



# CITY OF HERMANTOWN

## ADMINISTRATIVE PARCEL SPLIT APPLICATION

Application Number: \_\_\_\_\_ (Assigned by City Official)

### Applicant Information

- Name:
- Address:
- Telephone Number:
- E-mail Address:

### Surveyor Information

- Name:
- Address:
- Telephone Number:
- E-mail Address:

### Property Information

- Land Address:
- Plat/Parcel Number:
- Legal Description:

Description of Request (include a narrative regarding the proposed property split, including details of how each parcel will access public roadways):

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### Notes:

- Applicants are **REQUIRED** to contact the City of Hermantown staff prior to submitting application in order to allow for a preliminary review.
- Attach all appropriate documentation, including all details relevant to the application.
- Each lot created by a lot split is subject to a Park Dedication Fee of \$1,100.

### Submittal Requirements:

- Include two (2) copies in at least 11" x 17" of the current Certificate of Survey
- An electronic copy of the Certificate of Survey in a PDF format

By signature below, the applicant affirms ownership of the subject property and requests an administrative approval for a parcel split under the provisions of the City of Hermantown Zoning Ordinance, Chapter 10 – “Subdivision Requirements.”

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Tennessee Warning - Data Practice Advisory**

Some or all of the information that you are asked to provide on the attached application is classified by state law as either private or confidential. Private data is information, which generally cannot be given to the public, but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data. Our purpose and intended use of this information is to consider your application. You are not legally required to provide this information. You may refuse to provide this information. The consequences of supplying or refusing to supply data are that your application may not be considered or it may be denied. Other persons or entities may be authorized by law to receive the information.



**Office Use Only:**

- Fee:
- Payment Date:
- Receipt Number: