

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448**Owner:** City of Hermantown**Re: Construction Meeting Summary #8****Project Number:** 16-808**Meeting Location:** Job Trailer, Stebner Park**Meeting Date:** 6/10/20 8:00 AM**1) Attendees**

Name	Company
Glen Leibel	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
David Bolf	City of Hermantown/NCE
Pat Raye	NCE
Adam Castle	USA
Jim Pucel	USA

2) Meeting Summary

- Progress

- USA was nearing MH-216 or station 37+30.
 - Additional subcutting for trail at Stebner Park. Subcutting complete from 188+00 to 175+00.
 - (3) centerline culverts have been installed along the trail.
 - Ditching and Cut/Fill slopes have not been started.
- Set MH 211 and about 100' of pipe moving north as of 6/2/20
- SX Blasting was on site and completed pre-drilling north of Anderson Road to MH-220.
 - SX conducted a blast on 6/2 on about 45 LF of bedrock around station 135+00.
 - After today SX will be off site for the remainder of the week.
 - No blasting is allowed outside of station 30+00 to 71+00 until blast surveys are complete.
- Attendees discussed progress on the pre-condition surveys. EPC has completed all but (1) pre-condition survey near Anderson and Okerstrom Roads. The City will be reaching out to the remaining holdout provide a final opportunity to allow the survey. The City will be contacting the holdout directly to finalize survey status. Direction is expected by 6/12/20 on blasting status near parcels along Anderson and Okerstrom Roads.

- Schedule

- USA to continue working north of Anderson from MH-215. They expected to encounter bedrock that will need to be removed shortly after MH-216.
- USA plans to begin work along Maple Grove Road and install at minimum stub outside of Maple Grove Road bed. SLC will be reconditioning Maple Grove with a chip seal.
 - USA needs to construct MH-235 and sewer stub prior to July 1st, 2020. See SP-7.
 - Dewatering plan of area south of Maple Grove Road was discussed with staff and SLC. Plan is approved, as long as discharged water is clean per SWPPP and NPDES permit.
- Blaster will be on site next week to continue blasting ahead of pipe blasting operations
- Staking needs are currently met.

Meeting Summary #8

- Other Discussion Items
 - USA to adhere to SWPPP and NPDES permit. Note redundant sediment controls need to be constructed in areas noted on the plan and areas that are disturbed need to be temporarily stabilized after 7 days of no work.
 - The area of subcut trail if left open during rain events may create nuisance conditions.
 - An existing culvert was found along Stebner Parks Access drive. Trail centerline will be adjusted slightly to accommodate drainage. 12" culvert will be added to convey runoff under trail. It was agreed that added pipe will be paid under the unit price.
 - Revision #1 has received by USA. Public works asked for schedule and reasonable notification of 3 days prior to starting work.
 - A reminder to USA to allow adequate notification in email format to request staking needs. The specification notes 72 hours of notice. NCE will work with ALTA to accommodate.
 - USA mentioned the submittal of a delay claim on the project. NCE noted it was their right to submit the claim for review.
 - The City will USA to utilize material from staging area #3 for common embankment. NCE will follow up with a letter.
 - NCE to propose meeting with USA and blaster to discuss rock removal measurement and payment.
- **NEXT MEETING 6/17/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 6/3/20

Copies: ☒ Attendees ☒ Name ☐ Name ☐ Name
 ☐ File

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