

**Project:** Trunk Sewer Spur & Munger Trail Spur –  
S.S.I.D. #448

**Owner:** City of Hermantown

**Re: Construction Meeting Summary #24**

**Project Number:** 16-808

**Meeting Location:** Job Trailer, Stebner Park

**Meeting Date:** 9/30/20 8:00 AM

## 1) Attendees

Name	Company
Glen Leibel	City of Hermantown
David Bolf	NCE/City of Hermantown
Paul Senst	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
Pat Raye	NCE
Adam Castle	USA

## 2) Meeting Summary

- Progress
  - 154 feet of pipe out of MH-226.
  - 80% of trail base completed on Engwall's.
  - Trail base complete about 2,700 feet north of Anderson to swamp.
  - Trail base construction from Stebner Park east towards has turned the corner to south.
  - Anderson crossing complete
  - Water Stub completed and services to Saline parcel abandoned.
- Schedule
  - Trail work continuing east of Stebner Park.
  - Blasting operations to continue.
  - Seeding/Stabilization to take place where trail base is completed.
  - Wet area being pumped down to evaluate condition. NCE and USA to determine plan to muck and fill as needed to construct trail base.
  - Continue to monitor SWPPP non-compliance and maintain installed BMPs. Silt Fences mended, outlet stabilizations in place. Payment for added outlets control shall be paid as Inlet Sediment Protection.
  - Continue to seed and mulch to stabilize exposed areas where work has ceased for 7+ days.
  - Culvert work to begin soon. Hubs were verified today by NCE and USA.
- Other Discussion Items
  - Buried garbage removal from is going well. Material will be placed back in trench per MSA report. USA and NCE to continue track quantity and time. (10) dumpsters have been hauled off site.
  - Pay App #7 submitted to City for work completed thru 9/26. This goes to CC on October 5<sup>th</sup>.
  - Change Order #3 will include 15" RCP culvert at Anderson, Saline debris, and water and sewer disconnects at Anderson. NCE and USA to prepare. This will be prepared for Pay App #8.

## Meeting Summary #24

- Reminder to USA to document SWPPP progress and inspection reports in a detailed manner moving forward. ECS completed stabilization of area from Stebner to "T".
- USA to notify Public Works when they intend to complete work at facility.
- NCE set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection. A meeting was held on 9/21/20 at 9 am on site.
  - Gas line near pipe alignment., MERC has noted they would relocate 2" PE.
  - MP impacts
  - Fiber adjustment (Century Link and NESC)
  - Other

**Utility Companies be aware contractor intends to be working in the Maple Grove/Haines area November 1<sup>st</sup>. Relocation work shall be completed by to this date.**

**NCE to follow up with Utility companies.**

- **NEXT MEETING 9/30/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

**Prepared by:** Adam Zwak, P.E.

**Date:** 9/23/20

Copies:      ☒ Attendees   ☒ Name      ☐ Name      ☐ Name  
                 ☐ File

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