

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #11

Project Number: 16-808

Meeting Location: Job Trailer, Stebner Park

Meeting Date: 7/1/20 8:00 AM

1) Attendees

Name	Company
Glen Leibel	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
David Bolf	City of Hermantown/NCE
Pat Raye	NCE
Adam Castle	USA
Russ Lamppa	USA

2) Meeting Summary

- Progress
 - Set MH 221 moving north from Anderson. 80' south of MH-222
 - Subcutting for trail at Stebner Park. Subcutting complete from 188+00 to 165+00.
- Schedule
 - USA to continue working north of Anderson from MH-222. Plan is to continue north as dry conditions allow.
 - Trail work to continue east from Stebner Park.
 - Maple Grove Patch - USA plan paved 7/1/20.
 - Blasting operation to continue.
 - Staking needs are currently met.
- Other Discussion Items
 - Attendees discussed progress on the pre-condition surveys. The City/EPC have contacted the (1) remaining parcel owners up near the Maple Grove/Haines intersection. The process ongoing. Joe W. made contact with individual and determined that the resident would like a survey to be completed. EPC has reached out to the individual and has not been able contact. City to decide how to proceed if access is not allowed in the coming days.
 - Discussed use of staging area as material source. Tracking needs to be clearly date. Truck tickets are expected for material being hauled.
 - Water Stub across Anderson to serve potential development. NCE waiting for price form USA.
 - Berm along parking lot of Stebner Park. Public Works to move.
 - Discussed placement of boulders used along Stebner Park.
 - Pay App #4 submitted to City. Council meeting will be July 6th.
 - NCE to set up utility coordination meeting regarding the work to be completed along Maple Grove near the Haines Road Intersection.
 - Gas line near pipe alignment.

Meeting Summary #11

- MP impacts
 - Fiber
 - Other
 - USA to install erosion control measures at Loberg if material is to remain. Includes bio log and dandy bags.
 - Reminder to USA to keep Stebner Park Drive clean of tracked material.
- **NEXT MEETING 7/8/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 7/120

Copies: ☒Attendees ☒Name ☐Name ☐Name
 ☐File

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