

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #14

Project Number: 16-808

Meeting Location: Job Trailer, Stebner Park

Meeting Date: 7/22/20 8:00 AM

1) Attendees

Name	Company
Glen Leibel	City of Hermantown
Adam Zwak	NCE
Paul Senst	City of Hermantown
Joe Wicklund	City of Hermantown
David Bolf	City of Hermantown/NCE
Pat Raye	NCE
Adam Castle	USA
Russell Lamppa	USA

2) Meeting Summary

- Progress
 - Set MH 222 moving north from Anderson. 50' short of MH-223
 - Slow progress with wet weather conditions
 - Trail construction continuing along Saline parcel, (3) culverts placed along trail and portion of trail base built.
 - Keene Creek Crossing 2 completed and stabilized.
- Schedule
 - USA to continue working north of Anderson from MH-222. Plan is to continue north.
 - Trail work to continue on Saline Property.
 - Vac testing on manholes to commence, air test on pipe to follow.
 - Blasting operations to continue.
 - Reminder: Staking request need to be in writing with 3 days' notice.
- Other Discussion Items
 - USA noted added fill material used to reach subgrade elevation on portion of trail thru Saline parcel. NCE and USA to review quantity.
 - USA noted culvert D-118 may be undersized based on recent rain events. NCE to evaluate.
 - SWPPP Plan discussed with recent rains. NCE reminded USA to stay up on inspections and BMP upkeep. Minor adjustments have been discussed.
 - Some stumps have been placed in a hole east in staging area #3. NCE directed USA to stop placing stumps while the City evaluates whether this is acceptable. No direction was given to bury stumps. NCE to evaluate the amount of material utilized from this area.
 - Paul S. noted that project area at the Public Works facility is clear and ready should USA want to begin work up there.
 - NCE to set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection.
 - Gas line near pipe alignment.
 - MP impacts

Meeting Summary #14

- Fiber
 - Other
 - Reminder to USA to keep Stebner Park Drive clean of tracked material.
- **NEXT MEETING 7/29/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 7/22/20

Copies: ☒ Attendees ☒ Name ☐ Name ☐ Name
 ☐ File

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