

**Project:** Trunk Sewer Spur & Munger Trail Spur –  
S.S.I.D. #448

**Owner:** City of Hermantown

**Re: Construction Meeting Summary #27**

**Project Number:** 16-808

**Meeting Location:** Job Trailer, Stebner Park

**Meeting Date:** 10/21/20 8:00 AM

## 1) Attendees

Name	Company
Joe Wicklund	City of Hermantown
David Bolf	NCE/City of Hermantown
Paul Senst	City of Hermantown
Adam Zwak	NCE
Pat Raye	NCE
Russ Lamppa	USA
Adam Castle	USA

## 2) Meeting Summary

- Progress
  - Pipe is just shy of MH-229.
  - Measurable snowfall this week.
  - Trail base complete from Stebner Park to Hermantown Road. Touch up needed on inslopes.
- Schedule
  - Sewer work to continue to north with focus on rock blasting the remaining length. Pipe progress will slow for the next couple weeks.
  - Trail/Maintenance Road work will be on hold until next spring.
  - Blasting operations to continue.
  - Seeding/Stabilization to take place where trail base is completed.
  - Continue to monitor SWPPP non-compliance and maintain installed BMPs. Silt Fences mended, outlet stabilizations in place.
  - Continue to seed and mulch to stabilize exposed areas where work has ceased for 7+ days.
  - ECS has been slated to be on site for the last couple of weeks to stabilize areas of final grading, but has not shown up. Weather conditions recently have put this work on hold. USA directed to get site stabilized prior to winter conditions setting in when conditions allow.
- Other Discussion Items
  - NCE requested an updated schedule thru the remainder of the year from USA. USA to consider work that may be completed in 2021, such as paving. A formal extension to the completion date should also be submitted.
  - MnDNR corrective actions. Much of the work has been completed. With wet conditions and winter conditions setting in remaining work is on hold.
  - Remaining debris to be removed soon. USA and NCE to track quantity and time. USA to invoice costs to City.

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- Change Order #3 will include 15" RCP culvert at Anderson, Saline debris, and water and sewer disconnects at Anderson. NCE and USA to prepare. This will be prepared for Pay App #8. NCE requests amounts from USA
- Pay App #8 to be prepared for work thru October 24<sup>th</sup> and presented at the 11/2 CC meeting. NCE and USA to agree upon quantities.
- USA to submit copy of agreement with Rod Saline to leave blast rock on his property.
- USA to begin work at Public Works Facility **next week**. Staking has been completed.
- Anderson to be paved next week. USA to provide notification on when Anderson traffic will be impacted. Winter conditions have caused a delay to paving subcontractor.
- NCE reminded to USA to document SWPPP progress and inspection reports. USA noted they have been keeping up on documentation.
- NCE set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection. A meeting was held on 9/21/20 at 9 am on site.
  - Gas line near pipe alignment., **MERC has noted they would relocate 2" PE and submitted a plan.**
  - MP impacts – **MP noted they will put the new line underground and submitted a plan. Signal will need a generator when disconnect occurs. USA to coordinate with NCE, MP, SLC and City of Duluth.**
  - Fiber adjustment (Century Link and NESC)
  - Other

**Utility Companies be aware contractor intends to be working in the Maple Grove/Haines area November 1<sup>st</sup>. Relocation work shall be completed by to this date.**

**NCE to follow up with Utility companies.**

- **NEXT MEETING 10/28/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

**Prepared by:** Adam Zwak, P.E.

**Date:** 10/21/20

Copies:      ☒ Attendees   ☒ Name      ☐ Name      ☐ Name  
                 ☐ File

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