

**Project:** Trunk Sewer Spur & Munger Trail Spur –  
S.S.I.D. #448

**Owner:** City of Hermantown

**Re: Construction Meeting Summary #25**

**Project Number:** 16-808

**Meeting Location:** Job Trailer, Stebner Park

**Meeting Date:** 10/6/20 8:00 AM

## 1) Attendees

Name	Company
Glen Leibel	City of Hermantown
David Bolf	NCE/City of Hermantown
Paul Senst	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
Pat Raye	NCE
Russ Lamppa	USA
Adam Castle	USA

## 2) Meeting Summary

- Progress
  - 100 feet short of MH-228
  - Trail base nearly complete from Stebner Park to Hermantown Road.
- Schedule
  - Trail work continuing to connect segments.
  - Blasting operations to continue.
  - Seeding/Stabilization to take place where trail base is completed.
  - Wet area being pumped down to evaluate condition. NCE and USA to determine plan to muck and fill as needed to construct trail base.
  - Continue to monitor SWPPP non-compliance and maintain installed BMPs. Silt Fences mended, outlet stabilizations in place. Payment for added outlets control shall be paid as Inlet Sediment Protection.
  - Continue to seed and mulch to stabilize exposed areas where work has ceased for 7+ days.
  - Culvert at Anderson to be installed.
- Other Discussion Items
  - Buried debris removal from is going well. Material has been placed back in trench per MSA report. USA and NCE to track quantity and time.
  - Change Order #3 will include 15" RCP culvert at Anderson, Saline debris, and water and sewer disconnects at Anderson. NCE and USA to prepare. This will be prepared for Pay App #8.
  - 2-week outlook places a crew at Public Works Facility.
  - Reminder to USA to document SWPPP progress and inspection reports in a detailed manner moving forward. NCE notified USA to get areas of finished grading stabilized.
  - NCE set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection. A meeting was held on 9/21/20 at 9 am on site.
    - Gas line near pipe alignment., MERC has noted they would relocate 2" PE.
    - MP impacts

## Meeting Summary #25

- Fiber adjustment (Century Link and NESC)
- Other

**Utility Companies be aware contractor intends to be working in the Maple Grove/Haines area November 1<sup>st</sup>. Relocation work shall be completed by to this date.**

**NCE to follow up with Utility companies.**

- **NEXT MEETING 10/14/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

**Prepared by:** Adam Zwak, P.E.

**Date:** 10/7/20

Copies:      ☒ Attendees   ☒ Name      ☐ Name      ☐ Name  
                 ☐ File

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