

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #34

Project Number: 16-808

Meeting Location: ZOOM Call

Meeting Date: 12/23/20 8:00 AM

1) Attendees

Name	Company
Adam Zwak	NCE
David Bolf	NCE/City of Hermantown
Jim Pucel	USA
Glen Leibel	City of Hermantown
Pat Raye	NCE
Joe Wicklund	City of Hermantown
Adam Castle	USA

2) Meeting Summary

- Progress
 - Pipe now completed between Okerstrom Road and MH-232.
 - Jetting and Televising completed
 - All vacuum testing, pressure testing, and mandrel test are completed on the pipe in the ground.
- Schedule (all weather permitting at this point)
 - Continuity testing along project.
 - USA to begin trail construction from “tee” to Maple Grove.
 - Casting to be constructed on remaining structures.
 - Lift station connection to start the week of January 4th.

Other Discussion Items

- Century Link and NESC have not responded to requests to submit plans.
- MP coordination in the works. Physical Disconnect Letter submitted by the City to MP.
- USA to coordinate timing of pole removal with MP based on their construction operations.
- USA to coordinate traffic signal adjustments with Earl Stewart, City of Duluth.
- NCE has completed trail adjustment and has sent to USA to review and price this week.
- Added catch basin and pipe to improve drainage conditions at the public works facility.
- NCE to develop sketch for USA pricing in the near future.
- Signage Plan being developed for pricing.
- Public works requests the panel and pumps be salvaged from the lift station.
- NCE has repeatedly requested claim forms related to the blasting operations conducted on the project. NCE notified USA today that payment will be withheld if these claim forms are not delivered to the City per the contract.
- Pay Application #10 will be for work thru December 31st, 2020 and slated to be brought to CC on January 19, 2021.
- USA requested additional discussion on Mobilization and Retainage amounts for next pay application.

Meeting Summary #34

NEXT MEETING 12/30/20 – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: David Bolf, P.E.

Date: 12/23/20

Copies: ☒ Attendees ☒ Name ☐ Name ☐ Name

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