

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #12

Project Number: 16-808

Meeting Location: Job Trailer, Stebner Park

Meeting Date: 7/8/20 8:00 AM

1) Attendees

Name	Company
Glen Leibel	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
David Bolf	City of Hermantown/NCE
Pat Raye	NCE
Adam Castle	USA

2) Meeting Summary

- Progress
 - Set MH 222 moving north from Anderson.
 - Began Keene Creek Crossing 2.
 - Subcutting for trail at Stebner Park. Subcutting complete from 188+00 to 165+00.
 - Set culvert along Stebner Park Drive, construction trail base along Stebner Park Drive.
- Schedule
 - USA to continue working north of Anderson from MH-222. Plan is to continue north as dry conditions allow.
 - Keene Creek Crossing 2 to begin.
 - Trail work to continue east from Stebner Park.
 - Trail work may commence on Saline property.
 - Blasting operation to continue.
 - Staking needs: Centerline trail stake on Saline parcels, Manholes at crossings 1 & 2.
 - Reminder: Staking request need to be in writing with 3 days' notice.
- Other Discussion Items
 - Attendees discussed progress on the pre-condition surveys. The City/EPC have contacted the (1) remaining parcel owners up near the Maple Grove/Haines intersection. Prior to meeting EPC had reached out to the individual and had not been able contact. Update following the meeting, EPC was able to make contact and complete the survey. **Surveys are completed for the entire project.**
 - Water Stub across Anderson to serve potential development. Waiting for price from USA.
 - Berm along parking lot of Stebner Park. Public Works has moved.
 - Discussed placement of boulders used along Stebner Park.
 - Pay App #4 approved at City Council.
 - USA noted garbage being dumped off of Anderson Road access.
 - NCE, Eric Johnson to meet with Rod Saline regarding trail on his property.
 - NCE to set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection.
 - Gas line near pipe alignment.

Meeting Summary #12

- MP impacts
 - Fiber
 - Other
 - USA to install erosion control measures at Loberg if material is to remain. Includes bio log and dandy bags.
 - Reminder to USA to keep Stebner Park Drive clean of tracked material.
- **NEXT MEETING 7/15/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 7/8/20

Copies: ☒Attendees ☒Name ☐Name ☐Name
 ☐File

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