

## Meeting Summary #3

**Project:** Keene Creek Trail

**Project Number:** 21-8001

**Owner:** City of Hermantown

**Meeting Location:** Keene Creek Park

**Re: Construction Meeting Summary #3**

**Meeting Date:** 5/26/21 9:00 AM

### 1) Attendees

Name	Company
David Bolf	NCE
Eric Johnson	City of Hermantown
Paul Senst	City of Hermantown

Name	Company
Andy Dammer	Veit
Josh Kost	Veit
Kyle Kruger	Veit

### 2) Meeting Summary

- Progress
  - Veit started the subcut excavation, complete from sta: 0+00 – 7+00.
  - The wetland crossing from sta: 7+00 – 9+00, Veit started to excavate. They got to sta: 8+25. Excavated material has been used as salvaged topsoil and place on backslopes.
  - Silt Fence was installed
  - Rain and ground water has slowed the process thru the first wetland crossing.
- Plan Changes
  - NCE provided plan changes from sta: 0+00 – 3+00.
    - We minimized the ditch along the ballfield fence line.
    - Changed the alignment away from maintenance building and from fence line.
  - NCE will prepare a change order for the muck excavation for 6/21/21 CC meeting.
- Schedule (1 Week Look Ahead)
  - Finish muck excavation from sta: 8+25 – 9+00.
  - Continue with common excavation from 9+00 – 18+00.
  - Centerline culverts
  - The has been notified by the DNR that sediment is getting in Keene creek.
    - Veit needs to adjust dewatering so now sediment is leaving site.
- **NEXT MEETING 6/2/21 – 9 AM at Keene Creek Park**

**Prepared by:** David Bolf, P.E.

**Date:** 05/26/21

Copies:      ☒Attendees   ☒Name      ☐Name      ☐Name      ☐File

All recipients of this document are charged with the responsibility to read this summary and attachments in their entirety. The author will assume, unless notified otherwise, that all the information is complete and accurate. It will also be assumed that if a required action is directed towards a recipient that he/she will diligently progress with their responsibilities and are ready to report on that item at the next designated meeting.