

**Project:** Trunk Sewer Spur & Munger Trail Spur –  
S.S.I.D. #448

**Owner:** City of Hermantown

**Re: Construction Meeting Summary #39**

**Project Number:** 16-808

**Meeting Location:** Stebner Park

**Meeting Date:** 6/2/21 8:00 AM

## 1) Attendees

| Name         | Company                |
|--------------|------------------------|
| Adam Zwak    | NCE                    |
| Paul Senst   | City of Hermantown     |
| David Bolf   | NCE/City of Hermantown |
| Russ Lamppa  | USA                    |
| Eric Johnson | City of Hermantown     |
| Joe Wicklund | City of Hermantown     |

## 2) Meeting Summary

- Progress
  - Maintenance Trail sand and C5 completed to Maple Grove Road. All culverts installed along that stretch. USA continuing slope shaping and cleanup in that area.
- Schedule
  - USA to continue slope refinement of maintenance road construction from “tee” to Maple Grove.
  - USA to jump to trail segment south of Anderson to complete last segment of trail base.
  - Verify catch basin casting at public works.
  - USA to grade laydown area near Stebner Park and continue placing rocks around the perimeter.
  - NCE to developing punch list for project.
  - NCE and USA to discuss trail along Maple Grove and potential utility impacts.

### Other Discussion Items

- June 30<sup>th</sup> trail completion date from Stebner Park to Engwalls
- Paving plan and tentative schedule
  - City asked that USA bring paving subcontractor to construction meeting and walk site at least a week ahead of time to discuss process.
- USA and NCE to verify elevation of culvert D-129. Likely needs to be lowered.
- Culvert D-120 is damaged and needs to be addressed.
- Reminder to implement SWPPP stabilization in accordance with NPDES Permit.
- Next Pay App will be for work completed thru 5/29/21 and brought to June 7<sup>th</sup> CC Meeting.
- USA and NCE to test pit C5 elevations.
- Discussed wetland restoration and placement of topsoil in these areas to promote vegetation growth.
- Trail adjustment along Maple Grove Road to avoid utilities.
  - MP guy wire to be adjusted (Aaron Nelson confirmed)
  - Century Link pole to be removed or replace out of the way. (Mike Coughlin confirmed)

## Meeting Summary #39

**NEXT MEETING 6/9/21** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

**Prepared by:** Adam Zwak, P.E.

**Date:** 6/2/21

Copies:      ☒ Attendees   ☒ Name      ☐ Name      ☐ Name

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