

CITY OF HERMANTOWN  
PLANNING & ZONING COMMISSION  
May 18, 2021 Meeting Summary  
7:00 PM

**1. ROLL CALL**

Members Present: Joe Peterson, Corey Kolquist; Valerie Ouellette; Samuel Clark; Shannon Sweeney Jorgenson; Beth Wentzlaff; Buckley Simmons; and John Geissler

Members Absent:

Others Present: Eric Johnson, Community Development Director; Josh Bergstad, ARDC; Justin Otsea, ARDC; and Amanda and Kevin Middleton, 4012 Ugstad Road

**2. APPROVAL OF AGENDA**

Motion made by Valerie Ouellette to approve the May 18, 2021 agenda as presented. Seconded by Buckley Simmons. Motion carried.

**3. APPROVAL OF MINUTES**

Motion made by Beth Wentzlaff to approve the April 20, 2021 minutes as presented. Seconded by Samuel Clark. Motion carried.

**4. PUBLIC DISCUSSION**

None.

**5. PUBLIC HEARING**

5A. An application by Kevin Middleton for a Subdivision to create a 190-foot-wide parcel of 2.0 acres and a 2.8 acre lot accessed by way of a flag lot of 30 foot width at 4012 Ugstad Road. The property is located in an R-3 zoning district.

Buckley Simmons asked about utility hook-ups and whether it could be well and septic.

Eric Johnson, Community Development Director said they will be public utilities.

Motion made by Valerie Ouellette to approve the application by Kevin Middleton for a Subdivision to create a 190-foot-wide parcel of 2.0 acres and a 2.8 acre lot accessed by way of a flag lot of 30 foot width at 4012 Ugstad Road. Seconded by Samuel Clark. Motion carried.

**6. CONTINUING BUSINESS**

6A. PUD Study Discussion with ARDC

Josh Bergstad and Justin Otsea presented three documents outlining their research to date and information to promote discussion. The following items were discussed:

Submittal and review process; site specific standards vs. a rigid set of requirements; review of submittals by other agencies; the use of PUD's to promote different housing types and relationship of PUD's to the City's comprehensive plan.

**7. NEW BUSINESS**

None.

**8. COMMUNICATIONS**

None.

**9. COMMISSION MEMBER REPORTS**

Joe Peterson – None.

Corey Kolquist – None.

Valerie Ouellette – None.

Samuel Clark – None.

Shannon Sweeney Jorgenson – None.

Beth Wentzlaff – None.

Buckley Simmons – None.

John Geissler – None.

**ADJOURN**

Motion made by Buckley Simmons to adjourn the meeting. Seconded by Corey Kolquist. Meeting adjourned at 8:52 pm.

Officiated by:

Transcribed by:

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Joe Peterson, Chairman

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Mary Melde, Administrative Assistant