

**Project:** Trunk Sewer Spur & Munger Trail Spur –  
S.S.I.D. #448

**Owner:** City of Hermantown

**Re: Construction Meeting Summary #18**

**Project Number:** 16-808

**Meeting Location:** Job Trailer, Stebner Park

**Meeting Date:** 8/19/20 8:00 AM

## 1) Attendees

Name	Company
Glen Leibel	City of Hermantown
David Bolf	NCE/City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
Pat Raye	NCE
Adam Castle	USA
Russell Lamppa	USA

## 2) Meeting Summary

- Progress
  - Set MH 226.
  - Setting box culvert in Keene Creek Crossing #3. Complete by end of day.
  - 80% of trail base completed on Engwall's.
  - Trail base complete about 2,500 feet north of Anderson. Culverts installed.
- Schedule
  - USA to will complete box culvert at crossing #3 then move to Keene Creek Crossing #1. Final DNR creek crossing. Should have all crossings complete and stabilized well before Sept. 15<sup>th</sup> DNR deadline.
  - Trail work continuing north of Anderson.
  - Blasting operations to continue.
  - Work to address SWPPP non-compliance. Silt Fences mended, outlet stabilizations in place. Payment for added outlets control shall be paid as Inlet Sediment Protection.
  - Working to seed and mulch to stabilize exposed areas where work has ceased for 7+ days.
- Other Discussion Items
  - David reminded USA to document SWPPP progress and inspection reports in a detailed manner moving forward.
  - Reminder Keene Creek crossings to be completed by Sept 15.
  - Rob Peterson, WSP (Wetland Delineator) visited site and reviewed wetland restoration. We discussed plan to seed and stabilize wetland areas being restored.
  - USA to notify Public Works when they intend to complete work at facility.
  - Glen noted Okerstrom needs to be open by Sept 8<sup>th</sup> for school bus traffic. USA will need to relocated stockpiled materials. Road restored with class 5 temporarily.
  - Next Pay Request will be thru August 29<sup>th</sup>. CC meeting on Sept 8<sup>th</sup>. USA and NCE to coordinate quantities. Reminder to submit all requests for materials on hand prior to the 29<sup>th</sup>.
  - NCE to set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection.

## Meeting Summary #18

- Gas line near pipe alignment.
  - MP impacts
  - Fiber
  - Other
- **NEXT MEETING 8/26/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

**Prepared by:** Adam Zwak, P.E.

**Date:** 8/19/20

Copies:      ☒ Attendees   ☒ Name      ☐ Name      ☐ Name  
                 ☐ File

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