us/j/87813661908?pwd=VJFWOXE2dHc1SzZhSU4xVXdRUUtuQT09>

and/or by calling the number (312) 626-6799 and utilizing the meeting ID number of 878 1366 1908 and the passcode of 010052.

A few important tips regarding the Zoom platform:

- **If your computer does not support audio, you can still watch the meeting on your computer and call in on your phone to hear the meeting**
- **It is a challenging situation for all of us, so grace and understanding are appreciated.**

**CITY OF HERMANTOWN
PARK BOARD**

Agenda

July 20, 2021

4:30 PM

Convene at Stebner Park

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
 - 2A. June 15, 2021 regular meeting minutes.
- 3. PUBLIC DISCUSSION**
- 4. CONTINUING BUSINESS**
- 5. NEW BUSINESS**
 - 5A. Discuss Rose Road Field 3 condition with Hermantown Summer Softball Association
 - 5B. Review Boulder Trail (Section 24)
 - 5C. Review North Keene Creek Trail (Keene Creek Park)
- 6. COMMUNICATIONS**

Email from Laura Kleffman of Hermantown Summer Softball
- 7. BOARD MEMBER REPORTS**

Michael Miller –
Gene Shaw –
Jim Sonneson –
Kelly Tasky –
Dwight Morrison –
Jenna Warmuth –
Jesse Stokke –
Natalie Peterson –
- 8. ADJOURN**

CITY OF HERMANTOWN

PARK BOARD

June 15, 2021 Meeting Summary

4:30 PM

1. ROLL CALL

Members Present: Gene Shaw; Jim Sonneson; Kelly Tasky; Jesse Stokke; Jenna Warmuth; and Natalie Peterson.

Members Absent: Mike Miller and Dwight Morrison.

Others Present: Eric Johnson, Community Development Director.

2. MINUTES

Motion made by Jenna Warmuth to approve the May 18, 2021 regular meeting minutes. Seconded by Jim Sonneson. Motion carried.

3. PUBLIC DISCUSSION

None.

4. CONTINUING BUSINESS

4A. Update on Keene Creek Trail/streambank restoration

Eric Johnson, Community Development Director, provided information and projected completion date associated with the streambank restoration project being conducted by St. Louis County and MN Trout Unlimited.

4B. Update on Section 24/Munger Trail Spur work

Eric provided information and projected completion date associated with the trail work project being conducted by Utility Systems of America. Project is essentially finished and awaiting paving.

4C. Update on Keene Creek Trail

Eric provided information and projected completion date associated with the trail work project being conducted by Veit Construction. Project is 90% completed and awaiting paving. Upcoming change order for additional removal of poor soils associated with the project.

5. NEW BUSINESS

5A. Gate at Stebner Park

The Park Board discussed the idea of removing the gates at the entrance of Stebner Park. There has been growing sentiment within the community that the gates should be opened/removed as this is a City park with a playground and trail system. In addition, Stebner Park is envisioned to be a trail head as part of the City's trail system.

Discussion ensued about protecting the fields from vehicle traffic. Natalie Peterson stated that additional rocks have been placed along the perimeters of the fields to protect them from vehicles. Eric was directed on how to better secure the approach to the concession stand building as this can be a point of entry to the fields for vehicles.

Jim Sonneson expressed his concern for securing the fields from outside use other than the HYSA. Eric stated that there will need to be continued dialogue between the City and HYSA regarding this.

Item was recommended to the City Council by a vote of 4-1.

5B. Storage building at Stebner Park for HYSA

Eric presented a proposal from HYSA for them to purchase and locate a small storage shed at the SW corner of the main parking lot. The shed would be used to store equipment for the various teams.

Item was approved by a vote of 5-0.

5C. Park Dedication Fund update

Eric presented a spreadsheet showing the existing funds in the park dedication fund, remaining grant money associated with the GMRPTC grant for the trail construction, the remaining work to be done on the trail and discussed an upcoming change order for the Keene Creek trail segment.

In addition, Eric identified future park related projects as well as Future development projects which will bring money into the City's park dedication fund.

5D. Park repair projects

Eric presented a memo listing park repair projects and their anticipated completion dates.

