

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #22

Project Number: 16-808

Meeting Location: Job Trailer, Stebner Park

Meeting Date: 9/16/20 8:00 AM

1) Attendees

Name	Company
Glen Leibel	City of Hermantown
David Bolf	NCE/City of Hermantown
Paul Senst	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
Pat Raye	NCE
Russ	USA
Adam Castle	USA

2) Meeting Summary

- Progress
 - Set MHs 203-208 moving north.
 - 80% of trail base completed on Engwall's.
 - Trail base complete about 2,700 feet north of Anderson to swamp.
 - Trail base construction from Stebner Park east towards sewer is nearly complete.
 - Box Culvert set
 - Patch on Okerstrom complete, Okerstrom is open.
- Schedule
 - Trail work continuing east of Stebner Park.
 - Sewer to continue on Saline parcels.
 - Blasting operations to continue.
 - Seeding/Stabilization to take place where trail base is completed.
 - Wet area being pumped down to evaluate condition. NCE and USA to determine plan to muck and fill as needed to construct trail base.
 - Continue to monitor SWPPP non-compliance and maintain installed BMPs. Silt Fences mended, outlet stabilizations in place. Payment for added outlets control shall be paid as Inlet Sediment Protection.
 - Continue to seed and mulch to stabilize exposed areas where work has ceased for 7+ days.
- Other Discussion Items
 - Buried garbage discovered between MH-202 & 203. USA to stockpile material with garbage. USA to provide cost to City to haul away per CY. City staff to discuss on way to proceed.
 - Change Order #3 will include 15" RCP culvert at Anderson, Saline debris, and water and sewer disconnects at Anderson. NCE and USA to prepare.
 - MPCA and DNR to meet with NCE and USA on site on September 18th. Note the MPCA Violations Letter was received 9/16/20.

Meeting Summary #22

- Reminder to USA to document SWPPP progress and inspection reports in a detailed manner moving forward.
- USA to notify Public Works when they intend to complete work at facility.
- NCE to set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection. A meeting invite will be sent for 9/21/20 at 9 am on site.
 - Gas line near pipe alignment.
 - MP impacts
 - Fiber
 - Other
- **NEXT MEETING 9/23/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 9/16/20

Copies: ☒ Attendees ☒ Name ☐ Name ☐ Name
 ☐ File

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