

Meeting Summary #38

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #38

Project Number: 16-808

Meeting Location: Stebner Park

Meeting Date: 5/26/21 8:00 AM

1) Attendees

Name	Company
Adam Zwak	NCE
Paul Senst	City of Hermantown
David Bolf	NCE/City of Hermantown
Russ Lamppa	USA
Eric Johnson	City of Hermantown
Joe Wicklund	City of Hermantown

2) Meeting Summary

- Progress
 - Maintenance Trail sand and portion of C5 completed nearing Maple Grove Road.
- Schedule
 - USA to continue maintenance road construction from “tee” to Maple Grove.
 - Verify catch basin casting at public works.
 - USA to submit shop drawings for gates and trail signage.
 - USA to grade laydown area near Stebner Park and place rocks around the perimeter.
 - NCE to developing punch list for project.
 - NCE and USA to discuss trail along Maple Grove and potential utility impacts.

Other Discussion Items

- Paving plan and tentative schedule
 - City asked that USA bring paving subcontractor to construction meeting and walk site at least a week ahead of time to discuss process.
- USA and NCE to verify elevation of culvert D-129. Likely needs to be lowered.
- Reminder to implement SWPPP stabilization in accordance with NPDES Permit.
- Next Pay App will be for work completed thru 5/29/21 and brought to June 7th CC Meeting.

NEXT MEETING 6/2/21 – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 5/26/21

Copies: ☒ Attendees ☒ Name ☐ Name ☐ Name

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