

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #12

Project Number: 16-808

Meeting Location: Job Trailer, Stebner Park

Meeting Date: 7/15/20 8:00 AM

1) Attendees

Name	Company
Glen Leibel	City of Hermantown
Adam Zwak	NCE
Paul Senst	City of Hermantown
Joe Wicklund	City of Hermantown
David Bolf	City of Hermantown/NCE
Pat Raye	NCE
Adam Castle	USA

2) Meeting Summary

- Progress
 - Set MH 222 moving north from Anderson. 150' short of MH-223
 - Trail construction along Stebner Park Drive and thru park. Began work on Saline parcel.
- Schedule
 - USA to continue working north of Anderson from MH-222. Plan is to continue north as dry conditions allow.
 - Keene Creek Crossing 2 to be completed.
 - Trail work to continue on Saline Property, Culverts are being set.
 - Blasting operation to continue.
 - Reminder: Staking request need to be in writing with 3 days' notice.
- Other Discussion Items
 - **Pre-Condition Surveys are completed for the entire project.**
 - Received water main stub from USA.
 - SWPPP Plan discussed with recent rains. NCE reminded USA to stay up on inspections and BMP upkeep.
 - NCE, Eric Johnson to meet with Rod Saline regarding trail on his property.
 - Trail along Stebner Park was shifted to accommodate additional culvert, 2' shoulder to be added on west edge.
 - NCE to set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection.
 - Gas line near pipe alignment.
 - MP impacts
 - Fiber
 - Other
 - Reminder to USA to keep Stebner Park Drive clean of tracked material.

Meeting Summary #12

- **NEXT MEETING 7/22/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 7/17/20

Copies: ☒ Attendees ☒ Name ☐ Name ☐ Name
 ☐ File

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