6. COMMUNICATIONS

None

7. BOARD MEMBER REPORTS

Mike Miller – Absent.

Gene Shaw – None.

Jim Sonneson – None.

Kelly Tasky – None.

Dwight Morrison – Absent.

Jenna Warmuth – None.

Jesse Stokke – None.

Natalie Peterson – None.

8. ADJOURN

Motion made by Jenna Warmuth to adjourn the meeting. Seconded by Jim Sonneson. Meeting adjourned at 5:49 PM.

Officiated by:

Transcribed by:

Mike Miller, Chair

Mary Melde, Administrative Assistant

LANDSCAPE APPLICATION AGREEMENT

This AGREEMENT for Landscape applications is made BETWEEN EVERGREEN LAWN SERVICE OF DULUTH, INC., WHOSE ADDRESS IS P.O. BOX 3085, DULUTH, MN 55803 / PH: (218) 525-4066

AND, the property owner whose address is:

HERMANTOWN SOFTBALL FIELDS
 ATTN: JOHN NIASICH FIELD 3 **2 APPS**
 4897 MILLER TRUNK HWY **EVAL**
 HERMANTOWN MN 55811
 EV.REQ/OS 45182 35705/84995 285 H
 c2185220190; jonniasich@gmail.com
NEW CUSTOMER

Date 8/18 2020

ADDRESS:

The Address of the property to receive landscape application is:

Same as above address

FIELD 3

THIS CONTRACT MUST BE SIGNED AND RETURNED TO OUR OFFICE TO CONTRACT SERVICES

EVERGREEN LAWN PROGRAM	INSECTICIDE TREATMENT (CHINCH BUG)	MOSQUITO CONTROL PROGRAM	WEED CONTROL GARDEN OR ROCK AREAS
05 2 Fall			
\$357 ⁰⁵ 649 ⁹⁵			
\$714 ¹⁰ 649 ⁹⁵			
\$63 ⁵⁸ 57 ⁶⁸			
\$777 ⁴⁸ 707 ⁶³			
\$288 ⁵²			

TOTAL APPLICATIONS:

The total number of regularly scheduled landscape applications this year will be:

COST OF EACH APPLICATION:

The cost of each regularly scheduled landscape application will be:

COST OF ALL APPLICATIONS:

The total yearly cost of all regular landscape applications will be: (excluding sales tax)

SALES TAX:

The total sales tax will be:

TOTAL COST:

The total cost of all applications, including sales tax, will be:

CHECK HERE FOR LAWN AERATION

Customer must notify of any underground systems (irrigation sprinklers, dog fence wire, etc.)

Yes, I also want a lawn aeration for an additional:

FALL

\$ 288⁵²

Tax included



ENDING DATE:

Unless otherwise agreed to in writing, the ending date for this Agreement will be:

November 1, 2020

NOTICES

DATES OF APPLICATIONS: By signing the Agreement, the property owner understands that landscape applications are very seasonal in nature. The company promises to perform the number of applications stated in this agreement, but the actual dates and times of the applications may vary with weather conditions and other factors that are beyond the control of the application company.

ANNUAL RENEWAL: Evergreen Lawn Service of Duluth, Inc. will offer renewal for Landscape Applications each year in early spring and send Renewal Card with current options & rates. The property owner agrees to renew the Landscape Applications by returning the Renewal Card for the year indicated.

CANCELLATION: If the property is sold, the property owner must notify Evergreen Lawn Service of Duluth, Inc. to cancel service giving the date of sale for the property. Customers canceling the Organic Based Lawn Program before completing all scheduled applications will be charged full price for any lawn aeration that has been performed at no charge.

It is the property owner's responsibility to inform Evergreen Lawn Service of Duluth, Inc. of any underground systems (irrigation sprinklers, dog fence wire, etc.). Evergreen Lawn Service of Duluth, Inc. cannot be responsible for any damage to any underground object caused by lawn aeration.

PAYMENT TERMS: Payment is due within 10 days of service. If full payment is not received 30 days after service date, a late fee of \$5.00 per month will be charged in addition to a 2% monthly periodic rate finance charge. Service can be suspended if payments are overdue.

