

Project: Trunk Sewer Spur & Munger Trail Spur –
S.S.I.D. #448

Owner: City of Hermantown

Re: Construction Meeting Summary #7

Project Number: 16-808

Meeting Location: Job Trailer, Stebner Park

Meeting Date: 6/3/20 8:00 AM

1) Attendees

Name	Company
Paul Sens	City of Hermantown
Glen Leibel	City of Hermantown
Adam Zwak	NCE
Joe Wicklund	City of Hermantown
David Bolf	City of Hermantown/NCE
Pat Raye	NCE

2) Meeting Summary

- Progress

- USA did not attend this meeting; however, USA was contacted with a phone call before the meeting.
 - USA began subcutting the trail at Stebner Park. Subcutting complete from 185+00 to 175+00.
 - (3) centerline culverts have been installed along the trail.
 - Ditching and Cut/Fill slopes have not been started.
- Set MH 211 and about 100' of pipe moving north as of 6/2/20
- SX Blasting was on site and completed pre-drilling north of Anderson Road to MH-220.
 - SX conducted a blast on 6/2 on about 45 LF of bedrock around station 135+00.
 - After today SX will be off site for the remainder of the week.
 - No blasting is allowed outside of station 30+00 to 71+00 until blast surveys are complete.
- Attendees discussed progress on the pre-condition surveys. EPC has reported (1) hold out and has (1) remaining survey to be completed Monday 6/8. The City will be contacting the holdout directly to finalize survey status. By 6/9 City will provide update on status of surveys for parcels along Anderson and Okerstrom Roads.

- Schedule

- With USA not being at the meeting, they shall provide an updated informal schedule for the next 2 weeks.
- Sewer work to continue north from Anderson. USA intent is to move through about 1,500 LF of pipe.
- Blaster will conduct blasts today and then leave the site and be back on site next week conducting blasts where allowed and pre drilling other areas.
- USA needs to construct MH-235 and sewer stub prior to July 1st, 2020. See SP-7.

Meeting Summary #7

- Dewatering plan of area south of Maple Grove Road was discussed with staff and SLC. Plan is approved, as long as discharged water is clean per SWPPP and NPDES permit.
 - NCE engaged ALTA to stake sewer pipe centerline and pipe inverts for blasting operations.
- Other Discussion Items
 - USA to adhere to SWPPP and NPDES permit. Note redundant sediment controls need to be constructed in areas noted on the plan and areas that are disturbed need to be temporarily stabilized after 7 days of no work.
 - The area of subcut trail if left open during rain events may create nuisance conditions.
 - Revision #1 has been issued. Relates to public works building layout adjustments. Sent to USA on 5/26/20.
 - A reminder to USA to allow adequate notification in email format to request staking needs. The specification notes 72 hours of notice. NCE will work with ALTA to accommodate.
 - Jim noted a 3rd manhole has been vandalized. USA has moved structures off of Okerstrom to where they are needed along the project.
 - EPC will be notified to evaluate trench compaction process.
 - USA requested to utilize material from staging area #3 for common embankment. The City supports the idea, but more discussion is necessary on tracking and payment.
 - NCE to propose meeting with USA and blaster to discuss rock removal measurement and payment.
- **NEXT MEETING 6/10/20** – Job Trailer, Stebner Park, Meeting Summary with updates notes will be sent out.

Prepared by: Adam Zwak, P.E.

Date: 6/3/20

Copies: ☒Attendees ☒Name ☐Name ☐Name
 ☐File

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