

**Project:** Trunk Sewer Spur & Munger Trail Spur –  
S.S.I.D. #448

**Owner:** City of Hermantown

**Re: Construction Meeting Summary #37**

**Project Number:** 16-808

**Meeting Location:** Stebner Park

**Meeting Date:** 5/19/21 8:00 AM

## 1) Attendees

Name	Company
Adam Zwak	NCE
Paul Senst	City of Hermantown
David Bolf	NCE/City of Hermantown
Russ Lamppa	USA
Glen Leibel	City of Hermantown
Eric Johnson	City of Hermantown
Joe Wicklund	City of Hermantown

## 2) Meeting Summary

- Progress
  - Maintenance Trail sand and portion of C5 complete to station 15+00. Culverts installed as they progress.
- Schedule
  - USA to continue maintenance road construction from “tee” to Maple Grove.
  - Verify catch basin casting at public works.
  - USA to submit shop drawings for gates and trail signage.
  - USA to grade laydown area near Stebner Park and place rocks around the perimeter.
  - NCE to begin to develop punch list for project.
  - NCE and USA to discuss trail along Maple Grove and potential utility impacts.

### Other Discussion Items

- Paving plan and tentative schedule
  - Noted that City will allow (1) 3” lift of bituminous.
  - City expressed concern for bituminous is USA intends to haul on completed trail.
  - City asked that USA bring paving subcontractor to construction meeting and walk site at least a week ahead of time to discuss process.
- USA and NCE to verify elevation of culvert D-129.
- NCE checked grade of C5 in place versus plan. Found to be 0.2-0.4 feet below FG. USA and NCE to agree on section thicknesses and class 5 grade before stripping C5 for shouldering.
- Blast rock from MH-230 to corner of Maple Grove and Haines to be remove when exceeding 12” along sewer and beneath Maintenance Road. Clean up along Maple Grove.
- Reminder to implement SWPPP stabilization in accordance with NPDES Permit.
- Next Pay App will be for work completed thru 5/29/21 and brought to June 7<sup>th</sup> CC Meeting.
- Eric noted USA has been delivering excavated material to project on Haines/Hermantown Roads and the project does not have required permitting.
- Reminder to USA to resolve blasting claims since project cannot be closed out until all claims are resolved.

## Meeting Summary #37

**NEXT MEETING 5/26/21** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

**Prepared by:** Adam Zwak, P.E.

**Date:** 5/20/21

Copies:      ☒ Attendees   ☒ Name      ☐ Name      ☐ Name

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