Minnesota Statue- 325F.245, effective January 1, 1991, requires Landscape Application Contracts between Landscape Application companies and their customers. Wisconsin Residents- Wisconsin Administrative Code ACTP29.154(2)(a) effective January 1, 1993, requires Landscape Application companies offer pre-notification of application and pre-application information about the products used. This service will add \$5.00 to the cost of each application in addition to the rate listed above.

Yes, I would like to be pre-notified before applications and receive pre-application information
 I realize this will increase the cost of each application by \$5.00. MY TELEPHONE NUMBER IS _____

BY:

Paul Miller

X

Paul Miller/Company Representative

Property Owner Sign Here



Please sign by the X (Above) and return yellow copy to the address below or fax to (218) 525-0160. Check box if Aeration is desired (above). You can schedule this service immediately by calling 525-4066



Making Lawns Beautiful since 1981
 "YOU'LL SEE THE DIFFERENCE"

EVERGREEN LAWN SERVICE
 OF DULUTH, INC.

From: Hermantown Summer Softball <hermantownssa@gmail.com>
Sent: Tuesday, July 6, 2021 11:23 AM
To: CH-Eric Johnson <eric.johnson@hermantownmn.com>
Cc: Jon Niksich <jonniksich@gmail.com>; Laura Kleffman <laurakleffman3@gmail.com>; Brad Beranek <bradley.d.beranek@gmail.com>
Subject: 7/6/2021 Correspondence with A+, HSSA, City of Hermantown

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Eric,

I have 4 things that I need to accomplish with this e-mail.

1. To give you a narrative about my conversation with Nick today at A+ Landscaping.
2. To make a formal request for a copy of the contract between the city and A+ landscaping on the work to be completed at Rose Road, including field 3 details/standards for completion, etc.
3. To share with you a bid we received last year regarding how much it would be to "rehabilitate" Field 3 from another company. (Please note, the final cost has been added incorrectly. I believe the final cost is closer to \$1485.11 This is an expired quote per the bid paperwork.)
4. To request that the conditions at Rose Road Field 3 be added to the Park Board agenda occurring 7/20/21 @ 4:30 in person with the meeting starting at Stebner Field and ending at Keenes Creek.

Thank you for your assistance with helping us with #2 and #4 above.

You'll find #1 and #3 below.

From Laura Kleffman, HSSA Treasurer.

I had a phone call with Nick at A+ today. I was inquiring about what the status of field repair/grass growing was. He had indicated to me that the field has been recently aerated, re-seeded, dirt laid down, and watered approximately one week ago (and later indicated it could have been possibly 1.5-2 weeks ago). He wasn't sure on the date but said he'd have to check the records. However, this was his estimate of how long it had been since it was re-seeded. I asked, "How long does grass take to grow after being re-seeded?" He indicated a week or two. So I indicated, "Well, then we should be seeing some grass grow now since it's been about 1.5-2 weeks since it was seeded?" Nick had indicated, "Yes, if that's how long its been."

When I asked for further clarification regarding dirt being laid down when re-seeding, I asked if dirt was spread over the holes in the field (not the aeration plugs that come out) and on the grass? He indicated, "No, the dirt that was laid down was the aeration plugs to support the seed to grow that was laid down after aeration."

Nick also indicated that he anticipates that at the middle of this month (July) he expects to meet with the city and have the project signed off. I asked if there was a specific date set, and he indicated there was not a date set yet. I asked who he expects to meet with, and he indicated he typically meets with the engineer. After I asked which person he typically meets with and what his name was, he indicated "Trent".

Nick indicated that he has been given reports of people being on the field for games and when they come to do "work" on the field that there are people there. I indicated that we schedule our "rookies" (the youngest crew) to play on the dirt portion of the field. He indicated that if people were playing with cleats on the grass portion of the field that could affect the seed from growing. I indicated our rookies wear tennis shoes. He indicated that if someone needs to run out to the field and get a ball during a game, that won't affect the seed.

I also told Nick that we are looking forward to having a field full of grass to play on as it seems to have been at least 3 years (possibly more) we've been waiting.

Thank you for your time to review this information.

Laura Kleffman,
HSSA Treasurer
218.409.2587

P.S. A fellow board member, Brad Beranek, has been to the fields since our conversation this morning, Eric, and has indicated that there is no new grass growing.